Republic of the Philippines
Department of Health
JOSE R. REYES MEMORIAL MEDICAL CENTER
MANILA

Integrated Hospital Operations and Management Unit
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JOSE R. REYES MEMORIAL MEDICAL CENTER
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ACCOMPLISHMENT REPORT
January-March 2022

I. TECHNICAL SUPPORT

- Provided technical action to 219 total number of service requests received from different areas for the month of January to March 2022.
- 96.03% accuracy on the total number requests responded in a timely manner.

II. ICT EQUIPMENT

- Ensured the functionality of IT Equipment which attained 99.78% of the total number of computer units issued in the hospital.
- Conducted scheduled preventive maintenance of ICT Equipment per department in the months of January-March 2022.
- Additional 16 units of Desktop Computers were received and distributed in the Finance Service and IAU on March 2022.
- Conducted installation of new workstations in the Out Patient Department (OPD).

III. NETWORK SYSTEM

- Maintained availability of the network system (98.78%) with one (1) reported downtime of DICT GovNet for the replacement of ASTI POP Switch during the 1st quarter of 2022.
- Continuous configuration of security policy to optimized the security measures of the hospital network.
- Optimized configuration of Firewall has been conducted for the period of January-March 2022.
- Conducted Installation and Relocation of network cables for the temporary transfer of different areas under Out Patient Department (OPD Lobby Area, OPD Billing and Cashier, Ophthalmology, Minor OR to prioritize the renovations works in the said areas.

IV. PROJECTS/ACTIVITIES

- Continuous buildup of library of the IHOMIS from January-March 2022.
- Installed twelve (12) units of CCTV Cameras in Pay Ward 2 prior to the resumption of its operation on January 2022.
- Modified Finance MAIP Module and report of MSWD Registry System on February 2022.
- Adjustment on PDS Module of Human Resource Information System (HRIS) for the period of January-March 2022.
- Development of Leave management Module of HRIS for the period of January-March 2022.
- Development of Leave Card for Leave Management Module of HRIS on January-March 2022.

- Conducted the First Simulation Phase of Integrated Hospital Operations and Management Information System (iHOMIS) on March 28, 2022 in the Emergency Service Complex, Central Admitting Section and OPD.

V. STAFF DEVELOPMENT

- Attended the ICT Cooperation prior to PHL-JPN Bilateral Meeting on ICT Cooperation on March 10, 2022.s
- Attended Lecture on Occupational Safety and Health on March 23, 2022.
- Attended PGS Awareness Orientation on March 25, 2022.
- Attended DICT Focus Group Discussion for Competency Needs Assessment (CNA) and Training Needs Assessment (TNA) for the Health Sector on March 29, 2022.

VI. ISSUES AND CONCERNS

- All items in libraries need an in-depth review - Price, Mark-up price, Stock No. Discount, Charges, type of account, Package per Procedure for all services, List of Services, Employees, Doctors, Room and Bed Accommodation.

VII. RECOMMENDATIONS

- Assign Point Persons for Monitoring and updating of items in the libraries.

Submitted by:

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Computer Maintenance Technologist III

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