



Republic of the Philippines
Department of Health
JOSE R. REYES MEMORIAL MEDICAL CENTER
MANILA

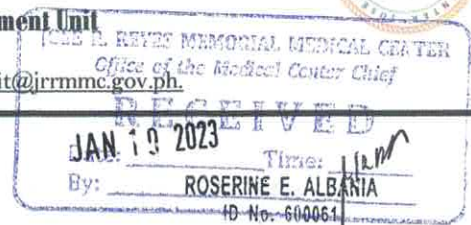


Integrated Hospital Operations and Management Unit

Tel: 711-94-91/98 loc. 370

Website: <http://www.jrmmc.gov.ph>

Email: ihomu.it@jrmmc.gov.ph



ANNUAL ACCOMPLISHMENT REPORT OF IHOM UNIT FOR C.Y. 2022

I. TECHNICAL SUPPORT

- Provided technical assistance for a total of 1,392 service requests received from various areas from January to December 2022.
- 96.80% accuracy of total number requests responded in a timely manner from the 1st Quarter to 4th Quarter of 2022.

II. ICT EQUIPMENT

- Ensured the functionality of IT Equipment which attained 99.78% of the total number of computer units issued in the hospital:
 - 99.78% 1st Quarter of 2022
 - 99.84% 2nd Quarter of 2022
 - 99.73% 3rd Quarter of 2022
 - 99.78% 4th Quarter of 2022
- Conducted scheduled preventive maintenance of ICT Equipment per department in the months of January-December 2022.
- Additional 16 units of Desktop Computers were received and distributed in the Finance Service and IAU on March 2022.
- Conducted installation of new workstations in the Out Patient Department (OPD) on March 2022.
- Started updating of Inventory Record of ICT equipment per area on May 2022.
- Submitted proposed budget for the Priority Equipment for the Calendar Year 2022 on June 10, 2022.
- Finalize the list of Priority ICT Equipment per service for the Calendar Year 2022 on September 2022.

III. NETWORK SYSTEM

- Maintained availability of network system with an average of 98.11% during the 1st quarter of the year 2022, 98.45% during the 2nd quarter of 2022, 99.13% average during the 3rd quarter 2022, and 99.04% during the 4th quarter of the year 2022.
- One (1) reported downtime of DICT GovNet for the replacement of ASTI POP Switch during the 1st quarter of 2022.
- Continuous configuration of security policy to optimized the security measures of the hospital network from January-December 2022.
- Conducted Installation and Relocation of network cables for the temporary transfer of different areas under Out Patient Department (OPD Lobby Area, OPD Billing and



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Cashier, Ophthalmology, Minor OR to prioritize the renovations works in the said areas during 1st quarter of 2022.

- Submitted Purchase Request for the Procurement of Firewall and Antimalware System on June 23, 2022.
- Conducted Cabling at OB-Gyn Ultrasound to fix network connection issues on June 28, 2022.
- Installation and configuration of service unit of Firewall (SANGFOR) and fifty licenses of Antimalware software to maintain security measures of the hospital network on September 2022.

IV. PROJECTS/ACTIVITIES

- Continuous buildup of library of the iHOMIS from January-December 2022.
- Installed twelve (12) units of CCTV Cameras in Pay Ward 2 prior to the resumption of its operation on January 2022.
- Modified Finance MAIP Module and report of MSWD Registry System on February 2022.
- Adjustment on PDS Module of Human Resource Information System (HRIS) for the period of January-March 2022.
- Development of Leave management Module of HRIS for the period of January-March 2022.
- Development of Leave Card for Leave Management Module of HRIS on January-March 2022.
- Conducted the First Simulation Phase of Integrated Hospital Operations and Management Information System (iHOMIS) on March 28, 2022 in the Emergency Service Complex, Central Admitting Section and OPD.
- Development Update performed on the Human Resource Information System (HRIS) during 2nd Quarter of 2022:
 - Finish development of licenses/eligibility module.
 - Fixed issue with leave module not to accept leaves of same date.
 - Update leave card table to separate remarks for sick leave and vacation leave.
 - Added classification for every type of leaves for remark.
 - Fixed issue with computation of leave earned in accordance to different number of days of February.
 - Added audit trail to see who and when data is entered or edited.
- Digital Queuing System (June 2022)
 - Created OPD Queueing Display Module
 - Created Queueing Control for each department of OPD.
- Conducted Simulation of iHOMIS in all clinical areas including wards on July 18, 2022-July 31, 2022.
- Conducted onsite visit to Quirino Memorial Medical Center (QMMC) for the benchmark of iHOMIS on August 09, 2022.
- Conducted Simulation Training on the implementation of iHOMIS among doctors/residents in various departments from August 18, 2022 to September 06, 2022.
- Implement new updates for the development of Human Resource Information System (HRIS) for the month of July-September 2022:
 - Develop User Access Module and assigned users to appropriate user level.
 - Develop Leave Summary Module.



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- Added filters for Leave Summary and Leave Card modules.
- Fix bug in setting up leave balance.
- Added display for total amount of leaves used for the year.
- Adjusted date when leaves are filed.
- Added functionalities for leaves without pay in Leave modules.
- Fix issue in Service Card module where Job Order employees cannot be saved.

- Installation and Implementation of queueing system in the OB-Gynecology of the Outpatient Department:
 - Functions and use of the queueing system were presented.
 - Installed the queueing system in the OPD lobby.
 - Trained and oriented the OB-Gyne personnel on how to control/use the queueing system.

- Conducted Basic Computer Literacy Training on October 17-24, 2022.
- Conducted Computer Literacy Training and Workshop on Advanced MS Excel held on November 14-18, 2022.

- December 2022 Updates on HRIS:
 - Developed and made adjustment in Leave Card Report
 - Adjustments of leaves without pay functions in Leave Modules
 - Update library for Type of Leaves in Leave Modules
 - Update library for Plantilla positions
 - Modified list of PDS showing accomplished date of employees' PDS.

- FWRI
 - Implement new update on FWRI Census Report.
 - Started Monitoring of Fireworks Related Injury on December 21, 2022 to January 05, 2023.
 - Total Firecracker Injury Report encoded in the FWRI system is thirty-four (34) as of January 05 2023.

V. STAFF DEVELOPMENT

- Attended the ICT Cooperation prior to PHL-JPN Bilateral Meeting on ICT Cooperation on March 10, 2022.
- Attended Lecture on Occupational Safety and Health on March 23, 2022.
- Attended PGS Awareness Orientation on March 25, 2022.
- Attended DICT Focus Group Discussion for Competency Needs Assessment (CNA) and Training Needs Assessment (TNA) for the Health Sector on March 29, 2022.
- Attended PGS Compliance Stage Orientation and Preparation Meeting of the Institute for Solidarity in Asia (ISA) on April 01, 2022 via Zoom.
- Participated in the DOLE-Prescribed 8 Hour Mandatory and Safety and Health Training for Workers via Zoom on April 6, & 20, 2022.
- Attended Lecture on Occupational Safety on April 2022.
- Attended online orientation entitled "Disaster Preparedness in the New Normal" held on June 22 & 23, 2022.
- Attended meeting on Telemedicine Room Project Implementation Updates and Sub allotment/ Realignment Concerns on August 2, 2022.



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- Participated in PGS-Scoreboard Management & Strategic Review Committee-Orientation on Creating the Unit Dashboard/Scoreboard for Monitoring and Reporting held on November 29, 2022.

VI. ISSUES AND CONCERNS

- All items in libraries need an in-depth review - Price, Mark-up price, Stock No. Discount, Charges, type of account, Package per Procedure for all services, List of Services, Employees, Doctors, Room and Bed Accommodation.
- Medical Supplies, Examinations and Procedures from Bizbox libraries should be organized and transferred to iHOMIS libraries to avoid duplication of items/data.
- Expiration of Firewall and Antimalware system on September 06, 2022 & September 16, 2022.
- Lack of available ICT Equipment in some areas which limits them to be fully engaged with the use of iHOMIS.

VII. RECOMMENDATIONS

- Assign Point Persons for Monitoring and updating of items in the libraries.
- Suggest a standard procedure on updating libraries to prevent double entry of data.
- Expedite the procurement of Firewall and six hundred fifty (650) license of Antimalware system.
- Coordinate with the Supplier of Firewall and Antimalware System that has received the Notice of Award (NOA) to lend demo/service unit of Firewall and Antimalware Software to prevent intrusion to our network system.
- Proposal to the division chiefs to include the procurement of additional computers for their respective offices/areas in their list of priorities/equipment.

Submitted by:


RANDY R. CAGUIA, JR.
Computer Maintenance Technologist III

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