

NOTICE OF HIRING

POSITION TITLE : MEDICAL EQUIPMENT TECHNICIAN I
NO. OF POSITION : 1
EMPLOYMENT STATUS : CONTRACT OF SERVICE
CONTRACT PERIOD : JANUARY TO JUNE 2024
MONTHLY COMPENSATION : SG 7 (P18,620.00 plus 20% premium: P22,344.00)

QUALIFICATION STANDARD

- **EDUCATION:** Completion of two (2) years studies in college or completion of relevant medical laboratory technician course
- **EXPERIENCE:** None Required
- **TRAINING:** None Required
- **ELIGIBILITY:** MC 11 s.1996 Cat. II (None Required)

DEADLINE OF SUBMISSION: **ON OR BEFORE DECEMBER 4, 2023**

INTERESTED APPLICANTS MAY SUBMIT THE FOLLOWING REQUIREMENTS TO:

- recruitment@jrrmmc.gov.ph
- HR Department, 7th Floor, Central Block Building, Jose R. Reyes Memorial Medical Center

REQUIREMENTS

- Letter of intent addressed to: **WENCESLAO S. LLAUDERES., M.D, FPSNM, MPM-HG**
OIC-Medical Center Chief II
Jose R. Reyes Memorial Medical Center
- Fully accomplished personal data sheet
- Scanned copies of Transcript of Records and Diploma

Prepared by:



LUCIA H. PANAGUITON
Supervising Administrative Officer
Human Resource Management Department

Approved by:



WENCESLAO S. LLAUDERES, M.D, FPSNM, MPM-HG
OIC-Medical Center Chief II

NOTICE OF HIRING

POSITION TITLE : COMPUTER MAINTENANCE TECHNOLOGIST II
NO. OF POSITION : 1
EMPLOYMENT STATUS : CONTRACT OF SERVICE
CONTRACT PERIOD : JANUARY TO JUNE 2024
MONTHLY COMPENSATION : SG 15 (P35,097.00 plus 20% premium: P42,116.40)

QUALIFICATION STANDARD

- **EDUCATION:** Bachelor's degree relevant to the job (preferably Bachelor's degree in Information Technology, Computer Science or Electronics Computer Engineering)
- **EXPERIENCE:** 1 year or relevant experience
- **TRAINING:** 4 hours of relevant training
- At least keen on the following language: C#, Php, Java, VBA, MsSql, C++, .net, powerbuilder, laravel, laragon

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OIC-Medical Center Chief II



NATIVIDAD R. SARMIENTO
Administrative Officer V

NOTICE OF HIRING

POSITION TITLE : ADMINISTRATIVE ASSISTANT I
NO. OF POSITION : 2
EMPLOYMENT STATUS : CONTRACT OF SERVICE
CONTRACT PERIOD : JANUARY TO JUNE 2024
MONTHLY COMPENSATION : SG 7 (P18,620.00 plus 20% premium: P22,344.00)

QUALIFICATION STANDARD

- **EDUCATION:** Completion of two (2) years studies in college or High School Graduate with relevant vocational/trade course
- **EXPERIENCE:** None Required
- **TRAINING:** None Required

DEADLINE OF SUBMISSION: ON OR BEFORE DECEMBER 4, 2023

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REQUIREMENTS

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Human Resource Management Department

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OIC-Medical Center Chief II

NOTICE OF HIRING

POSITION TITLE : ADMINISTRATIVE AIDE III
NO. OF POSITION : 10
EMPLOYMENT STATUS : CONTRACT OF SERVICE
CONTRACT PERIOD : JANUARY TO JUNE 2024
MONTHLY COMPENSATION : SG 3 (P14,678.00 plus 20% premium: P17,613.60)

QUALIFICATION STANDARD

- **EDUCATION:** Completion of two (2) years studies in college
- **EXPERIENCE:** None required
- **TRAINING:** None required
- **ELIGIBILITY:** None required

DEADLINE OF SUBMISSION: **ON OR BEFORE DECEMBER 4, 2023**

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REQUIREMENTS

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