



Republic of the Philippines
Department of Health

JOSE R. REYES MEMORIAL MEDICAL CENTER
HOSPITAL BIDS AND AWARDS COMMITTEE
RIZAL AVE., STA. CRUZ, MANILA
7119491 LOC. 245

MINUTES OF THE MEETING
Pre-Bidding Conference for the
PROCUREMENT OF ONCOLOGIC DRUGS CY 2023
March 21, 2023, 2:23PM
CBB Conference Room

Present were:

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| 1. Chairperson, HBAC-A2: | Dr. Emelito O. Valdez-Tan |
| 2. Vice-Chairperson, HBAC-A2: | Ms. Natividad Sarmiento |
| 3. HBAC- A2, Member(s): | Dr. Juanita Cariño
Mr. Joseph Gatchalian
Mr. Arlie Felvin Gacias |

Technical Working Group/End-User

1. Ms. Josefina Sudayan-Frugalidad – Pharmacy
2. Mr. Lester G. Feliciano - Collecting
3. Dr. Solidad L. Balete – Department of Medical Oncology
4. Dr. Melanie Rose Garces-Chua- Department of Medical Oncology

Observer: Mr. Arnold Pascual-AHW

Bidders:

1. Pfizer, Inc. – Mr. Brian Reyes
2. Dynasty Pharmaceuticals – Ms. Melanie Martinez
3. Metro Drug, Inc.- Mr. Danilo Obero
4. Zuellig Pharma Corporation – Ms. Mona Rentoria
5. Oxford Distributions Inc. – Ms. Jovelyn Romaguera

The meeting of the Hospital Bids and Awards Committee (HBAC-A2) held on 21 March 2023 at the CBB Conference Room, 2nd Floor, Central Block Building was called to order at 2:23 pm and was presided by Ms. Natividad Sarmiento, Vice-Chairperson of HBAC-A2.

Business Matters:

1. The Vice-Chairperson introduced herself, the members of the HBAC-A2, the end-users and technical working group.

❖ **ONCOLOGIC DRUGS**

- Framework Agreement List for Oncologic Drugs was presented to the suppliers and Approved Budget for the contract was announced to the suppliers as ₱43,154,537.70 for 10 items and delivery schedule shall be referred to “AS CALLED FOR”.
- Representative from Pfizer asked with regards to Trastuzumab 150 mg lyophilized powder (IV infusion) if the requirements is still at least two (2) years in the local market.
 - The TWG said that it is still the same which is “Certificate of at least two (2) years in the local market [Updated Certificate of Product Registration approved by the Philippine FDA]”
- Bid Data Sheet was read to the suppliers and similar contract shall be referred to as “ONCOLOGIC DRUGS”.



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- Representative from Zuellig Pharma Corporation asked if it can be modified as various drugs and medicines since Oncologic drugs is part of various drugs and medicines.
- The BAC asked the supplier if they don't have past transaction which is specifically for oncologic drugs from other hospital or agencies.
- Representative from Zuellig replied that they have but it was not specified as oncologic drugs and it is not separated from their bid for various drugs and medicines.
- The TWG from Medical Oncology replied that since it is funded out of Cancer medicine which is stipulated in the memorandum thus similar project shall be retained to oncologic drugs or cancer drugs.
- The BAC said that it will be referred to TWG from Legal Department and modifications will be indicated in the Bid Bulletin.
- The BAC discussed the copies of bidding document in which each Bidder shall submit two (2) copies of the First and second components of its Bid.
 - The Envelope 1 consists of Legal, Technical and Financial Eligibility documents with two (2) copies (Original and Copy 1)
 - The Envelope 2 consists of Financial Bid Proposal with two (2) copies (Original and Copy 1)
 - One (1) soft copy stored in USB containing all the PDF scan copy of Eligibility Documents (Legal, Technical and Financial Eligibility requirements) and Financial Bid Proposal (USB to be attached in the Original Proposal)
 - The two (2) envelopes must be enclosed to One (1) Mother Envelope.
- The BAC read the following requirements indicated in the Bid Data Sheet and reminded the suppliers to update their certificates.
 - License to Operate (LTO);
 - Mayor's/Business Permit;
 - Tax Clearance;
 - Certificate of Registration on DTI/SEC/CDA;
 - Bureau of Internal Revenue Certificate;
 - Certificate of at least two (2) years in the local market [Updated Certificate of Product Registration approved by the Philippine FDA];
 - Updated Certificate of Good Manufacturing Practice (cGMP);
 - Updated Certificate of Compliance with the Electronic Drug Price Monitoring System (EDPMS);
 - Certificate of Good Performance from Jose R. Reyes Memorial Medical Center (*Certificate must be issued from the Procurement Management Department (PMD)*) and at least two (2) other government hospitals/government agencies/LGU (Year 2021-2023) and for New bidders- to submit a certificate which was certified by their company that they didn't have any transaction or contract with Jose R. Reyes Memorial Medical Center;
 - Notarized Certificate of Availability of Stocks (Letter of Assurance as to availability of stocks and prompt delivery of goods) during contract implementation.
 - Material Safety Data Sheet" (MSDS) during initial delivery. (*All Winning bidders only, if applicable*).

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- The BAC asked the TWG for Financial to discuss how to fill up the Price Schedule and regarding VAT-Exempt drugs.
- The TWG said that they should indicate it as VAT-Exempt since it is oncologic drugs.
 - The BAC asked the TWG from Pharmacy if all the items were VAT-Exempt and the TWG replied they will check on that.
 - Representative from Metro Drug, Inc. asked if the ABC were already VAT-Exempt.
 - The TWG from Pharmacy said yes since ABC based on DPRI were already adjusted if item is VAT-Exempt.
 - The TWG for Financial added that if item is not listed as VAT-Exempt please indicate it as "WITH VAT" or fill up column 7 and to adjust the numbers up to four decimals if it is necessary for accurate computation.
- ✚ The Vice-Chairperson reminded the bidder that if they still have clarifications or questions with regards to the said procurement, the submission of clarificatory letter is until March 24, 2023, 5:00 pm which can be forwarded to the BAC Secretariat Office through manual submission or via email with electronic signature and letter head from the company.
- ✚ Deadline of submission of all bidding documents for the **PROCUREMENT OF ONCOLOGIC DRUGS CY 2023** will be on April 4, 2023, 2:00pm at the CBB Conference Room, 2nd Floor, Central Block Building.

There having no other remaining queries for discussion, the **PROCUREMENT OF ONCOLOGIC DRUGS CY 2023** was adjourned at 2:50pm.

Prepared by:


JENILYN P. SAN LUIS
BAC Secretariat

at 3/23

Attested by:


MS. NATIVIDAD SARMIENTO
Vice-Chairperson, HBAC-A2

