



Republic of the Philippines
Department of Health

JOSE R. REYES MEMORIAL MEDICAL CENTER
HOSPITAL BIDS AND AWARDS COMMITTEE
RIZAL AVE., STA. CRUZ, MANILA
7119491 LOC. 245

MINUTES OF THE MEETING
Pre-Bidding Conference for the Procurement of VARIOUS MEDICAL EQUIPMENT
March 15, 2022, 2:30 PM
Derma Conference Room, OPD Building

Present were:

- | | |
|-------------------------------|--|
| 1. Chairperson, HBAC-A2: | Dr. Emelito O. Valdez-Tan |
| 2. Vice-Chairperson, HBAC-A2: | Ms. Natividad Sarmiento |
| 3. HBAC- A2, Member(s): | Dr. Juanita Cariño
Mr. Joseph Gatchalian
Mr. Arlie Felvin Gacias |

Technical Working Group

- | | |
|----------------------------------|-----------------------------|
| 1. Dr. Cristine Serrano | } Department of Dermatology |
| 2. Dr. Flordeliz Abad-Casintahan | |
| 3. Dr. Arvin Escueta | } Department of Pediatrics |
| 4. Dr. Hannah Dela Cruz | |
| 5. Dr. Cesar Ong | |

Observer:

1. Mr. Arnold Pascual- AHW Member

Bidders:

1. Iraseth Pharma Inc. – Jhon S. Garcia
2. Saviour MeDevices Inc. – Janice Esguerra
3. Medilight Inc. – Mary Grace Aniciete
4. Surgico Phils. Inc. – Vwien C. Rodriguez
5. Robustan Inc. – Regina Yao
6. Respicare Enterprises Inc. – David Tan
7. Medasia Medical Products Corporation – Jaq Recelis
8. Blue Sky Trading Co., Inc. – Easter Joy Bucalon
9. Meihao – Patrick Caro

The pre-bidding conference for Various Medical Equipment was held at the Derma Conference Room and was called to order at 2:30pm, 15 March 2022, presided by Dr. Emelito O. Valdez-Tan, Chairperson.

I. Business Matter

- a) Dr. Valdez-Tan introduced the BAC Members and Technical Working Group (TWG).
 - b) The specification of the item mentioned below was flashed in the monitor and reviewed by the Supplier's representative.
- ❖ The following reminders were flashed on the screen through PowerPoint Presentation:
- Kindly observe proper tabbing for the Bid Documents



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- Tax Clearance must be updated at the time of bid opening.
- Audited Financial Statement must have stamp received by the BIR.
- Goods offered from abroad form (with 9 columns).
- Goods offered within the Philippines form (with 10 columns).
- Amount in figures and in words must be included in the Price Schedule.
- ZERO "0" is acceptable instead of putting "N/A" for column/s that is not applicable to the supplier.
- Do not leave blank entry in any column.
- *Certified True Copy Stamp may be in any color of ink but the signature must be **RED INK**.*
- *Folders and Envelopes must be colored **VIOLET**.*
- *Bid Security must be addressed to **JOSE R. REYES MEMORIAL MEDICAL CENTER**.*
- *Conditions set forth at the Mayor's permit should be **COMPLIED** by the company with attached proof of compliance.*
- *Each Bidder shall submit two (2) envelopes. The first envelope shall contain one (1) original and three (3) photocopies of eligibility and technical requirements. The second envelope shall contain one (1) original and three (3) photocopies of financial requirements. The two (2) envelopes must be incorporate to one (1) Mother envelope.*

✚ **ONE (1) UNIT FULL BODY PHOTOTHERAPY CABINET**

- Approved Budget for the contract was announced to the suppliers as ₱3,100,000.00 for 1 unit with delivery period of 30 calendar days.
- The Chairperson read the specification to be reviewed by the supplier's representative.
- Representative from Medilight Inc. asked to adjust the delivery schedule which is 30 calendar days to 60 days since the product will be coming from abroad.
 - The Chairperson denied the suggestion but suggested to adjust it until 45 calendar days and explained that they can order the product once they received the Notice of Award.
 - ✓ Delivery days of 30 calendar days was modified to "**45 CALENDAR DAYS**" which was all agreed by the BAC, TWG and supplier.
- Representative from Medilight Inc. inquired what documents to be attached with regards to Bidder's Certificate that the Brand must be in the Philippines since 2012.
 - The Chairperson explained that it pertains to the Brand if it is already in the Philippines since 2012 and the manufacturer shall be responsible to provide the proof of compliance.
- Representative from Medilight Inc. asked if sticker is allowed with regard to Printing and Etching of DOH official logo/ letters (if possible "JRRMMC" in all equipment) in conspicuous space of the equipment but will not affect its function.
 - The TWG said okay with the suggestion of the supplier.
 - ✓ Thus, it was modified as "**Printing, Etching AND STICKER of DOH official logo/ letters (if possible "JRRMMC" in all equipment) in conspicuous space of the equipment but will not affect its function.**"



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- The Chairperson asked the TWG if they want to modify the quantity of the end-user who will be trained with regards to Training at least two (2) from end-users and one (1) from engineering (*Note: Training Certificate must be given right after the Training*)
 - The TWG/End-user suggested to put at least three (3) end-users.
 - ✓ Thus, it was modified to ***“Training at least THREE (3) from end-users and one (1) from engineering (Note: Training Certificate must be given right after the Training)”***
- The Chairperson clarified that similar contract must be ***“FULL BODY PHOTOTHERAPY.”***
- The Chairperson informed the bidders that submission of clarificatory letter is until March 18, 2022, 5pm and it can be forwarded to the BAC Secretariat Office via manual submission or via email but reminded all the suppliers that it should have signature.

✦ **SIX (6) UNITS INFANT RADIANT WARMER**

- Approved Budget for the contract was announced to the suppliers as ₱3,000,000.00 for 6 units with delivery period of 30 calendar days.
- The Chairperson read the specification to be reviewed by the supplier's representative.
- All specifications were added degree symbol:
 - ✓ ***Environment temperature: +18°C~+30°C***
 - ✓ ***Temperature control range: 25°C~37 °C***
- Representative from Respicare Enterprises, Inc. asked with regards to Temperature control range: 25C~37 °C if their offer of 34 -37 is acceptable?
 - The TWG/End-User said that it is within the range thus it is acceptable.
- The Chairperson asked TWG/End-User with regards to step-less and the TWG replied that it means smooth movement.
- Mattress tray size: ≥70cm x 60cm
 - Representative from Respicare Enterprises, Inc. asked the TWG if it is possible to consider 76cm x 59cm.
 - Representative from Blue Sky Trading Co. Inc. also asked the TWG to consider 70 x 55cm.
 - ✓ The TWG accepted the suggestions, thus, it was modified to ***“Mattress tray size: ≥70cm x 55cm”***
- Representative from Robustan Inc. asked if it is possible to put or *its equivalent* with regards to Temperature system which has the same setting of Pre-Heat/Pre-warm, auto, manual
 - ✓ The suggestion was accepted by the TWG, thus, it was modified to ***“Temperature system: Microprocessor-based servocontrol temperature system OR ITS EQUIVALENT with 3 settings: pre-heat/pre-warm, auto, manual”***
- Representative from Respicare Enterprises, Inc. asked if it is okay to change “Temperature override mode to: 38 °C to “or its equivalent”



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- The Chairperson asked the TWG with regards to that and the TWG approved with the suggestion.
 - ✓ Thus, it was modified to ***“Temperature override OR ITS EQUIVALENT mode to: 38 °C***
- Representative of Blue Sky Trading Co. Inc. asked with regards to proof of compliance which will be stated in the Technical Specifications.
 - The Chairperson said that they can state what is written in the brochure, technical data, service manual or other documents and its page number for easy reference for Post-Evaluation of TWG.
- Representative from Blue Sky Trading Co. Inc. asked with regards to “Environment air velocity of flow: <0.3m/s” if it’s possible to put “or it equivalent” since they cannot find the word air velocity but it is stated as air flow and its value is LPM instead of m/s.
 - ✓ The TWG approved the suggestion thus it was modified to ***“Environment air velocity of flow OR ITS EQUIVALENT: <0.3m/s”***
- Representative from Blue Sky Trading Co. Inc. asked with regards to “Mattress temperature uniformity: ≤2.0 °C” if it’s possible to put “or its equivalent” since the word uniformity cannot be found in their brochure.
 - The TWG approved with the suggestion but told the supplier that they should make sure that it is really the equivalent since they will looked for it once they evaluate it during Post-Evaluation.
 - ✓ Thus, it is modified as ***“Mattress temperature uniformity OR ITS EQUIVALENT: ≤2.0 °C***
- Representative from Respicare Enterprises Inc. corrected the unit of measurement for the “Pressure adjust range: 0-22 Kp (~165 mmHg) to “0-22 KpA”
 - ✓ Thus, it was corrected to ***“Pressure adjust range: 0-22 KpA (~165 mmHg)”***
- Representative from Respicare Enterprises Inc. clarified if “Low pressure suction (optional)” is related with “Pressure adjust range”? Respicare stated that if it is related then Low pressure suction is optional then Pressure adjustment range must also be the same.
 - The Chairperson then asked all the suppliers if their offer has low pressure suction and all suppliers said that they have it.
 - ✓ Thus, optional was deleted and was modified as ***“Low pressure suction”***
- Representative from Iraseth Pharma Inc. clarified with regards to “Proposed Costing of Preventive Maintenance and Calibration Program for sophisticated equipment, consumables/ accessories.” if it is a quotation during or after the warranty period?
 - The Chairperson replied that it is after the warranty period.
- Representative from Iraseth Pharma Inc. clarified with regards to demo unit via video presentation because their item is still in-transit?
 - The TWG said that they prefer an actual demo sine it is already Alert Level 1 and face to face meeting is already allowed and it much easier to ask question on the actual demonstration.



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- The Chairperson asked the suppliers if they have delivered their product to other hospital so the TWG can visit the hospital but make sure it is within Metro Manila.
- Representative Respicare Enterprises Inc. also added that they can provide demo unit but for the actual unit only since there are parts like suction machine which is included but it is fabricated on the machine and if it is possible they will just provide a brochure for it.
- The Chairperson asked the TWG and said okay with the suggestion but make sure that the specification needed is in the provided brochure.
- Representative from Blue Sky Trading Co. Inc. asked in regard to Bidder's certificate that the BRAND must be in the Philippines since 2012 if it is only a certification to be provide by the bidder.
 - The Chairperson said that there is a need for them to submit a proof of compliance during Post-Evaluation to be provided by the principal/manufacturer.
- Representative from Blue Sky Trading Co. Inc. asked what Certificate to be attached for the Latest Certificate of Traceability from the Manufacturer.
 - The Chairperson said that they will be sent a sample for the latest Traceability via email.
- Representative from Blue Sky Trading asked if it is possible to adjust the delivery period to 60 days.
 - ✓ Delivery Schedule was changed to "**45 calendar days**"
- Representative from Blue Sky Trading asked in regard to similar project since they cannot provide the 50% if it is only Infant Warmer.
 - ✓ Similar project was modified from Infant Warmer to "**INFANT WARMER/ INCUBATOR/ TRANSPORT INCUBATOR**"
- Representative from Blue Sky Trading Co., Inc. asked if 98kg is acceptable with regards to "Gross Weight: 115-125kg"
 - Representative from Respicare asked to modify it to 80-125kg
 - ✓ The BAC and TWG approved with suggestion, thus it was modified as "**Gross Weight: 80-125KG**".
- Representative from Respicare Enterprises Inc. clarified if it is seven (7) pieces per unit for Non-disposable Resuscitation bag.
 - The Chairperson asked the TWG and replied that it is two (2) per unit or Twelve (12) in total.
 - The Chairperson asked the suppliers if it is expensive so they can negotiate with the quantity.
 - The supplier all agreed with the two (2) non-disposable resuscitation bag.
 - ✓ Thus, Non- disposable Resuscitation bag- 6 pieces was deleted and was modified from "Non- disposable Neonate resuscitation bag- 1 per unit to "**Non- disposable Neonate resuscitation bag- TWO (2) PIECES per unit**"
- The Chairperson reminded all the bidders that submission of clarificatory letter is until March 18, 2022, 5pm and it can be forwarded to the BAC Secretariat



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Office via manual submission or via email but reminded all the suppliers that it should have signature.

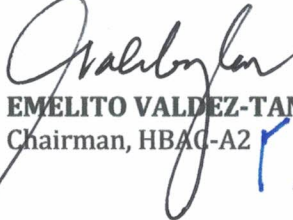
- ✚ The Chairman recapped that all changes discussed in the Pre-bidding Conference will be included in the Bid Bulletin.
- ✚ Deadline of submission of all bidding documents for Various Medical Equipment will be on **March 29, 2022; 2:00pm** at the CBB Conference Room, 2nd Floor, CBB Building.

There having no other remaining queries for discussion, the Pre-Bidding Conference for Various Medical Equipment was adjourned at 3:44pm.

Prepared by:


JENILYN P. SAN LUIS
BAC Secretariat

Attested by:


EMELITO VALDEZ-TAN, MD.
Chairman, HBAC-A2 