



Republic of the Philippines  
Department of Health

**JOSE R. REYES MEMORIAL MEDICAL CENTER**  
**HOSPITAL BIDS AND AWARDS COMMITTEE**  
RIZAL AVE., STA. CRUZ, MANILA  
7119491 LOC. 245

**MINUTES OF THE MEETING**  
**Pre-Bidding Conference for the Procurement of DIALYSIS EQUIPMENT PACKAGE (REBID)**  
**February 3, 2022, 3:10 PM**  
**Hospital Canteen, Medical Arts Building**

**Present were:**

- |                               |  |
|-------------------------------|--|
| 1. Chairperson, HBAC-A2:      | Dr. Emelito O. Valdez-Tan  |
| 2. Vice-Chairperson, HBAC-A2: | Ms. Natividad Sarmiento  |
| 3. HBAC- A2, Member(s):       | Dr. Juanita Cariño<br>Mr. Joseph Gatchalian<br>Mr. Arlie Felvin Gacias |

**Technical Working Group**

1. Dr. Michelle Otayco- Department of Internal Medicine

**Observer:**

1. Mr. Arnold Pascual- AHW Member

**Bidders:**

1. Corbridge Group Phils., Inc. – Mr. Ryan G. Ancheta
2. Fresenius Medical Care- Ms. Rashuela Isidro

The pre-bidding conference for Dialysis Equipment Package (Rebid) was held at the Hospital Canteen and was called to order at 3:10pm, 3 February 2022, presided by Dr. Emelito O. Valdez-Tan, Chairperson.

**I. Business Matter**

- a) Dr. Valdez-Tan introduced the BAC Members and Technical Working Group (TWG).
- b) The specification of the item mentioned below was flashed in the monitor and reviewed by the Supplier's representative.

**THREE (3) LOTS DIALYSIS EQUIPMENT PACKAGE**

- Approved Budget for the contract was announced to the suppliers as ₱3,000,000.00 for 3 units with delivery period of 7 working days.
- The Chairperson read the specification to be reviewed by the supplier's representative.
- Representative from Fresenius Medical Care asked the following inquiries:
  - The location in which the dialysis equipment will be put.
    - ✓ The TWG said that it will be stationed in QI modular facility and it is portable.
    - ✓ The Chairperson clarified if it will be delivered at Jose Reyes
  - If there is an existing water treatment since the requirement is HDF and since it is portable, what will be the water source?
    - ✓ The TWG said that the specification is standard for Dialysis equipment and explained that it can also be for HP but capable for Hemoperfusion.
  - Representative from Fresenius said that they will just send a clarificatory letter since they still have clarifications to be modified.
- The Chairperson reiterated that similar contract was "**DIALYSIS EQUIPMENT.**"
- The Chairperson informed the bidders that submission of clarificatory letter is until February 4, 2022, 5pm.

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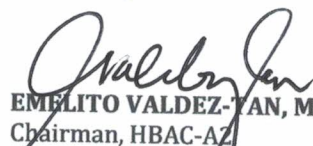
- ❖ The following reminders were flashed on the screen through PowerPoint Presentation:
- Kindly observe proper tabbing for the Bid Documents
  - Tax Clearance must be updated at the time of bid opening.
  - Audited Financial Statement must have stamp received by the BIR.
  - Goods offered from abroad form (with 9 columns).
  - Goods offered within the Philippines form (with 10 columns).
  - Amount in figures and in words must be included in the Price Schedule.
  - ZERO "0" is acceptable instead of putting "N/A" for column/s that is not applicable to the supplier.
  - Do not leave blank entry in any column.
  - *Certified True Copy Stamp may be in any color of ink but the signature must be **RED INK**.*
  - *Folders and Envelopes must be colored **VIOLET**.*
  - *Bid Security must be addressed to **JOSE R. REYES MEMORIAL MEDICAL CENTER**.*
  - ***Conditions set forth at the Mayor's permit should be COMPLIED by the company with attached proof of compliance.***
  - *Each Bidder shall submit two (2) envelopes. The first envelope shall contain one (1) original and three (3) photocopies of eligibility and technical requirements. The second envelope shall contain one (1) original and three (3) photocopies of financial requirements. The two (2) envelopes must be incorporate to one (1) Mother envelope.*
- ✚ The Chairman recapped that all changes discussed in the Pre-bidding Conference will be included in the Bid Bulletin.
- ✚ Deadline of submission of all bidding documents for Dialysis Equipment Package will be on **February 17, 2022: 2:00pm** at the Hospital Canteen, Ground Floor, Medical Arts Building.

There having no other remaining queries for discussion, the Pre-Bidding Conference for Dialysis Equipment Package (Rebid) was adjourned at 3:20pm.

Prepared by:

  
**JENILYN P. SAN LUIS**  
BAC Secretariat

Attested by:

  
**EMELITO VALDEZ-TAN, MD.**  
Chairman, HBAC-AZ