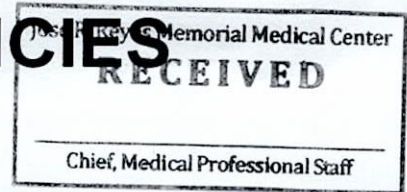


# NOTICE OF VACANCIES



## FOR PROMOTION:

- a. Application Routing Slip with the latest original 2x2 ID picture
- b. Updated Personal Data Sheet (PDS) with ID picture and attach Highlights of Accomplishments to work experience related/has relevance to the position applied. Rotations should be accompanied by HPO
- c. Application Letter addressed to:  
**WENCESLAO S. LLAUDERES, MD, FPSNM, MPM-HG**  
Medical Center Chief II  
Jose R. Reyes Memorial Medical Center  
Rizal Avenue, Sta. Cruz, Manila
- d. Plans and Proposals (for Salary Grade 14 and above)/Recommendations (for Salary Grade 13 and below) related to the job descriptions of the position being applied/indicators set by the service.
- e. Photocopies of Relevant Trainings/Seminars attended.

## FOR NEW APPLICANTS:

- a. Application Letter addressed to:  
**WENCESLAO S. LLAUDERES, M.D., FPSNM, MPM-HG**  
Medical Center Chief II  
Jose R. Reyes Memorial Medical Center  
Rizal Avenue, Sta. Cruz, Manila
- b. Resume
- c. Fully accomplished Personal Data Sheet (CS Form 212-Revised 2017) downloadable at [csc.gov.ph](http://csc.gov.ph)
- d. Transcript of Records and Diploma
- e. Elementary Diploma (for Technical Positions based on CSC Qualification Standards)/High School Diploma
- f. Board Rating/PRC License/Civil Service Eligibility as the case may warrant
- g. Two (2) 2x2 ID picture in white background
- h. Good Moral Character (School/2 Reference/Previous work)

**QUALIFIED APPLICANTS ARE REQUIRED TO SUBMIT A  
PHYSICAL COPY OF THEIR APPLICATION AT THE  
HUMAN RESOURCE MANAGEMENT DEPARTMENT  
(7<sup>TH</sup> FLOOR, CENTRAL BLOCK BUILDING)  
BEFORE THE DEADLINE OF THE PUBLISHED VACANCIES**

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE  
ENTERTAINED**

**DEADLINE OF SUBMISSION: APRIL 21, 2025**

NADINE MAE M. YARZO  
ID No. 600205  
4/11/25

JENNIROSE E. BENITEZ  
4/11/25

LUIS A. ROMERO  
ID NO. 600441  
4/11/25

SARAH R. AGUIAS  
ID NO. 600441  
4/11/25



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF HEALTH

## JOSE R. REYES MEMORIAL MEDICAL CENTER

SAN LAZARO COMPOUND, RIZAL AVENUE, STA. CRUZ, 1003 MANILA, PHILIPPINES

☎ 711-9491 to 98; 732-1071 to 76



PHIC HEALTH CARE PROVIDER

URL: <http://www.jrrmmc.gov.ph>

Email: [josereyesmedical@yahoo.com](mailto:josereyesmedical@yahoo.com)

April 4, 2025

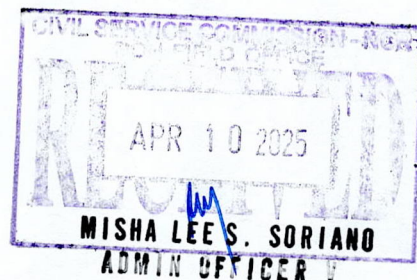
**NOEL V. SALUMBIDES**

Director II

CSC-DOH Field Office

San Lazaro Compound

Sta. Cruz, Manila



Dear Dir. Salumbides :

Thank you for accommodating the publication of our vacancies in the CSC Bulletin of vacant positions in the government dated March 27, 2025.

May we request again that vacancies in this Medical Center as of April 4, 2025 be included in the publication of the CSC Bulletin of vacant positions pursuant to RA 7041.

Thank you.

Very truly yours,

**WENCESLAO S. LLAUDERES, MD, FPSNM, MPM-HG**

Medical Center Chief II

/sac



Smoking Is Dangerous To Your Health



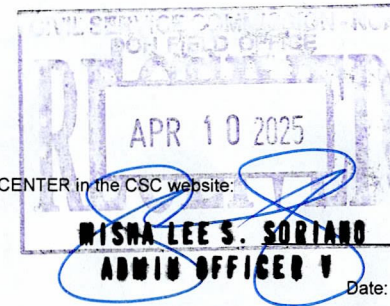


Republic of the Philippines  
**JOSE REYES MEMORIAL MEDICAL CENTER**  
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO  
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the JOSE REYES MEMORIAL MEDICAL CENTER in the CSC website:



NATIVIDAD R. SARMIENTO

HRMO

Date:

April 7, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	OSEC-DOHB-ADA1-296-2004	1	14061	Must be able to read and write	None required	None required	None required (MC No. 10, s.2013-Cat. III)	N/A	HOPSS
2	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	OSEC-DOHB-ADA1-320-2004	1	14061	Must be able to read and write	None required	None required	None required (MC No. 10, s.2013-Cat. III)	N/A	HOPSS
3	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	OSEC-DOHB-ADA1-309-2004	1	14061	Must be able to read and write	None required	None required	None required (MC No. 10, s.2013-Cat. III)	N/A	HOPSS
4	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	OSEC-DOHB-ADA1-267-2004	1	14061	Must be able to read and write	None required	None required	None required (MC No. 10, s.2013-Cat. III)	N/A	Finance Service
5	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	OSEC-DOHB-ADA1-269-2004	1	14061	Must be able to read and write	None required	None required	None required (MC No. 10, s.2013-Cat. III)	N/A	Finance Service
6	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	OSEC-DOHB-ADA1-265-2004	1	14061	Must be able to read and write	None required	None required	None required (MC No. 10, s.2013-Cat. III)	N/A	HOPSS
7	ADMINISTRATIVE AIDE III (CLERK I)	OSEC-DOHB-ADA3-173-2004	3	15852	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/First Level Eligibility	N/A	HOPSS
8	ADMINISTRATIVE AIDE III (CLERK I)	OSEC-DOHB-ADA3-174-2004	3	15852	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/First Level Eligibility	N/A	HOPSS
9	ADMINISTRATIVE AIDE III (CLERK I)	OSEC-DOHB-ADA3-165-2004	3	15852	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/First Level Eligibility	N/A	HOPSS
10	ADMINISTRATIVE AIDE III (CLERK I)	OSEC-DOHB-ADA3-158-2004	3	15852	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/First Level Eligibility	N/A	Finance Service
11	ADMINISTRATIVE AIDE III (PLUMBER II)	OSEC-DOHB-ADA3-206-2004	3	15852	Elementary School Graduate	None required	None required	Plumber (MC No. 10, s. 2013-Cat. II)	N/A	HOPSS
12	ADMINISTRATIVE AIDE V (ILLUSTRATOR II)	OSEC-DOHB-ADA5-26-2013	5	17866	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Illustrator (MC No. 12, s. 2019)	N/A	HOPSS
13	ADMINISTRATIVE ASSISTANT II	OSEC-DOHB-ADAS2-49-2004	8	21448	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/First Level Eligibility	N/A	HOPSS
14	ADMINISTRATIVE ASSISTANT II	OSEC-DOHB-ADAS2-38-2004	8	21448	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/First Level Eligibility	N/A	HOPSS
15	ADMINISTRATIVE ASSISTANT II	OSEC-DOHB-ADAS2-114-2015	8	21448	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/First Level Eligibility	N/A	Pharmacy Department



16	ADMINISTRATIVE ASSISTANT II	OSEC-DOHB-ADAS2-96-2014	8	21448	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/First Level Eligibility	N/A	Pharmacy Department
17	ADMINISTRATIVE ASSISTANT II	OSEC-DOHB-ADAS2-116-2014	8	21448	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/First Level Eligibility	N/A	Pharmacy Department
18	ADMINISTRATIVE ASSISTANT II	OSEC-DOHB-ADAS2-113-2014	8	21448	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/First Level Eligibility	N/A	Pharmacy Department
19	ADMINISTRATIVE ASSISTANT II	OSEC-DOHB-ADAS2-93-2014	8	21448	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/First Level Eligibility	N/A	Pharmacy Department
20	ADMINISTRATIVE ASSISTANT III	OSEC-DOHB-ADAS3-18-2013	9	23226	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/First Level Eligibility	N/A	Finance Service
21	ADMINISTRATIVE ASSISTANT III	OSEC-DOHB-ADAS3-37-2015	9	23226	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/First Level Eligibility	N/A	Finance Service
22	COMPUTER MAINTENANCE TECHNOLOGIST II	OSEC-DOHB-CTMT2-6-2015	15	40208	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/Second Level Eligibility	N/A	IMIS Section
23	COOK I	OSEC-DOHB-COK1-13-1998	3	15852	Elementary School Graduate	None required	None required	None required (MC No. 10, s. 2013-Cat. III)	N/A	Nutrition and Dietetics Management Department
24	DENTIST II	OSEC-DOHB-DENT2-13-1998	17	47247	Doctor of Dental Medicine or Dental Surgery	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Dental Department
25	DENTIST II	OSEC-DOHB-DENT2-15-2000	17	47247	Doctor of Dental Medicine or Dental Surgery	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Dental Department
26	DORMITORY MANAGER I	OSEC-DOHB-DORMG1-3-1998	9	23226	Bachelor's degree	None required	None required	Career Service (Professional)/Second Level Eligibility	N/A	HOPSS
27	FOOD SERVICE SUPERVISOR I	OSEC-DOHB-FOSS1-2-1998	9	23226	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional)/Second Level Eligibility	N/A	Nutrition and Dietetics Management Department
28	LABORATORY AIDE II	OSEC-DOHB-LABA2-41-2015	4	16833	Elementary School Graduate	None required	None required	None required (MC No. 10, s. 2013-Cat. III)	N/A	Department of Pathology and Laboratories
29	MEDICAL EQUIPMENT TECHNICIAN II	OSEC-DOHB-MEQT2-30-2015	8	21448	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	4 hours of relevant training	1 year of relevant experience	Medical Equipment Technician (MC No. 10, s.2013-Cat. II)	N/A	Cardiovascular Unit
30	MEDICAL EQUIPMENT TECHNICIAN II	OSEC-DOHB-MEQT2-5-1998	8	21448	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	4 hours of relevant training	1 year of relevant experience	Medical Equipment Technician (MC No. 10, s.2013-Cat. II)	N/A	Cardiovascular Unit



31	MEDICAL EQUIPMENT TECHNICIAN II	OSEC-DOHB-MEQT2-33-2015	8	21448	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	4 hours of relevant training	1 year of relevant experience	Medical Equipment Technician (MC No. 10, s.2013-Cat. II)	N/A	Cardiovascular Unit
32	MEDICAL EQUIPMENT TECHNICIAN II	OSEC-DOHB-MEQT2-32-2015	8	21448	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	4 hours of relevant training	1 year of relevant experience	Medical Equipment Technician (MC No. 10, s.2013-Cat. II)	N/A	Cardiovascular Unit
33	MEDICAL EQUIPMENT TECHNICIAN III	OSEC-DOHB-MEQT3-2-1998	11	30024	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	8 hours of relevant training	2 years of relevant experience	Medical Equipment Technician (MC No. 10, s.2013-Cat. II)	N/A	Cardiovascular Unit
34	MEDICAL LABORATORY TECHNICIAN III	OSEC-DOHB-MLAB3-6-1998	10	25586	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)	N/A	Paramedical Service
35	MEDICAL LABORATORY TECHNICIAN III	OSEC-DOHB-MLAB3-24-2015	10	25586	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)	N/A	Paramedical Service
36	MEDICAL LABORATORY TECHNICIAN III	OSEC-DOHB-MLAB3-8-1998	10	25586	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)	N/A	Paramedical Service
37	MEDICAL LABORATORY TECHNICIAN III	OSEC-DOHB-MLAB3-25-2015	10	25586	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)	N/A	Paramedical Service
38	MEDICAL LABORATORY TECHNICIAN III	OSEC-DOHB-MLAB3-27-2015	10	25586	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)	N/A	Paramedical Service
39	MEDICAL LABORATORY TECHNICIAN III	OSEC-DOHB-MLAB3-26-2015	10	25586	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)	N/A	Paramedical Service
40	MEDICAL LABORATORY TECHNICIAN III	OSEC-DOHB-MLAB3-214-2014	10	25586	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)	N/A	Paramedical Service



41	MEDICAL LABORATORY TECHNICIAN III	OSEC-DOHB-MLAB3-5-1998	10	25586	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)	N/A	Paramedical Service
42	MEDICAL LABORATORY TECHNICIAN III	OSEC-DOHB-MLAB3-9-1998	10	25586	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)	N/A	Paramedical Service
43	MEDICAL SPECIALIST I (PART-TIME)	OSEC-DOHB-MDSPT1-52-1998	22	39081	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	4 hours of relevant training	1 year of experience as Post Residency Fellow/Senior Resident or other related experience	RA 1080 (Physician)	N/A	Medical Service
44	MEDICAL SPECIALIST II (PART-TIME)	OSEC-DOHB-MDSPT2-174-1998	23	43657.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	4 hours of relevant training	2 years responsible experience as Medical Specialist I or other related experience	RA 1080 (Physician)	N/A	Medical Service
45	MEDICAL SPECIALIST II (PART-TIME)	OSEC-DOHB-MDSPT2-130-1998	23	43657.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	4 hours of relevant training	2 years responsible experience as Medical Specialist I or other related experience	RA 1080 (Physician)	N/A	Medical Service
46	MEDICAL SPECIALIST II (PART-TIME)	OSEC-DOHB-MDSPT2-26-2022	23	43657.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	4 hours of relevant training	2 years responsible experience as Medical Specialist I or other related experience	RA 1080 (Physician)	N/A	Department of Geriatric Medicine
47	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-14-2015	24	49092.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	RA 1080 (Physician)	N/A	Medical Service
48	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-20-1998	24	49092.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	RA 1080 (Physician)	N/A	Medical Service
49	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-83-1998	24	49092.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	RA 1080 (Physician)	N/A	Medical Service
50	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-13-2015	24	49092.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	RA 1080 (Physician)	N/A	Medical Service
51	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-73-1998	24	49092.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	RA 1080 (Physician)	N/A	Medical Service
52	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-108-2014	24	49092.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	RA 1080 (Physician)	N/A	Medical Service



53	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-101-2014	24	49092.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	RA 1080 (Physician)	N/A	Medical Service
54	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-199-2016	24	49092.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	RA 1080 (Physician)	N/A	Department of Geriatric Medicine
55	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-201-2016	24	49092.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	RA 1080 (Physician)	N/A	Department of Geriatric Medicine
56	MEDICAL SPECIALIST IV	OSEC-DOHB-MDSP4-68-2016	25	107208	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	4 years of experience in planning, organizing, directing, coordinating and supervising various activities of a staff involved in the practice of medicine	R.A. 1080 (Physician)	N/A	Department of Geriatric Medicine
57	MEDICAL TECHNOLOGIST I	OSEC-DOHB-MDTK1-198-2014	11	30024	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080	N/A	Department of Pathology and Laboratories
58	MEDICAL TECHNOLOGIST I	OSEC-DOHB-MDTK1-79-2013	11	30024	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080	N/A	Department of Pathology and Laboratories
59	MEDICAL TECHNOLOGIST I	OSEC-DOHB-MDTK1-201-2014	11	30024	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080	N/A	Department of Pathology and Laboratories
60	MEDICAL TECHNOLOGIST I	OSEC-DOHB-MDTK1-365-2022	11	30024	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080	N/A	Department of Pathology and Laboratories
61	MEDICAL TECHNOLOGIST I	OSEC-DOHB-MDKT1-26-2015	11	30024	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080	N/A	Department of Pathology and Laboratories
62	NURSE I	OSEC-DOHB-NURS1-478-2022	15	40208	Bachelor of Science in Nursing	None required	None required	RA 1080	N/A	Department of Geriatric Medicine
63	NURSE I	OSEC-DOHB-NUR1-11-2016	15	40208	Bachelor of Science in Nursing	None required	None required	RA 1080	N/A	Department of Geriatric Medicine
64	NURSING ATTENDANT II	OSEC-DOHB-NATT2-36-1998	6	18957	Elementary School Graduate	None required	None required	None required (MC No. 10, s.2013-Cat. III)	N/A	Nursing Service

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 21, 2025.

1. Letter of Application addressed to: WENCESLAO S. LLAUDERES, MD, FPSNM, MPM-HG  
Medical Center Chief II
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Work Experience Sheet (CS Form 212 Attachment) which can be downloaded at [csc.gov.ph](http://csc.gov.ph);
4. Photocopy of Certificate of Eligibility/Rating/License (if applicable);
5. Photocopy of Transcript of Records and Diploma;
6. Photocopy of Certificate of Training/s (if applicable);
7. Performance rating in the last rating period (if applicable);

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**WENCESLAO S. LLAUDERES, MD, FPSNM, MPM-HG**  
 Medical Center Chief II  
 Jose R. Reyes Memorial Medical Center  
[recruitment@jrrmmc.gov.ph](mailto:recruitment@jrrmmc.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**