NOTICE OF VACANCIES

FOR PROMOTION:

- a. Application Routing Slip with the latest original 2x2 ID picture
- b. Updated Personal Data Sheet (PDS) with ID picture and attach Highlights of Accomplishments to work experience related/has relevance to the position applied. Rotations should be accompanied by HPO
- c. Application Letter addressed to:

WENCESLAO S. LLAUDERES, MD, FPSNM, MPM-HG

Medical Center Chief II

Jose R. Reyes Memorial Medical Center

Rizal Avenue, Sta. Cruz, Manila

d. Plans and Proposals (for Salary Grade 14 and above)/Recommendations (for Salary Grade 13 and below) related to the job descriptions of the position being applied/indicators set by the service. Jose R. Reyes Memorial Medical Center

e. Photocopies of Relevant Trainings/Seminars attended.

FOR NEW APPLICANTS:

a. Application Letter addressed to:

WENCESLAO S. LLAUDERES, M.D., FPSNM, MPM-HG

Chief, Medical Professional Starf

Medical Center Chief II

Jose R. Reyes Memorial Medical Center

Rizal Avenue, Sta. Cruz, Manila

- b. Resume
- c. Fully accomplished Personal Data Sheet (CS Form 212-Revised 2017) downloadable at csc.gov.ph
- d. Transcript of Records and Diploma
- e. Elementary Diploma (for Technical Positions based on CSC Qualification Standards)/High School Diploma
- f. Board Rating/PRC License/Civil Service Eligibility as the case may warrant
- g. Two (2) 2x2 ID picture in white background
- h. Good Moral Character (School/2 Reference/Previous work)

DEADLINE OF SUBMISSION: MAY 17, 2024

Interested may submit their application to:

- recruitment@jrrmmc.gov.ph
- HR Department, 7th Floor, Central Block Building, Jose R. Reyes Memorial **Medical Center**

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE **ENTERTAINED**

Republic of the Philippines JOSE REYES MEMORIAL MEDICAL CENTER Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the JOSE REYES MEMORIAL MEDICAL CENTER in the CSC website:

LUCIA H. PANAGUITON
HRMO

Date: May 6, 2024

	applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
No.					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignmen
	MEDICAL SPECIALIST IV (PART-TIME)	OSEC-DOHB-MDSPT4-120-2016	25	51345	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	8 hours of relevant training	4 years of experience in planning, organizing, directing, coordinating and supervising various activities of a staff involved in the practice of Medicine	R.A. 1080	N/A	Medical Service
	III (PART-TIME)	OSEC-DOHB-MDSPT3-16-2015	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080	N/A	Medical Service
	III (PART-TIME)	OSEC-DOHB-MDSPT3-93-2014	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080	N/A	Medical Service
	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-81-1998			Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080	N/A	Medical Service
	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-104-2014	24		Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080	N/A	Medical Service

6 MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-109-2014	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080	N/A	Medical Service
7 MEDICAL SPECIALIST	OSEC-DOHB-MDSP2-59-1998	23	80003	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	R.A. 1080	N/A	Medical Service
8 MEDICAL SPECIALIST	OSEC-DOHB-MDSP2-28-2000	23	80003	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	R.A. 1080	N/A	Medical Service
9 MEDICAL SPECIALIST II	OSEC-DOHB-MDSP2-82-2015	23	80003	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	R.A. 1080	N/A	Medical Service
10 MEDICAL SPECIALIST	OSEC-DOHB-MDSP2-61-1998	23	80003	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	R.A. 1080	N/A	Medical Service
11 MEDICAL SPECIALIST II (PART-TIME)	OSEC-DOHB-MDSPT2-170-1998	23	40001.5		4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	R.A. 1080	N/A	Medical Service
12 MEDICAL SPECIALIST II (PART-TIME)	OSEC-DOHB-MDSPT2-205-1998	23	40001.5		4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	R.A. 1080	N/A	Medical Service

II (PART-TIME)	OSEC-DOHB-MDSPT2-208-1998	23	40001.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	R.A. 1080	N/A	Medical Service
MEDICAL SPECIALIST II (PART-TIME)	OSEC-DOHB-MDSPT2-166-1998	23	40001.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	R.A. 1080	N/A	Medical Service
MEDICAL SPECIALIST II (PART-TIME)	OSEC-DOHB-MDSPT2-118-1998	23	40001.5	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	R.A. 1080	N/A	Medical Service

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 17, 2024.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transgript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

WENCESLAO S. LLAUDERES, MD, FPSNM, MPM-HG

Medical Center Chief II

Jose R. Reyes Memorial Medical Center

recruitment@irrmmc.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.