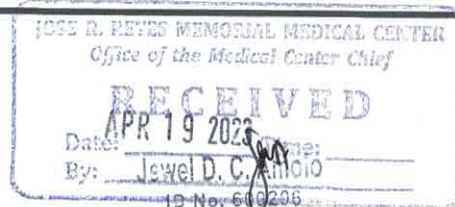




Integrated Hospital Operations and Management Unit

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ACCOMPLISHMENT REPORT
January-March 2023

I. TECHNICAL SUPPORT

- Provided technical action to 460 total service requests received from different areas for the month of January to March 2023.
- 97.35% accuracy on the total number of requests responded to in a timely manner.

II. ICT EQUIPMENT

- Ensured the functionality of IT Equipment which attained 100% of the total number of computer units issued in the hospital.
- Additional 50 units of Desktop Computers and 19 units of Laptops were received and distributed in HOPSS, Finance, and Paramedical from January-March 2023.
- An additional 20 units of Desktop Computers with headsets and web cameras, 15 units of Televisions, and 15 units of tablets are received, distributed, and installed in medical areas for telemedicine and queuing system.

III. NETWORK SYSTEM

- Maintained availability of the network system (97.85%) with one (1) reported downtime due to DICT GovNet uplink problem during the 1st quarter of 2023.
- Continuous configuration of security policy to optimize the hospital network's security measures.
- Conducted assistance on the installation and setup of network cable lines and peripherals of the new internet service provider.
- Conducted various installations and relocation of network cables at Radiotherapy, Nuclear Medicine, and configuration of CCTV at the Security office.

IV. PROJECTS/ACTIVITIES

- Continuous buildup of the library of the IHOMIS from January-March 2023.
- Continuous buildup and enhancements of the dashboard and personnel's leaves and credits on HRIS for the period of January-March 2023.
- Adjustment on the PDS Module of Human Resource Information System (HRIS) for the period of January-March 2023.
- Development of Leave management Module of HRIS for the period of January-March 2023.
- Additional modules for the queuing system for dermatology, orthopedics, and urology departments.
- Attended consultative meetings with the Urology Department for the continuous enhancements and customization of the web-based program (iHOMIS-plus) and its desktop application.

V. STAFF DEVELOPMENT

- Attended the Govmail End Users Training on February 8, 2023.
- Attended the DATA PRIVACY AWARENESS 2023 on February 21, 2023.
- Attended the PGS Strategy Refresh on March 9, 2023.
- Attended the Online Consultation Meeting on the Draft Operational Guidelines of the Medical Assistance Information System (MAIS) on March 2, 2023.
- Attended an online exploratory meeting regarding the Thyroid Cancer Information System on March 28, 2023.

VI. ISSUES AND CONCERNS

- All items in libraries need an in-depth review - Price, Mark-up price, Stock No. Discount, Charges, type of account, Package per Procedure for all services, List of Services, Employees, Doctors, Room, and Bed Accommodation.

VII. RECOMMENDATIONS

- Assign Point Persons for Monitoring and updating items in the libraries.

Submitted by:



RANDY R. CAGUA, JR.
Computer Maintenance Technologist III

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APR 20 2023