

36	NURSE II	OSEC-DOHB-NURS2-424-2022	16	39672	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	National Center for Geriatric Health Nursing Service
37	NURSING ATTENDANT II	OSEC-DOHB-NATT2-77-2013	6	17553	Elementary School Graduate	None required	None required	None required (MC o. 10-s. 2013-Cat. III)	N/A	Nursing Service
38	NURSING ATTENDANT II	OSEC-DOHB-NATT2-28-1998	6	17553	Elementary School Graduate	None required	None required	None required (MC o. 10-s. 2013-Cat. III)	N/A	Nursing Service
39	NURSING ATTENDANT II	OSEC-DOHB-NATT2-100-2013	6	17553	Elementary School Graduate	None required	None required	None required (MC o. 10-s. 2013-Cat. III)	N/A	Nursing Service
40	NURSING ATTENDANT II	OSEC-DOHB-NATT2-49-2013	6	17553	Elementary School Graduate	None required	None required	None required (MC o. 10-s. 2013-Cat. III)	N/A	Nursing Service
41	NURSING ATTENDANT II	OSEC-DOHB-NATT2-11-1998	6	17553	Elementary School Graduate	None required	None required	None required (MC o. 10-s. 2013-Cat. III)	N/A	Nursing Service
42	OCCUPATIONAL THERAPIST II	OSEC-DOHB-OT2-22-2015	15	36619	Bachelor's degree in Occupational Therapy	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Rehabilitation Medicine
43	PHARMACIST II	OSEC-DOHB-PH2-256-2022	15	36619	Bachelor's Degree in Pharmacy	None required	None required	RA 1080	N/A	National Center for Geriatric Health
44	SOCIAL WELFARE ASSISTANT	OSEC-DOHB-SOCWAS-226-2014	8	19744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional/First Level Eligibility	N/A	Medical Social Work Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 22, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

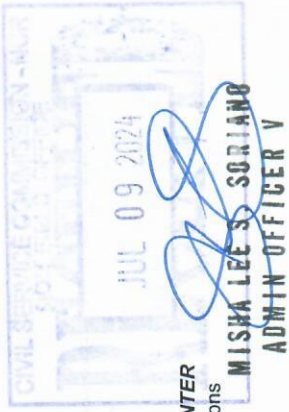
QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

WENCESLAO S. LLAUDERES, MD, FPSNM, MPM-HG
 Medical Center Chief II
 Jose R. Reyes Memorial Medical Center
recruitment@irrmc.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

23	MEDICAL EQUIPMENT TECHNICIAN I	OSEC-DOHB-MEQT1-11-2015	6	17553	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	None required	None required	None required	Medical Equipment Technician (MC No. 10, s. 2013-Cat. II)	N/A	Engineering and Facilities Management Department
24	MEDICAL EQUIPMENT TECHNICIAN II	OSEC-DOHB-MEQT2-30-2015	8	19744	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	4 hours of relevant training	4 hours of relevant experience	1 year of relevant experience	Medical Equipment Technician (MC No. 10, s. 2013-Cat. II)	N/A	Cardiovascular Unit
25	MEDICAL EQUIPMENT TECHNICIAN II	OSEC-DOHB-MEQT2-5-1998	8	19744	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	4 hours of relevant training	4 hours of relevant experience	1 year of relevant experience	Medical Equipment Technician (MC No. 10, s. 2013-Cat. II)	N/A	Cardiovascular Unit
26	MEDICAL OFFICER IV	OSEC-DOHB-MDOF4-255-2015	23	80003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	1 year of relevant experience	RA 1080	N/A	Medical Service
27	MEDICAL SPECIALIST II (PART-TIME)	OSEC-DOHB-MDSPT2-23-2022	23	40001.5	Doctor of Medicine with a certificate as Fellow of the relevant society and/or Diploma of the relevant speciality Board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	2 years of responsible experience as Medical Specialist I or other related experience	RA 1080	N/A	National Center for Geriatric Health
28	MEDICAL SPECIALIST II (PART-TIME)	OSEC-DOHB-MDSPT2-25-2022	23	40001.5	Doctor of Medicine with a certificate as Fellow of the relevant society and/or Diploma of the relevant speciality Board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	2 years of responsible experience as Medical Specialist I or other related experience	RA 1080	N/A	National Center for Geriatric Health
29	MEDICAL SPECIALIST II (PART-TIME)	OSEC-DOHB-MDSPT2-26-2022	23	40001.5	Doctor of Medicine with a certificate as Fellow of the relevant society and/or Diploma of the relevant speciality Board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	2 years of responsible experience as Medical Specialist I or other related experience	RA 1080	N/A	National Center for Geriatric Health
30	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-199-2016	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant society and/or Diploma of the relevant speciality Board	8 hours of relevant training	3 years of responsible experience as Medical Specialist II or other related experience	3 years of responsible experience as Medical Specialist II or other related experience	RA 1080	N/A	National Center for Geriatric Health
31	MEDICAL TECHNOLOGIST II	OSEC-DOHB-MDTK2-32-2015	15	36619	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	4 hours of relevant training	1 year of relevant experience	1 year of relevant experience	RA 1080	N/A	Department of Pathology & Laboratories
32	MIDWIFE II	OSEC-DOHB-MDWF2-213-2014	11	27000	Completion of the Midwifery Course	4 hours of relevant training	1 year of relevant experience	1 year of relevant experience	RA 1080	N/A	Nursing Service
33	NURSE I	OSEC-DOHB-NUR1-12-2016	15	36619	Bachelor of Science in Nursing	None required	None required	None required	RA 1080	N/A	National Center for Geriatric Health
34	NURSE I	OSEC-DOHB-NUR1-14-2016	15	36619	Bachelor of Science in Nursing	None required	None required	None required	RA 1080	N/A	National Center for Geriatric Health
35	NURSE II	OSEC-DOHB-NURS2-425-2022	16	39672	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	1 year of relevant experience	RA 1080	N/A	National Center for Geriatric Health

10	ADMINISTRATIVE AIDE IV (CLERK II)	OSEC-DOHB-ADA4-107-2004	4	15586	Completion of two years studies in college	None required	None required	None required	Career Service Subprofessional/ First Level Eligibility	N/A	Finance Service
11	ADMINISTRATIVE AIDE IV (MECHANICAL PLANT OPERATOR I)	OSEC-DOHB-ADA4-152-2004	4	15586	High School Graduate or Completion of relevant vocational/trade course	None required	None required	None required	Mechanical Equipment Operator (MC No. 10, s.2013-Cat. II)	N/A	Engineering and Facilities Management Department
12	ADMINISTRATIVE AIDE VI (CLERK III)	OSEC-DOHB-ADA6-61-2004	6	17553	Completion of two years studies in college	None required	None required	None required	Career Service Subprofessional/ First Level Eligibility	N/A	Finance Service
13	ADMINISTRATIVE AIDE VI (UTILITY FOREMAN)	OSEC-DOHB-ADA6-95-2004	6	17553	Elementary School Graduate	None required	None required	None required	None required (MC No. 10-s. 2013-Cat. III)	N/A	HOPSS
14	ADMINISTRATIVE ASSISTANT II	OSEC-DOHB-ADAS2-17-2013	8	19744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	1 year of relevant experience	Career Service Subprofessional/ First Level Eligibility	N/A	Finance Service
15	ADMINISTRATIVE ASSISTANT II	OSEC-DOHB-ADAS2-44-2004	8	19744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	1 year of relevant experience	Career Service Subprofessional/ First Level Eligibility	N/A	Finance Service
16	ADMINISTRATIVE ASSISTANT II	OSEC-DOHB-ADAS2-34-2004	8	19744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	1 year of relevant experience	Career Service Subprofessional/ First Level Eligibility	N/A	Finance Service
17	ADMINISTRATIVE ASSISTANT III	OSEC-DOHB-ADAS3-62-2014	9	21211	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	1 year of relevant experience	Career Service Subprofessional/ First Level Eligibility	N/A	Finance Service
18	ADMINISTRATIVE ASSISTANT III	OSEC-DOHB-ADAS3-15-2013	9	21211	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	1 year of relevant experience	Career Service Subprofessional/ First Level Eligibility	N/A	Finance Service
19	ADMINISTRATIVE ASSISTANT III	OSEC-DOHB-ADAS3-17-2013	9	21211	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	1 year of relevant experience	Career Service Subprofessional/ First Level Eligibility	N/A	Finance Service
20	ADMINISTRATIVE OFFICER II	OSEC-DOHB-ADOF2-8-2016	11	27000	Bachelor's Degree relevant to the job	None required	None required	None required	Career Service Professional/ Second Level Eligibility	N/A	National Center for Geriatric Health
21	COOK II	OSEC-DOHB-COK2-24-2013	5	16543	Elementary School Graduate	None required	None required	None required	None required (MC o. 10, s. 2013-Cat. III)	N/A	Nutrition and Dietetics Department
22	LABORATORY AIDE II	OSEC-DOHB-LABA2-76-1998	4	15586	Elementary School Graduate	None required	None required	None required	None required (MC o. 10-s. 2013-Cat. III)	N/A	Department of Pathology & Laboratories



Republic of the Philippines
JOSE REYES MEMORIAL MEDICAL CENTER
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the JOSE REYES MEMORIAL MEDICAL CENTER in the CSC website:

Ade laida I. Berondo
ADELAIDA I. BERONDO
HRMO

Date: July 9, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Eligibility	Competency (if applicable)	Place of Assignment
					Education	Training	Experience			
1	ACCOUNTANT II	OSEC-DOHB-A2-360-2022	16	39672	Bachelor's degree in Commerce/Business Administration major in Accounting Must be able to read and write	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	National Center for Geriatric Health
2	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	OSEC-DOHB-ADA1-279-2004	1	13000	Must be able to read and write	None required	None required	None required (MC No. 10-s. 2013-Cat. III)	N/A	HOPSS
3	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	OSEC-DOHB-ADA1-257-2004	1	13000	Must be able to read and write	None required	None required	None required (MC No. 10-s. 2013-Cat. III)	N/A	Finance Service
4	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	OSEC-DOHB-ADA1-264-2004	1	13000	Must be able to read and write	None required	None required	None required (MC No. 10-s. 2013-Cat. III)	N/A	Finance Service
5	ADMINISTRATIVE AIDE III (CLERK I)	OSEC-DOHB-ADA3-177-2004	3	14678	Completion of two years studies in college	None required	None required	Career Service Subprofessional/First Level Eligibility	N/A	HOPSS
6	ADMINISTRATIVE AIDE III (CLERK I)	OSEC-DOHB-ADA3-167-2004	3	14678	Completion of two years studies in college	None required	None required	Career Service Subprofessional/First Level Eligibility	N/A	HOPSS
7	ADMINISTRATIVE AIDE III (CLERK I)	OSEC-DOHB-ADA3-160-2004	3	14678	Completion of two years studies in college	None required	None required	Career Service Subprofessional/First Level Eligibility	N/A	Finance Service
8	ADMINISTRATIVE AIDE IV (CLERK II)	OSEC-DOHB-ADA4-121-2004	4	15586	Completion of two years studies in college	None required	None required	Career Service Subprofessional/First Level Eligibility	N/A	Finance Service
9	ADMINISTRATIVE AIDE IV (CLERK II)	OSEC-DOHB-ADA4-119-2004	4	15586	Completion of two years studies in college	None required	None required	Career Service Subprofessional/First Level Eligibility	N/A	Finance Service

NOTICE OF VACANCIES

FOR PROMOTION:

- Approved Application Routing Slip with the latest original 2x2 ID picture
- Updated Personal Data Sheet (PDS) with ID picture and attach Highlights of Accomplishments to work experience related/has relevance to the position applied. Rotations should be accompanied by HPO
- Application Letter addressed to:
WENCESLAO S. LLAUDERES, M.D., FPSNM, MPP-HG
Medical Center Chief II
Jose R. Reyes Memorial Medical Center
Rizal Avenue, Sta. Cruz, Manila
- Plans and Proposals (for Salary Grade 14 and above)/Recommendations (for Salary Grade 13 and below) related to the job descriptions of the position being applied/indicators set by the service.
- Photocopies of Relevant Trainings/Seminars attended.

FOR NEW APPLICANTS:

- Application Letter addressed to:
WENCESLAO S. LLAUDERES, M.D., FPSNM, MPP-HG.
Medical Center Chief II
Jose R. Reyes Memorial Medical Center
Rizal Avenue, Sta. Cruz, Manila
- Resume
- Fully accomplished Personal Data Sheet (CS Form 212-Revised 2017) downloadable at csc.gov.ph
- Transcript of Records and Diploma
- Elementary Diploma (for Technical Positions based on CSC Qualification Standards)/High School Diploma
- Board Rating/PRC License/Civil Service Eligibility as the case may warrant
- Two (2) 2x2 ID picture in white background
- Good Moral Character (School/2 Reference/Previous work)

DEADLINE OF THE SUBMISSION: JULY 22, 2024

Interested Applicants may submit their application to:

- recruitment@jrrmmc.gov.ph
- HR Department, 7th Floor, Central Block Building, Jose R. Reyes Memorial Medical Center



ARCHIE P. PONCE
ID No. 700198



APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED

Esmeralda T. Borja
ID No. 600201

NATIVIDAD R. SARMIENTO
Administrative Officer V

7/10/24