



Republic of the Philippines
Department of Health

JOSE R. REYES MEMORIAL MEDICAL CENTER
HOSPITAL BIDS AND AWARDS COMMITTEE
RIZAL AVE., STA. CRUZ, MANILA
7119491 LOC. 245

MINUTES OF MEETING
PRE-BIDDING CONFERENCE FOR THE PROCUREMENT OF
VARIOUS LABORATORY SUPPLIES / HBA1C REAGENTS UNDER MACHINE TIE-UP (NCGH) /
ANEURYSM CLIPS / ORTHOPAEDIC IMPLANTS
(RE-BID)
BURRS, PLATES, SCREWS AND DRILLS /
VARIOUS ENT-HNS INSTRUMENTS
(CY 2022)
(05 APRIL 2022)

Present were (via Zoom):

Dr. Melito Antonio P. Ramos
Ms. Amita Tiquis - Templo
Ms. Geraldine Mendoza - Fernandez
Dr. Ryan Rainier Siscar
Dr. Milagros Trinidad - Barzaga

Observer:

Mr. Arnold F. Pascual - Alliance Health Worker

Technical Working Group (TWG) / End-User (via Zoom):

Ms. Marriela Diana B. Oida
Dr. Austin James Flores Sy
Mr. Airol Alminar
Ms. Klystine Adona
Dr. Elias Reala
Dr. Milabelle Lingan
Dr. William D. Chuasuan Jr.
Dr. Adrian Joseph C. Tablante

Prospective Bidder/s (via Zoom):

Reniel C. Javier	Iraseth Pharma Inc.
Danica Faye D. Mediavillo	Vitaline Healthcare Inc.
Rudolph R. De Silva	Prime Medix Enterprises
Rochelle M. Gamboa	Neurospine Technology Trading Corp.
Marjorie V. Pagaran	LeFort Medical Trading Corp.
Apolinario T. Lacson Jr.	Labmate Pharma Inc
Mery Jean A. Jemenez	Mular Medical Distribution Inc.
Melvin Isip	Total Ortho Medical Supplies Solutions, Inc.
Tristan Kyle S. Balagtas	Life Source Enterprises
Sheira Diane Una M. Lulu	Biosite Medical Instruments
Darwin Balanag	Allied Hospital Supply
Lytyrd Enriquez	RBGM Medical Express Sales, Inc.
Joshua Sereño	Fixus Enterprises

The pre-bidding conference of the Hospital Bids and Awards Committee (HBAC) for the procurement of Various Laboratory Supplies / Hba1c Reagents Under Machine Tie-Up (NCGH) / Aneurysm Clips / Orthopaedic Implants (Re-Bid) / Burrs, Plates, Screws and Drills / Various Ent-Hns Instruments held

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on 05 April 2022 via Zoom Video Conferencing was called to order at 10:00am and presided by Dr. Melito Antonio P. Ramos.

Business Matters:

- Dr. Ramos introduced the members of the BAC, welcomed the TWG/end-users and the prospective bidders participated in the meeting.
- The Chairman asked the bidders to rename their profile by "Name_ Company Name" format for prospective bidders and "Name_Department" format for TWG. Also, the participants will remain on mute unless permitted by the host. Participants may send their questions through Zoom's chat box or request to unmute by clicking the "Raise Hand" option.
- Dr. Ramos emphasized/discussed the following reminders as viewed in the shared screen presentation:
 - PhilGEPS Certificate must be Platinum and valid during the opening of bids.
 - Registration Documents must be ORIGINAL/ CERTIFIED TRUE COPY of the company or the ISSUING AGENCY if possible.
 - Conditions set forth must be complied
 - Tax Clearance must be updated
 - Audited Financial Statement must have stamped received by the BIR
 - Bid Security must be address to "**Jose R. Reyes Memorial Medical Center**"
 - In the Price Schedule – do not leave blank or put "N/A", just put "**0**" instead if the column is not applicable
 - Proper Tabbing – must be the name of the documents required and based on the checklist given for easy checking
 - Signature on the Certified True Copy must be colored **RED**
 - Dr. Ramos emphasized that the bidding documents they will submit must have stamped certified true copy even if the the document is original to be sure that all Copies have CTC stamp
 - Envelope 1 consist of Legal, Technical and Financial Eligibility Documents with three (3) copies (Original, Copy 1 & 2)
 - Envelope 2 consist of Financial Documents with three (3) copies (Original, Copy 1 & 2)
 - USB/CD containing all the PDF Scan Copy of Eligibility Documents and Financial Proposal must be attached to the Original Folder of Financial Proposal
 - Envelope 1 and Envelope 2 must be put in one mother envelope.
 - Envelope and Folder to be used must be colored **ORANGE** for Various ENT-HNS Instruments
 - Envelope and Folder to be used must be colored **YELLOW** for Aneurysm Clips / BPSD / Orthopaedic Implants
 - Envelope and Folder to be used must be colored **RED** for Various Laboratory Supplies / HBA1C reagents under Machine Tie-Up
 - Failure to submit the requested post qualification requirements within **five (5)** calendar days upon the receipt of the notice will result as non-compliance of your proposal / post-disqualified

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- **PRICE VALIDITY** - For the given scope of work in this Contract as awarded, all bid prices are considered fixed prices, and therefore not subject to price escalation during contract implementation in accordance with Section 61 of R.A. 9184 and its IRR
- **DELIVERY SCHEME** - Staggered Delivery and will be based on the needs of the patients
- **LIABILITY** - In the event the Procuring Entity terminates this Contract in whole or in part, the Procuring Entity may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring Entity for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of this Contract to the extent not terminated.
- Dr. Ramos emphasized to the bidders that the lowest bidders will no longer be notified to submit samples within five (5) calendar days upon receipt of Abstract of Bids. It is their responsibility to check if they are the lowest bidder.
- **SUBMISSION OF SAMPLES (Laboratory Supplies)** - All lowest bidders shall submit samples within five (5) calendar days after the receipt of abstract of bids
 - Three (3) pieces for Php.1,000.00 and below
 - One (1) piece for Php. 1,001.00 and above
 - Ensure proper labelling of samples: **Company/ Category/ Item no.**
 - Samples without proper labels with not be accepted
 - Samples will be evaluated as to quality and technical specifications
- **MACHINE DEMONSTRATION (HBA1C Reagents under MTU)**
 - Lowest bidder will be notified on the schedule of product demonstration
- **SUBMISSION OF SAMPLES (Various ENT-HNS Instruments)**
 - All lowest bidders shall submit the following samples within five (5) calendar days after opening of bids
 - Items no. 5, 8, 9, 13, 18, and 20
 - Ensure proper labelling of samples: **Company/ Category/ Item no.**
 - Samples without proper labels with not be accepted
 - Samples will be evaluated as to quality and technical specifications
- **SUBMISSION OF SAMPLES (Orthopaedic Implants)**
 - All lowest bidders shall submit the following samples within five (5) calendar days after opening of bids
 - Ilizarov Frame, Spine, Total Knee Arthroplasty and Total Hip Arthroplasty
 - Ensure proper labelling of samples: **Company/ Category/ Item no.**
 - Samples will be evaluated as to quality and technical specifications
- **SUBMISSION OF SAMPLES (Burrs, Plates Screws and Drills)**
 - All lowest bidders shall submit the following samples within five (5) calendar days after opening of bids
 - At least 20% of the total items. (Additional samples may be requested)
 - Ensure proper labelling of samples: **Company/ Category/ Item no.**
 - Samples will be evaluated as to quality and technical specifications
- Hard copy will prevail in case of discrepancy between the hard copy and soft copy.
- Bidders shall attach the check list to the eligibility documents.

Handwritten signature or initials.



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- Clarifications after the pre-bid shall be made through letter until 08 April 2022 5PM (jrrmmc_bacsec@yahoo.com)
- Two bidders, which will be selected through a randomizer on 13 April 2022, shall serve as the representative / observer of all bidders during the opening.
- Bid Bulletin will be posted on PhilGEPS on 12 April 2022
- Payment of Bid Documents is per line item per category for **Various Laboratory Supplies**
- Bidders shall provide the list of items to be bid to the BAC Secretariat before purchasing the bid documents.
- This format shall be used:
 - Company:
 - Category
 - Item No.
 - Description
 - Total ABC
 - Grand Total
- Payment of Bid Documents for **Aneurysm Clips, BPSD, Orthopaedic Implants, HBA1C Reagents under Machine Tie-Up, Various ENT-HNS Instruments** is in lot bid
- The submission of bids will be on 19 April 2022, 9:30AM at BAC Secretariat Office. Late bids will no longer be accepted.
- The opening of bids will be on 19 April 2022, 10:00AM via Zoom Video Conferencing. Meeting ID / Link will be provided upon purchase of bidding documents.
- Dr. Ramos answered that envelope 1 should include all the eligibility documents consists of three (3) copies (Original, Copy 1 and Copy 2)
- Statement of all ongoing contracts - to attach at least one (1) supporting document as proof that the contract is existing.
- Statement of Single Largest Completed Contract – at least twenty five % (25%) of the items to be bid for Various Laboratory Supplies / HBA1C Reagents under Machine Tie-Up / Orthopaedic Implants / Burrs, Plates, Screws and Drills / Aneurysm Clips. At least fifty percent (50%) of items to be bid for Various ENT-HNS Instruments.
- Dr. Ramos emphasized the bidders should carefully checked their Omnibus Sworn Statement since most of the bidders of the re-bid items were post-disqualified due to incomplete statements on their submitted Omnibus Sworn Statements.
- Dr. Ramos discussed the following categories to be bid and the following were the clarifications raised and answered
 - **VARIOUS LABORATORY SUPPLIES**
 - Ms. Lulu of Biosite Medical Instruments asked if they can offer “Fluorescence Immunochromatography” instead of “Chromatographic Immunoassay” for item no. 21
 - Mr. Alminar answered that he will asked the end-user if they will accept their offer
 - Dr. Ramos said that they can check on the bid bulletin if their offer will be accepted
 - Ms. Lulu also asked if they can provide Zybio brand or different machine for item no. 20 instead of reagents that is compatible with HUBI QUAN PRO



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- Mr. Alminar answered that he will confirmed first to the end-user.
- **HBA1C Reagents under Machine Tie-Up**
 - Ms. Lulu asked if they can offer “Fluorescence Immunochemistry” instead of “Boronate Affinity fluorescence quenching technology”
 - Mr. Alminar answered that he will asked the end-user if they will accept their offer
 - Mr. Darwin Balanag asked if they can offer “HPLC”
 - Mr. Alminar answered that HPLC has bigger machines, hence, cannot be accepted since they required portable machine for community services
- **VARIOUS ENT-HNS INSTRUMENT**
 - Dr. Ramos emphasized the delivery schedule of this item which is 30 calendar days
 - Mr. Enriquez of RBGM Medical Express Sales, Inc. asked if they can offer 15 calendar days as to delivery period
 - Dr. Ramos answered it is much better if they can deliver earlier than 30 days since it is the maximum delivery date and beyond that there are penalties.
- **BURRS, PLATES, SCREWS AND DRILLS**
 - item no. 1 & 2 – added “**at least**” before “5 meters/roll”
 - supplier shall provide one (1) interface and software for items no. 21-22
 - item no. 35 - to check if this item has laterality
 - items no. 133-135 – “Mandib” changed to “Mandibular”
 - item no. 158 – to clarify if this has sizes
 - Dr. Sy of Department of ENT-HNS clarified that item no. 35 is as is.
- **ORTHOPAEDIC IMPLANTS**
 - Dr. Ramos reiterate that the lowest bidder will no longer be notified to submit sample. It’s the bidders responsibility to check if they are the lowest bidder and they need to submit sample five (5) calendar days upon receipt of the abstract of bids
 - Dr. Ramos also reiterate that since it is under framework agreement not all listed items will be ordered since this depends on the needs of the patients.
 - Chairperson emphasized that this is in lot bidding so the bidders must provide all the items listed and if they don’t have an item listed, it is up to them to



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outsource to other company but be sure that the items they outsource have proper documents such as FDA Certificate etc.

○ **ANEURYSM CLIPS**

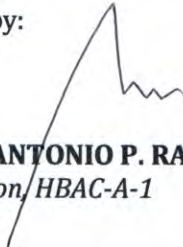
- Mr. Joshua Sereño of Fixus Enterprises asked if they can offer unsterile aneurysm clips.
- Ms. Fernandez answered that the neurosurgeons wanted sterile clips
- Dr. Ramos also said that before they accepted the unsterile since it is not specified on the description but for the past two years, they specified sterile.
- Ms. Rochelle Gamboa from Neurospine Technology Trading Corp. asked since these items were recommended for Certificate of Product Registration and they only applied for it, can they submit the recommendation for CPR and their application for CPR instead of CPR?
- Dr. Ramos answered that they can submit it.
- Ms. Gamboa asked for item no. 11 if they can offer "sideward 45 degrees" instead of Lat-angle and "8mm" as length, for item no. 12 is "sideward 45 degrees", and for item no. 13 is "curved sideward 45 degrees" and "9mm" as length.
- Dr. Ramos answered that their concern will be directed to the neurosurgery and their answer will be posted on the bid bulletin and if they want they can write a letter regarding their concern.
- Ms. Gamboa said that they will certainly do.
- Mr. Melvin Isip of Total Ortho Medical Supplies Solutions inc. asked thru chat box if when they can buy bidding documents.
- Dr. Ramos answered anytime until 19 April 2022, 9:30AM during office hours
- Dr. Ramos if the bidders still has questions and concerns after this meeting, they can still write a letter to the BAC until 08 April 2022, 5PM
- Mr. Sereño asked if they can offer for item no. 1 "L-shaped", for item no. 4 & 5 "7.5mm" as length, for item no. 11 "Lat angle sideward bent = Sideward bent up 8mm"
- Dr. Ramos answered that their concerns will be directed to the TWG and the bid bulletin will be posted at PhilGEPS on 12 April 2022. If they have any concern, they can still write up to 08 April 2022, 5PM.
- Dr. Ramos also reminded the deadline of submission is on 19 April 2022, 9:30AM at BAC Secretariat, late bids will no longer be accepted. And the opening of bids is on the same day, 10:00AM. Zoom link will be provided upon purchase of bidding documents. Two (2) bidders will be invited to attend the proceedings physically.

There having no other remaining topics for discussion the meeting adjourned at 12:00PM.

Prepared by:


FARRAH JANE M. FALCUTILA
BAC Secretariat

Attested by:


MELITO ANTONIO P. RAMOS, MD, FPOA
Chairperson, HBAC-A-1

