Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines JOSE REYES MEMORIAL MEDICAL CENTER Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the JOSE REYES MEMORIAL MEDICAL CENTER in the CSC website:

ADELAIDA I. BERONDO
HRMO

Date:

June 14, 2022

No	Position Title	, and the state of	Salary/ Job/	Monthly Salary	Qualification Standards					
No.	applicable)		Pay Grade		Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	ACCOUNTANT III	OSEC-DOHB-A3-7-1998	19		Bachelor's degree in Commerce/Business Administration major in Accounting	8 hours of relevant training	2 years of relevant experience	R.A. 1080	NA	Finance Service

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 27, 2022

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and

4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

EMMANUEL F. MONTAÑA,JR., MD
Medical Center Chief II
Rizal Avenue, Sta. Cruz, Manila
josereyesmedical@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.