



Republic of the Philippines
Department of Health
JOSE R. REYES MEMORIAL MEDICAL CENTER
BIDS AND AWARDS COMMITTEE

DC: 8562-5338/ 8711-9491 loc. 245

jrrmmc_bacsec@yahoo.com

REQUEST FOR QUOTATION

Date: 25 November 2024
RFQ No.: CBACS-2024-11-3380
PR No.: 2024-11-7389 HRMD

NAME OF COMPANY: _____
COMPANY ADDRESS: _____
TAX IDENTIFICATION NO.: _____
PHILGEPS REGISTRATION NO.: _____

Jose R. Reyes Memorial Medical Center, through its Committee on Bids and Awards for Contractual Services (CBACS), intends to procure **Four (4) quarters Preventive Maintenance for 8 units of Finger Scan Machines** in accordance with section **53.9** of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Please quote your **best offer** for this item described herein, subject to the Terms and Conditions provided at last page of this RFQ. Submit your quotation duly signed by you or your duly authorized representative not later than **10:00 AM on 02 December 2024**.

DOCUMENT	REMARKS
Mayor's Permit	Note: FOR NEW SUPPLIERS <ul style="list-style-type: none">Must be submitted with the RFQ.Must be updated.Expired Documents will not be accepted.
Omnibus Sworn Statement	

For any clarification/s, you may contact us at the telephone no. **8711-94-91 local 245 or 8562-53-38** or email address at bacsec@jrrmmc.gov.ph.

-SGD-
RUFINO T. AGUDERA, MD, FPUA
Chairperson, CBACS

INSTRUCTIONS:

- Accomplish this RFQ correctly and accurately.
- Do not alter the contents of this form in any way.
- All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/ We submit our quotation/s for the item/s as follows:



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Technical Specifications (ITEM DESCRIPTION)	Y	N	Remarks	QTY	ABC/UNIT	BID OFFER/ UNIT	TOTAL
Preventive Maintenance for 8 units of Finger Scan Machines Machines Serial Number: *0530143200029 *0530143200034 *0530143200017 *0530143200046 *3647184760215 *3647184760162 *3647184760139 *3647184760308				4 quarters	65,000.00		

Preventive Maintenance Service for (8) Biotime Fingerscan Machines

1. Scope of Work

The service provider shall be responsible for the following services:

- Quarterly checking, cleaning, adjusting and testing of the units to ensure that it is always in good working condition and lengthened the use of it.
- Repair and replace defective parts.
- Database management and backups.
- Providing of service unit in case of unit breakdown free of charge.
- Assurance of using the unit hassle free from any cost for the technical service in case of unit breakdown.

2. Service Schedule

The service provider shall perform the services as follows:

- The service provider shall conduct a regular maintenance service once in every quarter of the year.
- Remedial maintenance service shall be conducted as the need arises, provided that said repair shall be performed during office hours (9:00am -5:00pm), with response time of two (2) hours and next workday if after 2:00pm.
- Coordinate with end-user and CMT prior conduct of service.

3. Reporting

The service provider shall provide timely reporting on services performed, including:

- Report on each remedial maintenance visit.
- Detailed checklist report on quarterly preventive maintenance visit.

4. Payments

The service provider may bill once in every quarter upon completion of the scheduled Preventive Maintenance and submit billing statement, maintenance report, and other necessary documents to HR office that will be forwarded to IMISS for certification.

TERMS OF PAYMENT:

(Please check one)

Terms/ Deferred Payment

Cheque upon Delivery/Pick-Up

Note: No Clearing time before the delivery

DELIVERY PERIOD: 4 Quarters

**JOSE R. REYES MEMORIAL MEDICAL CENTER
HOSPITAL BIDS AND AWARDS COMMITTEE (CBACS)**

Chairman: Dr. RUFINO T. AGUDERA _____

Vice-Chairman: Ms. ROSEMARIE MONTENEGRO-SALIBA _____

Members: Mr. JOHN PAUL MICHAEL GUBATON _____

Ms. ARACELI DARIA SAGARIO-ABAD _____

Mr. RONALD CAMASIS _____

Alternate Member: _____



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TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of ***thirty (30) calendar days*** from the date of the receipt of Purchase Order/ Job Order.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/ or levies payable.
4. Award of the contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest-rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
6. The item/s shall be delivered according to the requirements specified in the Technical Specifications (item description).
7. JRRMMC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. The committee reserves the right to reject any and all bids, declare a failure of bidding any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding.

Signature over Printed Name

Position/ Designation

Office Telephone/ Fax Number

Email address/es