

NOTICE OF VACANCIES

FOR PROMOTION:

- a. Application Routing Slip with the latest original 2x2 ID picture
- b. Updated Personal Data Sheet (PDS) with ID picture and attach Highlights of Accomplishments to work experience related/has relevance to the position applied. Rotations should be accompanied by HPO
- c. Application Letter addressed to:
WENCESLAO S. LLAUDERES, MD, FPSNM, MPM-HG
Officer-in-Charge
Jose R. Reyes Memorial Medical Center
Rizal Avenue, Sta. Cruz, Manila
- d. Plans and Proposals (for Salary Grade 14 and above)/Recommendations (for Salary Grade 13 and below) related to the job descriptions of the position being applied/indicators set by the service.
- e. Photocopies of Relevant Trainings/Seminars attended.

FOR NEW APPLICANTS:

- a. Application Letter addressed to:
WENCESLAO S. LLAUDERES, M.D., FPSNM, MPM-HG
Officer-in-Charge
Jose R. Reyes Memorial Medical Center
Rizal Avenue, Sta. Cruz, Manila
- b. Resume
- c. Fully accomplished Personal Data Sheet (CS Form 212-Revised 2017) downloadable at csc.gov.ph
- d. Transcript of Records and Diploma
- e. Elementary Diploma (for Technical Positions based on CSC Qualification Standards)/High School Diploma
- f. Board Rating/PRC License/Civil Service Eligibility as the case may warrant
- g. Two (2) 2x2 ID picture in white background
- h. Good Moral Character (School/2 Reference/Previous work)

DEADLINE OF SUBMISSION: DECEMBER 4, 2023

Interested may submit their application to:

- recruitment@jrrmmc.gov.ph
- HR Department, 7th Floor, Central Block Building, Jose R. Reyes Memorial Medical Center

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED


NATIVIDAD R. SARMIENTO
Administrative Officer V
11/22/23

Republic of the Philippines
JOSE REYES MEMORIAL MEDICAL CENTER
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

NOV 20 2023

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the JOSE REYES MEMORIAL MEDICAL CENTER in the CSC website:

LUCIA H. PANAGUITON

HRMO

Date:

November 20, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ACCOUNTANT II	OSEC-DOHB-A2-360-2022	16	39672	Bachelor's degree in Commerce/Business Administration major in Accounting	4 hours of relevant training	1 year of relevant experience	RA 1080	NA	National Center for Geriatric Health
2	ENGINEER II	OSEC-DOHB-ENG2-5-2022	16	39672	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080	NA	National Center for Geriatric Health
3	MEDICAL EQUIPMENT TECHNICIAN III	OSEC-DOHB-MEQT3-359-2022	11	27000	Completion of two years studies in college or Completion of relevant medical laboratory technician course	8 hours of relevant experience	2 years of relevant experience	Equipment Technician (MC No. 10, s. 2013-Cat. II)	NA	National Center for Geriatric Health
4	MEDICAL SPECIALIST II (PART-TIME)	OSEC-DOHB-MDSPT2-23-2022	23	40001.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	R.A. 1080 (Physician)	NA	National Center for Geriatric Health

5	MEDICAL SPECIALIST II (PART-TIME)	OSEC-DOHB-MDSPT2-25-2022	23	40001.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	R.A. 1080 (Physician)	NA	National Center for Geriatric Health
6	MEDICAL SPECIALIST II (PART-TIME)	OSEC-DOHB-MDSPT2-26-2022	23	40001.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	R.A. 1080 (Physician)	NA	National Center for Geriatric Health
7	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-199-2016	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080 (Physician)	NA	National Center for Geriatric Health
8	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-200-2016	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080 (Physician)	NA	National Center for Geriatric Health
9	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-201-2016	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080 (Physician)	NA	National Center for Geriatric Health
10	SOCIAL WELFARE ASSISTANT	OSEC-DOHB-SOCWAS-5-2022	8	19744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	NA	National Center for Geriatric Health

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 4, 2023.

1. Application Letter;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Photocopy of certificate of eligibility/board rating/license;
4. Photocopy of Transcript of Records and Diploma;
5. Photocopy of certificate of trainings/seminars attended, if applicable;
6. Performance rating **in the last rating period** (if applicable);

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

WENCESLAO S. LLAUDERES, MD, FPSNM, MPM-HG

OIC-Medical Center Chief II

Rizal Avenue, Sta. Cruz, Manila

demmnscgh.hr@gmail.com

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