



Republic of the Philippines
Department of Health
JOSE R. REYES MEMORIAL MEDICAL CENTER
BIDS AND AWARDS COMMITTEE

DC: 8562-5338/ 8711-9491 loc. 245

jrrmmc_bacsec@yahoo.com

Date: 19 January 2024
RFQ No.: CBACS-2024-01-0181
PR No.: 2023-12-10274
BILLING, CLAIMS, CASHIER
AND COLLECTING UNIT

NAME OF COMPANY: _____

COMPANY ADDRESS: _____

TAX IDENTIFICATION NO.: _____

PHILGEPS REGISTRATION NO. (if applicable): _____

Jose R. Reyes Memorial Medical Center, through its Hospital Bids and Awards Committee (HBAC), intends to procure **Twelve (12) lots Software Maintenance and customization service (BAMS) for January-December 2024** in accordance with section **53.9** of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184.

Please quote your **best offer** for this item described herein, subject to the Terms and Conditions provided at last page of this RFQ. Submit your quotation duly signed by you or your duly authorized representative not later than **22 January 2024**.

Document	Deadline	Remarks
<i>Mayor's Permit</i>	Must be submitted with the RFQ	FOR NEW INTERESTED SUPPLIERS
<i>PHILGePS Certificate</i>		
<i>BIR Form 2303</i>		
<i>Tax Clearance</i>		
<i>Product Brochure (if applicable)</i>		

For any clarification/s, you may contact us at the telephone no. **8711-94-91 local 245 or 8562-53-38** or email address at **jrrmmc_bacsec@yahoo.com**.

~Original Signed~
RUFINO T. AGUDERA, MD, FPUA
Chairperson, CBACS

INSTRUCTIONS:

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

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After having carefully read and accepted the Terms and Conditions, I/ We submit our quotation/s for the item/s as follows:

Technical Specifications (ITEM DESCRIPTION)	Y	N	Remarks	ABC/UNIT	QTY	BID OFFER/ UNIT	TOTAL
Software Maintenance and customization service (BAMS) for January-December 2024				25,000.00	12 lot		

TERMS OF PAYMENT:

() Terms/ Deferred Payment

Note: No Clearing time before the delivery

DELIVERY PERIOD: Thirty (30) calendar days

JOSE R. REYES MEMORIAL MEDICAL CENTER HOSPITAL BIDS AND AWARDS COMMITTEE (CBACS)	
Chairman: Dr. RUFINO T. AGUDERA	_____
Vice-Chairman: Ms. ROSEMARIE MONTENEGRO-SALIBA	_____
Members: Mr. JOHN PAUL MICHAEL GUBATON	_____
Ms. ARACELI DARIA SAGARIO-ABAD	_____
Mr. RONALD CAMASIS	_____
Alternate Member:	_____

TERMS OF REFERENCE

SOFTWARE MAINTENANCE AND CUSTOMIZATION SERVICES

Item Number	Item Description	Quantity	Total	Delivered, Week/Months
1	Software maintenance and customization services for January – December 2024	12 lots	Php 300,000.00	monthly

I. TERMS AND DURATION

The Service Provider will begin providing maintenance for Jose R. Reyes Memorial Medical Center the “Software Owner” from January 1, 2024 until December 31, 2024 unless termination by either party is requested. Software maintenance is specific to the following software provided by Software Provider.

1. PhilHealth System with E-Claims module
2. Billing, Cashiering and Collection module

II. GRANTED ACCESS

The Service Provider shall have access to facilities, computers, and software as necessary in order to perform period software maintenance and backups.

In the event the new software errors are discovered, the Service Provider shall be granted access to any and all necessary printouts as well as documentation of any software that may have errors.



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III. PROPRIETARY RIGHTS

The Service Provider acknowledges that the Software Owner may have sensitive or proprietary information served on the computers or in the software being maintained.

Therefore, the Service Provider agrees to treat any information served in such systems as confidential, and shall take every possible measure to ensure that such information is not deleted, modified, or distributed without the Software Owner's consent.

IV. MODIFICATIONS

The Software Provider may, with the Software Owner's consent, perform periodic updates or additional needed modifications to the software being maintained. Any modifications outside the system context that incurred costs shall remain the responsibility of the Software Owner during the entirety of this engagement.

V. PAYMENT

In consideration of the tasks being performed during the term of this software maintenance engagement, the Software Owner has agreed to pay the Service Provider all sums listed in the table below.

If at any time payment is not received for any terms not agreed on between the parties, it shall constitute a breach of contract and will be grounds for termination of this software maintenance engagement.

DESCRIPTION	PRICE
Monthly Maintenance Fee	Php 25,000.00 VAT inclusive

Accomplishment report shall be submitted every 5th working day of the following month. Invoice and other necessary documents will be submitted as the basis of payment for verification and certification.

VI. CONFIDENTIALITY

Any and all information shall keep confidential and shall not, without the written consent of the other party to divulge to any third party any documents, data, or other information of a confidential nature, furnished directly or indirectly by any of the parties in connection with this engagement.

VII. GENERAL WARRANTY

The Service Provider agrees to complete all projects and maintenance assigned in a professional manner.

VIII. TERMINATION

The following occurrences will be grounds for termination of this engagement in its entirety.

1. Failure to pay
2. Failure to make or deliver services in accordance with the term of this contract
3. In house hospital system (IHOMIS) ready for deployment as replacement of our system.



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TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of the receipt of Purchase Order/ Job Order.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/ or levies payable.
4. Award of the contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest-rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
6. The item/s shall be delivered according to the requirements specified in the Technical Specifications (item description).
7. JRRMMC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. The committee reserves the right to reject any and all bids, declare a failure of bidding any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding.

Signature over Printed Name

Position/ Designation

Office Telephone/Fax Number

Email address/es