



## NOTICE TO PROCEED

28 August 2024

### ONE TOP MEDICAL SYSTEMS RESOURCES

No. 7 Calderon St., Marilag Project 4  
 Quezon City  
 Telefax: 7799-6805  
 Phone: 7501-2247  
 Email: hcs@onetopresources.com

Dear Sir/Madame:

The attached Contract Agreement having been approved; notice is hereby given to **ONE TOP MEDICAL SYSTEMS RESOURCES** that the delivery of **ONE (1) UNIT ULTRA-LOW FREEZER** is in the total amount of **FOUR HUNDRED NINETY THOUSAND PESOS (P490,000.00) only**. You may deliver the following item within **Forty Five (45) Calendar Days**:

ITEM NO.	ITEM DESCRIPTION	BRAND / MODEL / COUNTRY OF ORIGIN	QTY.	UNIT	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
1	ULTRA-LOW FREEZER	METHER / MDF-86V588 / CHINA	1	Unit	490,000.00	490,000.00
<b>GRAND TOTAL</b>						<b>490,000.00</b>

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below.

Very truly yours,

  
**WENCESLAO S. LLAUDERES, MD, EPSNM, MPM-HG**  
 Medical Center Chief II *q*

I acknowledge receipt of this Notice on

**SEP 04 2024**

Name of the Representative of the Bidder:

**RADHELL A. BERBON**  
 Sales Representative

Authorized Signature



**CONTRACT FOR THE PROCUREMENT OF  
ONE (1) UNIT ULTRA-LOW FREEZER**

**KNOW ALL MEN BY THESE PRESENTS:**

**THIS CONTRACT ENTERED INTO THIS 16<sup>TH</sup> DAY of AUGUST 2024, BY AND BETWEEN:**

The **JOSE R. REYES MEMORIAL MEDICAL CENTER**, a government hospital under the supervision of Department of Health of the Republic of the Philippines, with address at San Lazaro Compound, Rizal Avenue, Sta. Cruz, Manila, represented by its Medical Center Chief II, **WENCESLAO S. LLAUDERES, MD, MPM-HG** and hereinafter referred to as the **"ENTITY"**

- and -

**ONE TOP MEDICAL SYSTEMS RESOURCES** a corporation created under Philippine Law with office address at No. 7 Calderon St., Marilag Project 4 Quezon City, herein represented by its President & CEO, **ANGELITA D. DIESTRO**, and hereinafter referred to as the **"SUPPLIER"**.

**WITNESSETH:**

**WHEREAS**, a competitive bidding was conducted on 23 July 2024 by the Entity through the Hospital Bids and Awards Committee for the procurement of **ONE (1) UNIT ULTRA-LOW FREEZER** hereinafter called the "ITEM."

**WHEREAS**, the **"SUPPLIER"** being the *lowest calculated and responsive bidder* which purchased the bidding documents submitted the specified requirements on the above-mentioned item and was found eligible during the preliminary examination of the bid last 23 July 2024. The **SUPPLIER** was awarded the project in the sum amount of **FOUR HUNDRED NINETY THOUSAND PESOS (P490,000.00)** only, inclusive of local taxes and the **ENTITY** has accepted the bid for the following particular/s:

ITEM NO.	ITEM DESCRIPTION	BRAND / MODEL / COUNTRY OF ORIGIN	QTY.	UNIT	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
1	ULTRA-LOW FREEZER	METHER / MDF-86V588 / CHINA	1	Unit	490,000.00	490,000.00
<b>GRAND TOTAL</b>						<b>490,000.00</b>

**WHEREAS**, the **Supplier**, having the necessary resources and expertise, is willing and competent to provide the required items.

**NOW THEREFORE**, for and in consideration of the premises and of terms and conditions hereinafter set forth, the parties hereby agree as follows:

## Article I- SCOPE OF CONTRACT

1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - a. Hospital Bids and Awards Committee Resolution to Award no. 1323 s. 2024 (Annex 1);
  - b. Notice of Award (Annex 2);
  - c. Purchase Request No. 2024-05-3197 (Annex 3);
  - d. Project Procurement Management Plan (Annex 14);
  - e. Annual Procurement Plan (Annex 15);
  - f. Bid Bulletin (Annex 5);
  - g. The Bid Form and the Price Schedule submitted by the Bidder (Annex 6);
  - h. The Schedule of Requirements (Annex 7);
  - i. The Technical Specifications (Annex 8);
  - j. The General Conditions of Contract (Annex 9);
  - k. The Special Conditions of Contract (Annex 10);
  - l. The Abstract of Bids (Annex 11);
  - m. The Warranty (Annex 12);
  - n. The Performance Security (Annex 13);
  - o. Brochure (Annex 16).

## ARTICLE II - EFFECTIVITY OF THE CONTRACT

The effectivity date of this contract is the date of the **SUPPLIER's** receipt of the Notice to Proceed (NTP) unless a different date is stated in the NTP.

The **SUPPLIER** shall deliver the **ITEM** within the period specified in the Notice to Proceed (NTP).

## ARTICLE III- DURATION OF ENGAGEMENT

Unless sooner terminated, this Contract shall be valid for Forty Five (45) calendar days from the receipt of Notice to Proceed (NTP).

## ARTICLE IV- TERMS OF PAYMENT

- a) In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and to remedy defects therein in conformity in all respects with the provisions of the Contract.
- b) The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

WENCESLAO S. LLAUDERES, MD, FFSNM, MPM-HG  
Medical Center Chief II

JAYSON G. DELA CRUZ, CPA, MPA  
Chief - Finance

ERIC A. KITANE  
Operations Manager

ANGELINA D. DIESTRO  
President & CEO

## ARTICLE V- SETTLEMENT OF DISPUTES

Any and all disputes arising from the implementation of this contract shall be submitted to arbitration in the Philippines according to the provisions of Republic Act (R.A) 876, otherwise known as the "Arbitration Law" and RA 9285 otherwise known as the "Alternative Dispute Resolution Act of 2004". Provided further, that by mutual agreement, the parties may agree in writing to resort to other alternative modes of disputes resolution.

## ARTICLE VI- LIQUIDATED DAMAGES

When SUPPLIER fails to perform its obligation within the period as set in the Contract, **SUPPLIER** shall be liable for damages for the delay and shall indemnify the **ENTITY** liquidated damages in the amount equivalent to one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for everyday of delay. Provided, that such delay is not attributed to **ENTITY'S** failure to meet its obligation to **SUPPLIER**, or due to force majeure. Provided further that, in the event the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, **ENTITY** may rescind or terminate the Contract, without prejudice to other courses of action and remedies available with the circumstances.

## ARTICLE VII- ADDITIONAL PROVISIONS

- a) It is understood that no employer-employee relationship exists between the **ENTITY** and **SUPPLIER** and/or the latter's staff or employees by reason of this Contract;
- b) Should the **ENTITY** be constrained to resort to court action to protect its right and interests hereunder, the **SUPPLIER** shall pay the **ENTITY** an amount equivalent to 20% of the total sum claimed in the complaint as and by way of attorney's fees plus expenses of litigation recoverable under pertinent laws provided, that the attorney's fees shall in no case be less than Twenty Thousand Pesos (Php20,000.00). Venue of such court action shall be laid exclusively in the proper court of Manila Philippines.

**IN WITNESS** whereof the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

Signed:

**JOSE R. REYES MEMORIAL  
MEDICAL CENTER**

By:



\_\_\_\_\_  
**WENCESLAO S. LLAUDERER, MD, FPSNM, MPM-HG**  
Medical Center Chief II

**ONE TOP MEDICAL SYSTEMS  
RESOURCES**

By:



\_\_\_\_\_  
**ANGELITA D. DIESTRO**  
President & CEO

Signed in the presence of:

\_\_\_\_\_  
**JAYSON DELA CRUZ, CPA, MPA**  
CAO - Finance

\_\_\_\_\_  
**ERIC A. KITANE**  
Operations Manager

# ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)  
City of QUEZON CITY ) ss.

**BEFORE ME**, a Notary Public for and in the City of Manila, Philippines, personally appeared:

Name	CTC No./Govt. ID	Date/Place Issued
<u>WENCESLAO S. LLAUDERES, MD, FPSNM, MPM-HG</u>	<u>800205</u>	<u>May 2023; Manila</u>
<u>ANGELITA D. DIESTRO</u>	<u>P6950 a37B</u>	<u>09 June 2021</u>

Known to me and to me known to be the same persons who executed the foregoing contract and acknowledged to me the same as free and voluntary act and deed of the entities herein represented.

This **CONTRACT** consisting of four (4) pages including this page of which this acknowledgement is written and has been signed by the parties and their witnesses on each and every page thereof.

**WITNESS MY HAND AND SEAL** on this AUG 22 2024, 2024 at QUEZON CITY, Philippines.

JAYSON G. DELA CRUZ, CPA, MPA  
Chartered Finance

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Page No. 19  
Book No. VIII  
Series of 2024

Atty. Socorro Maricel N. Nepomuceno  
Notary Public for Quezon City  
A.M. No. 949 (2004-2019) until December 31, 2024  
Roll No. 50756  
IBP No. 421627 - 1/13/2024  
PTR No. 5572412 - 1/3/2024  
MCLE No. VII-0015787; 01.23.2023  
35 Metalino Street Barangay Central  
Quezon City Metro Manila