

  
**RAMONCITO M. FLORES**  
 HRD  
 Date: 12-Sep-23

No.	Position Title (Parenthetical Title, if applicable)	No of Positions	Monthly Compensation	Contract Period	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MEDICAL EQUIPMENT TECHNICIAN I	3	SG 6 (17,553.00 plus premium: 21,063.30)	October to December 2023	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	None required	None required	None required (MC 11,s. 96-Cat III)	NA	National Center for Geriatric Health (NCGH)
2	ADMINISTRATIVE AIDE III (DRIVER I)	2	SG 3 (14,678.00 plus premium: 17,613.60)	October to December 2023	Elementary School Graduate	None required	None required	Driver's License (MC 11,s. 96-Cat II)	NA	National Center for Geriatric Health (NCGH)
3	ADMINISTRATIVE AIDE III (FOOD SERVICE WORKER)	1	SG 3 (14,678.00 plus premium: 17,613.60)	October to December 2023	Must be able to read and write	None required	None required	None required (MC 11,s. 96-Cat III)	NA	National Center for Geriatric Health (NCGH)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 29, 2023**

1. Application Letter;
2. Updated Curriculum Vitae;
3. Fully accomplished Personal Data Sheet(PDS) with recent passport sized picture
4. Photocopy of certificate of eligibility/board rating/license;
5. Photocopy of Transcript of Records and Diploma;
6. Photocopy of certificate of trainings/seminars attended, if applicable;
7. Photocopy of birth certificate (PSA Copy); and
8. Performance rating **in the last rating period** (if applicable);

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

WENCESLAO S. LLAUDERES, M.D.  
 OIC, Medical Center Chief II  
 Rizal Avenue, Sta. Cruz Manila  
[demmncgh.hr@gmail.com](mailto:demmncgh.hr@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED