



Republic of the Philippines
Department of Health

JOSE R. REYES MEMORIAL MEDICAL CENTER
HOSPITAL BIDS AND AWARDS COMMITTEE
RIZAL AVE., STA. CRUZ, MANILA
7119491 LOC. 245

MINUTES OF THE MEETING
Pre-Bidding Conference for the
PROCUREMENT OF VARIOUS DRUGS AND MEDICINES CY 2023
May 25, 2023, 3:00PM
CBB Conference Room

Present were:

- | | |
|-------------------------------|---------------------------|
| 1. Chairperson, HBAC-A2: | Dr. Emelito O. Valdez-Tan |
| 2. Vice-Chairperson, HBAC-A2: | Ms. Natividad Sarmiento |
| 3. HBAC- A2, Member(s): | Dr. Juanita Cariño |
| | Mr. Joseph Gatchalian |
| | Mr. Arlie Felvin Gacias |

Technical Working Group/End-User

- Mr. Lester Feliciano – TWG – Financial
- Dr. Gerson S. Contreras – Dept. of ENT-HNS
- Dr. John Patrick Dela Cruz – Dept. of Ophthalmology
- Dr. Michelle Otaycon – Dept. of Internal Medicine
- Ms. Josefina S. Frugalidad – Pharmacy
- Ms. Froilyn Corpuz – Pharmacy
- Dr. Herminigildo Gan – Dept. of Neurology
- Dr. Jasleen Manual – Dept. of Anesthesiology
- Dr. Jovelan Reyes - Dept. of Anesthesiology
- Ms. Raquel Sayson - Dept. of Anesthesiology
- Dr. Ladelyn Iparto - Dept. of Obstetrics and Gynecology
- Dr. Diana Tamayo - Dept. of Obstetrics and Gynecology

Observer:

- Mr. Arnold Pascual-AHW

Bidders:

- Endure Medical, Inc. – Trisha Mariano / emi.enduremedical@gmail.com
- Phil. Pharma – Stephanie P. Eraste / csdepartment000@gmail.com
- EC Zuric Biotherapies, Inc. – Mary Ann P. Villacorte / eczuricbiotherapies@gmail.com
- Trikaa Pharmaceutical Phils. Inc. – Cheryl Ann Baniqued / tppisales4@gmail.com
- Vista Pharma Inc. – Jesse Monique T. Agustin / jesse.agustin@vistapharma.com
- Bellus Life Solutions Inc. – Frank De Vera / sales@belluslife.com.ph
- Metro Drug, Inc. – Danilo Obero Jr. / dobero@metrodrug.com.ph
- Twostar Pharma – Irene Santianez / twostar.purchaser@gmail.com
- Brady Pharma Inc. – Emmylou D. Lerios / elerios021@gmail.com
- RBC-MDC Corporation – Norma Gatmaitan / ncgatmaitan@rbc-mdc.com
- Pharma Surrey Int'l, Inc. – delosjacq@pharmasurrey.com
- Lunamed Pharma Trading – Marjorie Dacles / lunarmedmarjoc28@gmail.com
- I-Senz Medical Inc. – Sam Simon / samsimon.isenz@gmail.com
- Euro-Med Laboratories Phil., Inc. – Rhodoea Repasa / gmc.01@yahoo.com
- Zuellig Pharma Corporation – Eve Marie Maestrado / emmaestrado@zuellig.com
- Dreamax Inc. – Ma. Kristine Aya Cordero / ckristineaya@gmail.com



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- Medica Uno - - Leonard Henay
- 2MG Incorporated – Aquisa Caorong / gov@2mginc.com
- Vintel Med Enterprises – Vicky Martin / martinvky2@gmail.com
- Globo Asiatico Enterprises, Inc. – Abby Alfonso / abegail.alfonso@globoasiatico.com
- Getz Bros Philippines Inc. – Michael Crisolo / michaelcrisolo@getzhealthcare.com
- Marcburg Phils. – Michelle Millo / mmmillo.marcburg@gmail.com
- Zyre Pharmaceuticals, Corp. – Maria Elizabeth Sison / elizabethsison@zyrepharma.com
- MG Prime Pharmaceuticals, Inc. – Klevyn Bañez / klevyn_barnal@yahoo.com

The meeting of the Hospital Bids and Awards Committee (HBAC-A2) held on 25 May 2023 at the CBB Conference Room, 2nd Floor, Central Block Building was called to order at 3:00 pm and was presided by Dr. Emelito O. Valdez-Tan, Chairperson of HBAC-A2.

Business Matters:

1. The Chairperson introduced himself, the members of the HBAC-A2, the end-users and technical working group.

❖ **PROCUREMENT OF VARIOUS DRUGS AND MEDICINES CY 2023**

- Framework Agreement List for the Procurement of Various Drugs and Medicines was presented to the suppliers and Approved Budget for the contract was announced to the suppliers as ₱64,995,114.78 for 233 items and delivery schedule shall be referred to “As Called For”.
- Representative from Bellus inquired with regards to Item no. 161 Norepinephrine (as bitartrate) Inj.: 1mg/mL, 2mL (IV Infusion) if it is possible to accept “4ml”.
 - The TWG from Pharmacy said that they still have stocks for that item thus it is not included the bidding.
- Representative from Troikaa asked with regards to Item no. 183 Propofol Inj.: 10mg/ml, 20ml (IV) (ampule) if “vial” is acceptable.
 - The TWG said that they will verify their query to DOH which is in charge on that matter.
 - The BAC said that they can submit a clarificatory letter until May 26, 2023, 5:00 pm which can be forwarded to the BAC Secretariat Office through manual submission or via email with electronic signature and letter head from the company.
- Representative from Bellus inquired with regards to Item no. 179 Potassium Chloride Inj.: 2meq/ml, 20ml (IV Infusion) (vial) if ampule is acceptable
 - The Chairperson reiterated that they should provide a letter with regards to their inquiries and this will be forwarded to the TWG for verification to DOH.
- Item no. 225 Tropicamide eye drops solution, 05%, 5mL is corrected to **“Tropicamide eye drops solution, 0.5%, 5mL”**
- The following reminders were presented to the bidders through Power Point Presentation:
 - Registration Documents must be ORIGINAL/ CERTIFIED TRUE COPY of the company or the ISSUING AGENCY if possible.
 - SEC for corporations or partnership, or
 - DTI for sole proprietorship, or
 - Cooperative Development Authority (CDA) for cooperative or any proof of registration as stated in the BDS.



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- Conditions set forth at the Mayor's permit should be *COMPLIED* by the company with attached proof of compliance.
- Tax Clearance must be updated at the time of bid opening.
- Audited Financial Statement must have stamp received by the BIR.
- Bid Security must be addressed to **JOSE R. REYES MEMORIAL MEDICAL CENTER**.
- GOODS OFFERED FROM ABROAD FORM (with 9 columns).
- GOODS OFFERED WITHIN THE PHILIPPINES FORM (with 10 columns).
- ZERO "0" is acceptable instead of putting "N/A" for column/s that is not applicable to the supplier.
- Amount in figures and in words must be included in the Price Schedule.
- **Kindly indicate in the Bid proposal (Price Schedule) if item is VAT-Exempt or VAT Inclusive**
- DO NOT LEAVE blank entry in any column.
- Kindly observe proper tabbing for the Bid Documents.
- Folders and Envelopes must be colored **GREEN**.
- Certificate of at least two (2) years in the local market (Certificate of Product Registration approved by the Philippine FDA)
 - in lieu of CPR with near expiry date and expired CPR: Renewal of Registration. No application for renewal shall be accepted unless the prescribed renewal fee is paid. There shall be automatic renewal of the CPR when the following conditions are satisfied:
 - *The application is filed before the expiration date of the registration;*
 - *The prescribed renewal fee is paid upon filing of the application; and*
 - *A sworn statement indicating no change or variation whatsoever in the product is attached to the application.*
- Certificate of Good Manufacturing Practice (CGMP) [issued by the Philippine FDA or from abroad] or if expired please attach the application for renewal;
- Certificate of Good Performance from Jose R. Reyes Memorial Medical Center (*Certificate must be issued from the Procurement Management Department (PMD)*) and at least two (2) other government hospitals/government agencies/LGU (Year 2022-2023).
 - For New bidders- to submit a certificate which was certified by their company that they didn't have any transaction or contract with Jose R. Reyes Memorial Medical Center.
- Updated Certificate of Compliance with the Electronic Drug Price Monitoring System (EDPMS);
- Notarized Certificate of Availability of Stocks (Letter of Assurance as to availability of stocks and prompt delivery of goods) during contract implementation;
- All winning bidders must submit "Material Safety Data Sheet" (MSDS) during initial delivery (*if applicable*).
- *Each Bidder shall submit two (2) envelopes enclosed in one (1) mother envelope*
 - The Envelope 1 consists of Legal, Technical and Financial Eligibility documents with two (2) copies (Original and Copy 1)
 - The Envelope 2 consists of Financial Bid Proposal with two (2) copies (Original and Copy 1)



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- One (1) soft copy stored in USB containing all the PDF scan copy of Eligibility Documents (Legal, Technical and Financial Eligibility requirements) and Financial Bid Proposal (**USB to be attached in the Original Financial Bid Proposal**)
 - The two (2) envelopes must be enclosed to One (1) Mother Envelope.
- The TWG for Financial explained where VAT-Exempt and With VAT will be placed in the Price Schedule which were mentioned below:

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
			600	10.00	0.00	1.2	0.00	11.20	6,720.00 WITH VAT
			600	5.00	0.00	0.00	0.00	5.00	3,000.00 VAT-EXEMPT



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For Goods Offered from Abroad

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)
								WITH VAT OR VAT-EXEMPT

- MCCII visited the Pre-Bid Conference and reminded the bidders of the following
 - The bidder must have sufficient stocks if they will join the Public bidding for Drugs and medicines and to prioritize JR when it comes to delivery.
 - The Bidder must make sure that their company is indicated in the Certificate of Product Registration (CPR) if they will offer a different brand or else it will be decline if ever it will be awarded to them and they cannot delivery due to unavailability of stocks.
- Representative from Metro Drug, Inc. queried with regards to delivery schedule which is "As called for" if it can be 7 days delivery.
 - The BAC said that they should just submit their inquiry to Procurement Management Department since delivery schedule was decided by the said department.
- Representative from EC Zuric asked with regards to certified true copy (CTC) if red ballpen is use for signature.
 - The BAC replied that it is not necessary since bidders attest their submitted documents through Omnibus Sworn Statement.
- Representative from EC Zuric asked with regards to AFS on what year is acceptable.
 - The TWG (Financial) replied that they should submit AFS for the year 2021-2022 since 2023 will be accomplished by the end of this year.
- Representative from EC Zuric asked with regards to SLCC and Ongoing projects if attachments are included in the bid documents.
 - The BAC clarified the following:
 - Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.




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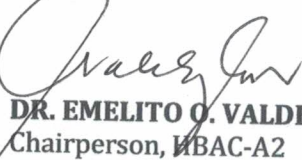
- ✓ **Statement only**
 - Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents.
- ✓ **All supporting documents must be included**
 - Representative from Dynasty clarified if uncollected payment is still included in the Ongoing.
 - The TWG replied that it is included in the Ongoing.
- ✚ The Chairperson reminded the bidder that if they still have clarifications or questions with regards to the said procurement, the submission of clarificatory letter is until May 26, 2023, 5:00 pm which can be forwarded to the BAC Secretariat Office through manual submission or via email with electronic signature and letter head from the company.
- ✚ Deadline of submission of bidding documents for the **PROCUREMENT OF VARIOUS DRUGS AND MEDICINES CY 2023** will be on June 8, 2023, 9:00am at the CBB Conference Room, 2nd Floor, Central Block Building.

There having no other remaining queries for discussion, the **PROCUREMENT OF VARIOUS DRUGS AND MEDICINES CY 2023** was adjourned at 4:00pm.

Prepared by:


JENILYN P. SAN LUIS
BAC Secretariat

Attested by:


DR. EMELITO O. VALDEZ-TAN
Chairperson, BAC-A2