

NOTICE OF VACANCIES

FOR PROMOTION:

- Approved Application Routing Slip with the latest original 2x2 ID picture
- Updated Personal Data Sheet (PDS) with ID picture and attach Highlights of Accomplishments to work experience related/has relevance to the position applied. Rotations should be accompanied by HPO
- Application Letter addressed to:
EMMANUEL F. MONTAÑA, JR., M.D.
Medical Center Chief II
Jose R. Reyes Memorial Medical Center
Rizal Avenue, Sta. Cruz, Manila
- Plans and Proposals (for Salary Grade 14 and above)/Recommendations (for Salary Grade 13 and below) related to the job descriptions of the position being applied/indicators set by the service.
- Photocopies of Relevant Trainings/Seminars attended.

FOR NEW APPLICANTS:

- Application Letter addressed to:
EMMANUEL F. MONTAÑA, JR., M.D.
Medical Center Chief II
Jose R. Reyes Memorial Medical Center
Rizal Avenue, Sta. Cruz, Manila
- Resume
- Fully accomplished Personal Data Sheet (CS Form 212-Revised 2017) downloadable at csc.gov.ph
- Transcript of Records and Diploma
- Elementary Diploma (for Technical Positions based on CSC Qualification Standards)/High School Diploma
- Board Rating/PRC License/Civil Service Eligibility as the case may warrant
- Two (2) 2x2 ID picture in white background
- Good Moral Character (School/2 Reference/Previous work)

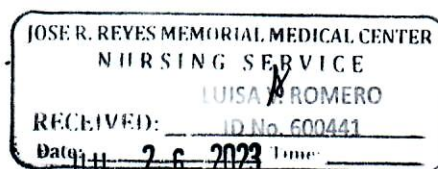
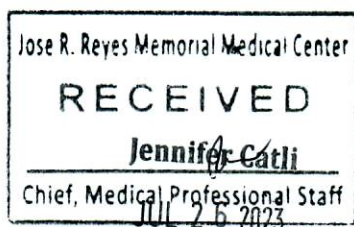


DEADLINE OF THE SUBMISSION OF APPLICATION: AUGUST 4, 2023

INTERESTED APPLICANTS MAY SUBMIT THE FOLLOWING REQUIREMENTS TO:

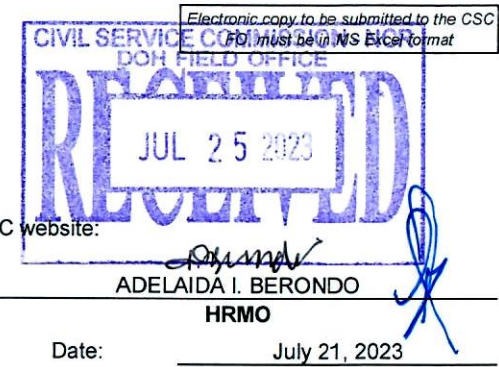
- recruitment@jrrmmc.gov.ph
- HR Department, 7th Floor, Central Block Building, Jose R. Reyes Memorial Medical Center

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED




NATIVIDAD R. SARMIENTO
Administrative Officer V
7/26/23

Republic of the Philippines
JOSE REYES MEMORIAL MEDICAL CENTER
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the JOSE REYES MEMORIAL MEDICAL CENTER in the CSC website:

Date: July 21, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE AIDE III (CLERK I)	OSEC-DOHB-ADA3-170-2004	3	14678	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	NA	HOPS Service
2	ADMINISTRATIVE AIDE III (CLERK I)	OSEC-DOHB-ADA3-172-2004	3	14678	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	NA	HOPS Service
3	ADMINISTRATIVE AIDE III (CLERK I)	OSEC-DOHB-ADA3-194-2004	3	14678	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	NA	Finance Service
4	ADMINISTRATIVE AIDE III (CLERK I)	OSEC-DOHB-ADA3-163-2004	3	14678	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	NA	HOPS Service
5	ADMINISTRATIVE AIDE IV (CLERK II)	OSEC-DOHB-ADA4-126-2004	4	15586	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	NA	Finance Service
6	ADMINISTRATIVE AIDE IV (CLERK II)	OSEC-DOHB-ADA4-104-2004	4	15586	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	NA	Finance Service
7	ADMINISTRATIVE AIDE IV (MECHANICAL PLANT OPERATOR I)	OSEC-DOHB-ADA4-152-2004	4	15586	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Mechanical Equipment Operator (MC No. 10, s. 2013-Cat. II)	NA	HOPS Service
8	ADMINISTRATIVE AIDE IV (ELECTRICIAN I)	OSEC-DOHB-ADA4-147-2004	4	15586	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Electrician (MC No. 10, s. 2013-Cat. II)	NA	HOPS Service

9	ADMINISTRATIVE AIDE V (ILLUSTRATOR II)	OSEC-DOHB-ADA5-26-2013	5	16543	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Illustrator (MC No. 10, s. 2013-Cat. II)	NA	HOPS Service
10	DORMITORY MANAGER I	OSEC-DOHB-DORMG1-3-1998	9	21211	Bachelor's degree	None required	None required	Career Service (Professional)/ Second Level Eligibility	NA	HOPS Service
11	ENGINEER II	OSEC-DOHB-ENG2-26-1998	16	39672	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080	NA	Facilities and Management Department
12	MEDICAL EQUIPMENT TECHNICIAN I	OSEC-DOHB-MEQT1-11-2015	6	17553	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	None required	None required	Medical Equipment Technician (MC No. 10, s. 2013-Cat. II)	NA	Facilities and Management Department
13	MEDICAL EQUIPMENT TECHNICIAN III	OSEC-DOHB-MEQT3-80-2013	11	27000	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	8 hours of relevant training	2 years of relevant experience	Medical Equipment Technician (MC No. 10, s. 2013-Cat. II)	NA	Eye Center
14	MEDICAL LABORATORY TECHNICIAN I	OSEC-DOHB-MLAB1-19-1998	6	17553	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080 (Medical Laboratory Technician)	NA	Department of Pathology and Laboratories
15	MEDICAL LABORATORY TECHNICIAN I	OSEC-DOHB-MLAB1-111-2015	6	17553	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080 (Medical Laboratory Technician)	NA	Department of Pathology and Laboratories
16	MEDICAL LABORATORY TECHNICIAN I	OSEC-DOHB-MLAB1-21-1998	6	17553	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080 (Medical Laboratory Technician)	NA	Department of Pathology and Laboratories
17	MEDICAL LABORATORY TECHNICIAN I	OSEC-DOHB-MLAB1-20-1998	6	17553	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080 (Medical Laboratory Technician)	NA	Department of Pathology and Laboratories

18	MEDICAL LABORATORY TECHNICIAN II	OSEC-DOHB-MLAB2-28-1998	8	19744	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	4 hours of relevant training	1 year of relevant experience	RA 1080 (Medical Laboratory Technician)	NA	Department of Pathology and Laboratories
19	MEDICAL LABORATORY TECHNICIAN II	OSEC-DOHB-MLAB2-30-1998	8	19744	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	4 hours of relevant training	1 year of relevant experience	RA 1080 (Medical Laboratory Technician)	NA	Department of Pathology and Laboratories
20	MEDICAL LABORATORY TECHNICIAN II	OSEC-DOHB-MLAB2-26-1998	8	19744	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	4 hours of relevant training	1 year of relevant experience	RA 1080 (Medical Laboratory Technician)	NA	Department of Pathology and Laboratories
21	MEDICAL LABORATORY TECHNICIAN II	OSEC-DOHB-MLAB2-29-1998	8	19744	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	4 hours of relevant training	1 year of relevant experience	RA 1080 (Medical Laboratory Technician)	NA	Department of Pathology and Laboratories
22	MEDICAL LABORATORY TECHNICIAN III	OSEC-DOHB-MLAB3-6-1998	10	23176	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)	NA	Department of Pathology and Laboratories
23	MEDICAL LABORATORY TECHNICIAN III	OSEC-DOHB-MLAB3-24-2015	10	23176	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)	NA	Department of Pathology and Laboratories
24	MEDICAL LABORATORY TECHNICIAN III	OSEC-DOHB-MLAB3-8-1998	10	23176	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	8 hours of relevant training	2 years of relevant experience	RA 1080 (Medical Laboratory Technician)	NA	Department of Pathology and Laboratories
25	MEDICAL OFFICER IV	OSEC-DOHB-MDOF4-271-2015	23	80003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	NA	Medical Service

26	MEDICAL SPECIALIST II	OSEC-DOHB-MDSP2-59-1998	23	80003	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	R.A. 1080 (Physician)	NA	Medical Service
27	MEDICAL SPECIALIST II	OSEC-DOHB-MDSP2-28-2000	23	80003	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	R.A. 1080 (Physician)	NA	Medical Service
28	MEDICAL SPECIALIST II	OSEC-DOHB-MDSP2-82-2015	23	80003	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	4 hours of relevant training	2 years of responsible experience as Medical Specialist I or other related experience	R.A. 1080 (Physician)	NA	Medical Service
29	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-20-2015	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080 (Physician)	NA	Medical Service
30	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-21-2015	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080 (Physician)	NA	Medical Service
31	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-98-2014	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080 (Physician)	NA	Medical Service
32	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-93-2014	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080 (Physician)	NA	Medical Service
33	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-81-1998	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080 (Physician)	NA	Medical Service

34	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-84-1998	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080 (Physician)	NA	Medical Service
35	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-199-2016	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080 (Physician)	NA	National Center for Geriatric Health (NCGH)
36	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-200-2016	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080 (Physician)	NA	National Center for Geriatric Health (NCGH)
37	MEDICAL SPECIALIST III (PART-TIME)	OSEC-DOHB-MDSPT3-201-2016	24	45039	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	3 years of progressively responsible experience as Medical Specialist II or other related experience	R.A. 1080 (Physician)	NA	National Center for Geriatric Health (NCGH)
38	MEDICAL SPECIALIST IV (PART-TIME)	OSEC-DOHB-MDSPT4-118-2016	25	51345	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diplomate of the relevant specialty Board	8 hours of relevant training	4 years of experience in planning, organizing, directing, coordinating and supervising various activities of a staff involved in the practice of medicine	R.A. 1080 (Physician)	NA	Medical Service
39	MEDICAL SPECIALIST IV (PART-TIME)	OSEC-MDSPT4-120-2016	25	51345	Doctor of Medicine with a certificate as Fellow of the relevant specialty society and/or Diploma of the relevant specialty Board	8 hours of relevant training	4 years of experience in planning, organizing, directing, coordinating and supervising various activities of a staff involved in the practice of medicine	R.A. 1080 (Physician)	NA	Medical Service
40	MEDICAL TECHNOLOGIST I	OSEC-DOHB-MDTK1-27-2015	11	27000	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080	NA	Department of Pathology and Laboratories
41	NURSE I	OSEC-DOHB-NUR1-129-1998	15	36619	Bachelor of Science in Nursing	None required	None required	RA 1080	NA	Nursing Service

42	NURSE I	OSEC-DOHB-NUR1-152-1998	15	36619	Bachelor of Science in Nursing	None required	None required	RA 1080	NA	Nursing Service
43	NURSE I	OSEC-DOHB-NUR1-163-1998	15	36619	Bachelor of Science in Nursing	None required	None required	RA 1080	NA	Nursing Service
44	NURSE I	OSEC-DOHB-NUR1-15-2016	15	36619	Bachelor of Science in Nursing	None required	None required	RA 1080	NA	National Center for Geriatric Health (NCGH)
45	NURSE I	OSEC-DOHB-NUR1-146-1998	15	36619	Bachelor of Science in Nursing	None required	None required	RA 1080	NA	Nursing Service
46	NURSE I	OSEC-DOHB-NUR1-87-1998	15	36619	Bachelor of Science in Nursing	None required	None required	RA 1080	NA	Nursing Service
47	NURSE III	OSEC-DOHB-NURS3-18-1998	17	43030	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	NA	Nursing Service
48	NURSE III	OSEC-DOHB-NURS3-20-1998	17	43030	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	NA	Nursing Service
49	NURSING ATTENDANT I	OSEC-DOHB-NATT1-1060-1998	4	15586	Elementary School Graduate	None required	None required	None required (MC No. 10, s.2013-Cat. III)	NA	Nursing Service
50	NURSING ATTENDANT I	OSEC-DOHB-NATT1-1022-1998	4	15586	Elementary School Graduate	None required	None required	None required (MC No. 10, s.2013-Cat. III)	NA	Nursing Service
51	NURSING ATTENDANT I	OSEC-DOHB-NATT1-998-1998	4	15586	Elementary School Graduate	None required	None required	None required (MC No. 10, s.2013-Cat. III)	NA	Nursing Service
52	NURSING ATTENDANT I	OSEC-DOHB-NATT1-1036-1998	4	15586	Elementary School Graduate	None required	None required	None required (MC No. 10, s.2013-Cat. III)	NA	Nursing Service
53	NURSING ATTENDANT II	OSEC-DOHB-NATT2-12-1998	6	17553	Elementary School Graduate	None required	None required	None required (MC No. 10, s.2013-Cat. III)	NA	Nursing Service
54	NURSING ATTENDANT II	OSEC-DOHB-NATT2-34-1998	6	17553	Elementary School Graduate	None required	None required	None required (MC No. 10, s.2013-Cat. III)	NA	Nursing Service
55	OCCUPATIONAL THERAPIST II	OSEC-DOHB-OT2-24-2015	15	36619	Bachelor's degree in Occupational Therapy	4 hours of relevant training	1 year of relevant experience	RA 1080	NA	Department of Physical Medicine and Rehabilitation
56	PHARMACIST I	OSEC-DOHB-PH1-10-2002	11	27000	Bachelor's degree in Pharmacy	None required	None required	RA 1080	NA	Pharmacy Department
57	PHARMACIST I	OSEC-DOHB-PH1-1-2000	11	27000	Bachelor's degree in Pharmacy	None required	None required	RA 1080	NA	Pharmacy Department
58	PHYSICAL THERAPIST I	OSEC-DOHB-PHT1-29-2015	11	27000	Bachelor's degree in Physical Therapy	None required	None required	RA 1080	NA	Department of Physical Medicine and Rehabilitation
59	PHYSICAL THERAPIST I	OSEC-DOHB-PHT1-31-2015	11	27000	Bachelor's degree in Physical Therapy	None required	None required	RA 1080	NA	Department of Physical Medicine and Rehabilitation

60	PHYSICAL THERAPIST I	OSEC-DOHB-PHT1-4-1998	11	27000	Bachelor's degree in Physical Therapy	None required	None required	RA 1080	NA	Department of Physical Medicine and Rehabilitation
61	RADIOLOGIC TECHNOLOGIST I	OSEC-DOHB-RT1-209-2014	11	27000	Bachelor of Science in Radiologic Technology	None required	None required	RA 1080 (Radiologic Technologist)	NA	Radiology Department
62	RADIOLOGIC TECHNOLOGIST II	OSEC-DOHB-RT2-11-1998	15	36619	Bachelor of Science in Radiologic Technology	Four (4) hours of training in radiologic technology	One (1) year of experience as a Radiologic Technologist	RA 1080 (Radiologic Technologist)	NA	Pulmonary Unit
63	RESPIRATORY THERAPIST I	OSEC-DOHB-RSTH1-53-2015	10	23176	Bachelor of Science in Respiratory Therapy	None required	None required	RA 1080 (Respiratory Therapist)	NA	Pulmonary Unit
64	SEAMSTRESS	OSEC-DOHB-SEAM-5-1998	2	13819	Elementary School Graduate	None required	None required	None required (MC No. 10, s.2013-Cat. III)	NA	Linen Section
65	SECURITY GUARD II	OSEC-DOHB-SECG2-14-1998	5	16543	High School Graduate	None required	None required	Security Guard License (MC No. 10, s. 2013-Cat. IV)	NA	Security Unit
66	SOCIAL WELFARE ASSISTANT	OSEC-DOHB-SOCWAS-226-2014	8	19744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	NA	Medical Social Work Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 4, 2023

1. Application Letter;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Photocopy of certificate of eligibility/board rating/license;
4. Photocopy of Transcript of Records and Diploma;
5. Photocopy of certificate of trainings/seminars attended, if applicable;
6. Performance rating **in the last rating period** (if applicable);

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

EMMANUEL F. MONTAÑA, JR., MD

Medical Center Chief II

Rizal Avenue, Sta. Cruz, Manila

recruitment@jrrmmc.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.