



Republic of the Philippines  
Department of Health

**JOSE R. REYES MEMORIAL MEDICAL CENTER**  
HOSPITAL BIDS AND AWARDS COMMITTEE  
RIZAL AVE., STA. CRUZ, MANILA  
7119491 LOC. 245

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**MINUTES OF THE MEETING**  
**Pre-Bidding Conference for the Procurement of VARIOUS MEDICAL EQUIPMENT**  
**March 24, 2022, 2:30 PM**  
**CBB Conference Room, CBB Building**

**Present were:**

- |                               |   |
|-------------------------------|---|
| 1. Chairperson, HBAC-A2:      | Dr. Emelito O. Valdez-Tan                     |
| 2. Vice-Chairperson, HBAC-A2: | Ms. Natividad Sarmiento                       |
| 3. HBAC- A2, Member(s):       | Dr. Juanita Cariño<br>Mr. Arlie Felvin Gacias |

**Absent was:**

- |                         |                       |
|-------------------------|-----------------------|
| 1. HBAC- A2, Member(s): | Mr. Joseph Gatchalian |
|-------------------------|-----------------------|

**Technical Working Group**

- |                            |                             |
|----------------------------|-----------------------------|
| 1. Dr. Catherine Valconcha | } Department of Dermatology |
| 2. Dr. Rodel Barairo       |                             |
| 3. Mr. Rey Anthony Ababon  | } Department of Radiology   |
| 4. Dr. Neil Martin D. Sese |                             |
| 5. Ms. Sheila Apostol      |                             |
| 6. Dr. Arvin Escueta       | } Department of Pediatrics  |
| 7. Dr. Hannah Dela Cruz    |                             |

**Observer:**

1. Mr. Arnold Pascual- AHW Member

**Bidders:**

1. Assurance Controls Technologies Co., Inc. – Ella Uy
2. Technomed International Inc. – Jahveth Uy
3. Respicare Enterprises Inc. - David Tan
4. Siemens- Josenia Morena
5. MTC Opto-Medic, Inc.- Elvie Matundan
6. Asya Medka Inc. – Paolo Obero & Mika Montaña
7. (FMEI)- Fernando Medical Enterprises, Inc. – Jose S. Tioui Jr.
8. Toyo Adtech – Eric Poviro

The pre-bidding conference for Various Medical Equipment was held at the Derma Conference Room and was called to order at 2:30pm, 24 March 2022, presided by Ms. Natividad Sarmiento, Vice-Chairperson.

**I. Business Matter**

- a) Ms. Natividad Sarmiento introduced the BAC Members and Technical Working Group (TWG).
- b) The specification of the item mentioned below was flashed in the monitor and reviewed by the Supplier's representative.



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- ❖ The following reminders were flashed on the screen through PowerPoint Presentation:
  - Kindly observe proper tabbing for the Bid Documents
  - Tax Clearance must be updated at the time of bid opening.
  - Audited Financial Statement must have stamp received by the BIR.
  - Goods offered from abroad form (with 9 columns).
  - Goods offered within the Philippines form (with 10 columns).
  - Amount in figures and in words must be included in the Price Schedule.
  - ZERO "0" is acceptable instead of putting "N/A" for column/s that is not applicable to the supplier.
  - Do not leave blank entry in any column.
  - *Certified True Copy Stamp may be in any color of ink but the signature must be **RED INK**.*
  - *Folders and Envelopes must be colored **VIOLET**.*
  - *Bid Security must be addressed to **JOSE R. REYES MEMORIAL MEDICAL CENTER**.*
  - ***Conditions set forth at the Mayor's permit should be COMPLIED by the company with attached proof of compliance.***
  - *Each Bidder shall submit two (2) envelopes. The first envelope shall contain one (1) original and three (3) photocopies of eligibility and technical requirements. The second envelope shall contain one (1) original and three (3) photocopies of financial requirements. The two (2) envelopes must be incorporate to one (1) Mother envelope.*

✚ **ONE (1) UNIT PORTABLE WIDFIELD FUNDUS CAMERA (FOR PEDIATRIC OCULAR IMAGING)**

- Approved Budget for the contract was announced to the suppliers as ₱5,500,000.00 for 1 unit with delivery period of 30 calendar days funded out of GOP.
- The Vice-Chairperson read the specification to be reviewed by the supplier's representative.
- Representative from MTC Opto-Medic, Inc. asked if it is possible to adjust the delivery schedule of 30 calendar days to 60 days.
  - The BAC and TWG denied the suggestion thus, delivery period remained to be 30 calendar days.
- Representative from MTC Opto-Medic, Inc. asked with regards to Image Resolution: At least 2048 x 2048 – 24 bit colors if it is possible to delete it or modify it to "5472 x 3648" since it is the specification for their latest machine.
  - The TWG approved with the suggestion and deleted the specification since it is already redundant with the Camera setting.
- Representative from MTC Opto-Medic, Inc. asked if the logo should be etched in the equipment with regards to "Printing and Etching of DOH official logo/ letters (if possible "JRRMMC" in all equipment) in conspicuous space of the equipment but will not affect its function".
  - The TWG suggested to add sticker or use metal plate since the machine is sensitive.



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- ✓ Thus, it was modified to ***“Printing, Etching and sticker or metal plate of DOH official logo/ letters (if possible “JRRMMC” in all equipment) in conspicuous space of the equipment but will not affect its function”***
- Representative from MTC Opto-Medic, Inc. asked if a certificate is needed with regards to the clause mentioned below:
  - Upon inspection and receipt of the equipment, the supplier shall sign a Certificate of Undertaking with the following provisions/agreements:
    1. Eligible to submit all the necessary documentary requirement/s
    2. Aware to submit and comply with the documentary requirement/s within two (2) weeks upon delivery
    3. Allow to use the equipment by the end-user and the institution is not at fault in case the supplier will not be paid due to difficulty in documents at fault by the supplier
    4. It will not be paid unless the necessary documentary requirements will be completely submitted.
  - The Vice-Chairperson said that they should provide a Certificate of Undertaking and it must be notarized.
- Representative from MTC Opto-Medic, Inc. clarified with regards to the Technical specification if there is a need to indicate the page number of the brochure aside from the word “comply or not comply”.
  - The Vice- Chairperson said that aside from “Comply” they should indicate the page number and the reference (brochure, technical data, user’s manual and etc.) to where it will be found.
- The Vice- Chairperson read the similar project as **“EYE INSTRUMENTS / EQUIPMENT”** with no objection from the supplier.
- The Vice-Chairperson reminded the bidder that submission of clarificatory letter is until March 25, 2022, 5pm and it can be forwarded to the BAC Secretariat Office via manual submission or via email but reminded all the suppliers that it should have signature.

✚ **ONE (1) UNIT HIGH END ULTRASOUND WITH ELASTOGRAPHY & FUSION TECHNOLOGY**

- Approved Budget for the contract was announced to the suppliers as ₱20,000,000.00 for 1 unit with delivery period of 30 calendar days funded out of HFEP 2022.
- The Vice-Chairperson read the specification to be reviewed by the supplier’s representative.
- Representative from (FMEI)- Fernando Medical Enterprises, Inc. said that they will just submit a clarificatory letter through email with regards to their inquiries.
- Representative from Assurance Controls Technologies Co., Inc. asked to adjust the delivery period to 45-60 days.
  - The Vice-Chairperson disapproved with the adjustment but suggested to the supplier to put their inquiries regarding the delivery period through clarificatory letter and this will be forwarded to HOPE for approval.



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- The Vice-Chairperson asked the supplier if they have the same issues with regards to the delivery period and Representative from (FMEI) said they don't have a problem with it since they have a stock.
- Representative from (FMEI)- Fernando Medical Enterprises, Inc. asked with regards to "Touchscreen: System should have a large tiltable touchscreen (at least 15.5" or more) for customizable workflow and parameter access if it's possible to change it to 12 inches so they can participate with the bidding.
  - The TWG approved with the suggestion of the supplier.
    - ✓ Thus, it was modified to ***"Touchscreen: System should have a large tiltable touchscreen (at least 12 INCHES or more) for customizable workflow and parameter access."***
- Representative from (FMEI)- Fernando Medical Enterprises, Inc. asked with regards to "Memory: System should come equipped with an online internal memory of at least 1TB SSD" if they can offer 500 internal and 500 external.
  - The TWG said that 1 TB is needed since it is for High End ultrasound and budget for the said equipment is sufficient enough to require the said specification.
- Representative from (FMEI)- Fernando Medical Enterprises, Inc. asked if ARFI is a generic word?
  - The TWG said that ARFI means Advance Radio Frequency Imaging and it is a generic term.
- Protocol Scan: They system shall have protocol with predefined checklist that guides the user through a clinical workflow was corrected to ***"Protocol Scan: The system shall have protocol with predefined checklist that guides the user through a clinical workflow."***
- Representative from Assurance Controls Technologies Co., Inc. clarified with regards to Advance application if (Shearwave elastography) options for both liver (*convex/vector probes*) and breast/thyroid (*linear probe*).
  - The TWG said that it is what is stated in the specification which is ***"System should be equipped with a shearwave imaging suite that includes both pSWE (point Shearwave Elastography) and 2D SWE (Shearwave elastography) options for both liver (convex/vector probes) and breast/thyroid (linear probe) applications."***
- Representative from Assurance Controls Technologies Co., Inc. said that External UPS and Online UPS and suggested to delete one since it is just the same.
  - The TWG said it's okay and deleted ***"External UPS with 30 mins. Back up time (This is enough time to complete a diagnostic procedure and shut down the machine)"***
- Representative from Assurance Controls Technologies Co., Inc. with regards if Appropriate Isolation Transformer and AVR is both needed since as per Transformer it is use for CT Scan or MRI.
  - Representative from (FMEI)- Fernando Medical Enterprises, Inc. also added that they can provide both and explained that ISO is use to protect the electricity which will flow in the machine.



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- The TWG just asked which is much expensive and the supplier said that ISO is expensive compared to AVR which can only cost to 1,500.00
- The TWG said okay and deleted "1 unit AVR"
- Representative from Assurance Controls Technologies Co., Inc. asked with regards to the similar project to modify it to "Medical Imaging" or generic name and Representative from (FMEI)- Fernando Medical Enterprises, Inc. suggested to put it as "Ultrasound machine"
  - The TWG said that they will asked if it is okay to modify it and reminded the suppliers that it will be included in the Bid Bulletin.
- Representative from Assurance and FMEI asked with regards to the Training Requirements since they usually encounter problems with it in the other hospital regarding the scheduling of the training.
  - The BAC said that they can request it after receiving the NOA since it is a Comprehensive Training.
- Representative from Assurance Controls Technologies Co., Inc. asked with regards to Preventive Maintenance and calibration if it's okay to modify the Free Quarterly to Semi-Annual.
  - The TWG denied the suggestion since that is the requirements instructed by the ISO.

✚ **ONE (1) UNIT GENERAL ULTRASOUND WITH SHEARWAVE AND ELASTOGRAPHY**

- Approved Budget for the contract was announced to the suppliers as ₱9,000,000.00 for 1 unit with delivery period of 30 calendar days funded out of HFEP 2022.
- The Vice-Chairperson read the specification to be reviewed by the supplier's representative.
- Representative from Assurance Controls Technologies Co., Inc. asked to modify 3.0 in the "The system shall have two USB 3.0 ports front/4 ports rear and supports export to USB flash drive to at least 2.0."
  - The TWG approved with the suggestion of the supplier.
    - ✓ Thus, it was modified as "***The system shall have two USB AT LEAST 2.0 ports front/4 ports rear and supports export to USB flash drive***"
- Representative from Assurance Controls Technologies Co., Inc. asked to change the harddrive of 1TB since it only applies to premium ultrasound machine and if it is possible to consider 500GB.
  - The TWG approved with the suggestion of the supplier.
    - ✓ Thus, it was modified as "***At least with Internal AT LEAST 500GB Solid State Drive (SSD)***"
- Representative from Assurance Controls Technologies Co., Inc. asked to change the similar project of "GENERAL ULTRASOUND WITH SHEARWAVE AND ELASTOGRAPHY" to "General Ultrasound" only.
  - The TWG agreed to modify the similar project.
    - ✓ Thus, it was modify as "***GENERAL ULTRASOUND***"
- The Chairperson reminded all the bidders that submission of clarificatory letter is until March 18, 2022, 5pm and it can be forwarded to the BAC Secretariat



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Office via manual submission or via email but reminded all the suppliers that it should have signature.

✚ **TWO (2) UNITS TRANSPORT INCUBATOR**

- Approved Budget for the contract was announced to the suppliers as ₱3,000,000.00 for 2 unit with delivery period of 30 calendar days funded out of GOP.
- The Vice-Chairperson read the specification to be reviewed by the supplier's representative.
- Representative from Asya Medika asked if is possible to change the delivery period to 45 days.
  - The BAC and TWG both agreed with suggestion.
    - ✓ Thus, it was modified as ***"Delivery period: 45 calendar days"***
- Representative from Technomed asked if it is okay to change the Oxygen concentration range: 21-60% to 15%-105%.
  - The TWG asked the supplier what benefit they will get if they will approved with their proposal but the representative cannot provide one thus it was denied.
  - Representative from Asya Medika asked if 21%-58% is complying.
  - The TWG replied that it is within the range.
- Representative from Asya Medika asked with regards to Temperature set range if 22°C and Representative from Technomed asked if 23°C is complying.
  - The TWG replied that it is within the range.
- Representative from Asya Medika asked if it is okay to modify the "Battery life: at least 6 hours" to 3 hours.
  - The TWG said that they will need to research that one and changes will be included the Bid Bulletin.
- Representative from Respicare asked to change the specification of "Temperature system: Microprocessor-based servocontrol temperature system with 3 settings: pre-heat/pre-warm, auto, manual" since their machine does not have pre-heat/pre-warm but they have air mode and skin mode or if it's okay to just put it to "or its equivalent"
  - The TWG analyzes the proposal of the suppliers and replied that it is just the same.
    - ✓ Thus, it was modified as ***"Temperature system: Microprocessor-based servocontrol temperature system with 3 settings: pre-heat/pre-warm, auto, manual OR ITS EQUIVALENT"***
- Representative from Respicare asked with regards to "Distance from vertical hood to mattress: 20-25cm" if it's possible to change it to 20-26cm.
  - The TWG said okay with suggestion.
    - ✓ Thus, it was modified as ***"Distance from vertical hood to mattress: 20-26cm"***
- Representative from Respicare asked if 11 x 67cm which is already incorporated can be accommodated.
  - The TWG said that they will ask the NICU the available unit since it is their basis.



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✚ **THREE (3) SETS TRANSCUTANEOUS BILIRUBINOMETER SET / JAUNDICE METER**

- Approved Budget for the contract was announced to the suppliers as ₱1,830,000.00 for 3 sets with delivery period of 30 calendar days funded out of GOP.
- The Vice-Chairperson read the specification to be reviewed by the supplier's representative.
- Representative from Asya Medika asked if NiMH battery can be considered for the "Power supply: Rechargeable batteries (AA or AAA)"
  - The TWG approved with the change.
    - ✓ Thus, it was modified as "*Power supply: Rechargeable batteries (AA or AAA) **OR NIMH BATTERY***"
- Representative from Asya Medika asked to delete the Light source and recommend to add the warranty to three (3) years on parts and service.
  - The TWG approved with the suggestion and modifications were as follows:
    - ✓ Light source: Xenon arc lamp (To provide additional spare Xenon arc lamp at least one (1) unit per Jaundice meter) – Deleted in the specification
    - ✓ *Minimum of **THREE (3) years on parts and service. Warranty Certificate for parts and service, upon delivery, inspection and acceptance***
- Accessories of "At least two (2) pieces Reusable Probe tip was modified to "***At least ONE (1) PIECE SPARE Reusable Probe tip PER SET***" to avoid confusion as per TWG.
- The Chairperson added stickers in "Printing and Etching of DOH official logo/ letters (if possible "JRRMMC" in all equipment) in conspicuous space of the equipment but will not affect its function" which was approved by the TWG.
  - ✓ Thus, it was modified to "***Printing, Etching AND STICKER of DOH official logo/ letters (if possible "JRRMMC" in all equipment) in conspicuous space of the equipment but will not affect its function.***"
- The Chairperson asked the TWG if there is a need to change the number of end-user that will undergo Training.
  - The TWG replied they will change it to twenty (20) upon counting the numbers of the residents and Consultants in their department.
    - ✓ Thus, it was modified as "***Training at least TWENTY (20) from end-users and one (1) from engineering (Note: Training Certificate must be given right after the Training)***"

✚ The Chairperson recapped that all changes discussed in the Pre-bidding Conference will be included in the Bid Bulletin and submission of clarificatory letter is until March 25, 2022, 5pm via manual or email but reminded all the suppliers that it should have signature.

✚ Deadline of submission of all bidding documents for Various Medical Equipment will be on **April 7, 2022; 2:00pm** at the Derma Conference Room, 2<sup>nd</sup> Floor, OPD Building.



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There having no other remaining queries for discussion, the Pre-Bidding Conference for Various Medical Equipment was adjourned at 3:49pm.

Prepared by:

  
**JENILYN P. SAN LUIS**  
BAC Secretariat

Attested by:

  
**EMELITO VALDEZ-TAN, MD.**  
Chairman, HBAC-A2

  
3/29