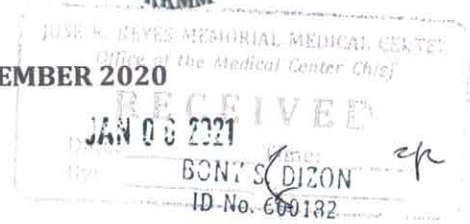




Republic of the Philippines
 Department of Health
JOSE R. REYES MEMORIAL MEDICAL CENTER
QUALITY MANAGEMENT UNIT
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ACCOMPLISHMENT REPORT FOR THE MONTH OF DECEMBER 2020

I. MONTHLY HIGHLIGHTS

DECEMBER

- Continual assistance in controlling newly approve and revise forms and work instructions. A total of 16 form and 1 Work Instruction were newly controlled.
- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
- Purchase Request for ISO Consultant & for ISO Auditing Body were already for bidding process

II. RECOMMENDATIONS/PLANS

- Virtual ISO updates seminar for employees
- Workshop for Quality Objectives (QO) and Failure Mode and Effect Analysis (FMEA) refresher course thru online forum.
- Conduct of full on-line surveillance audit for ISO 9001:2015 Surveillance: Target date February 2021.

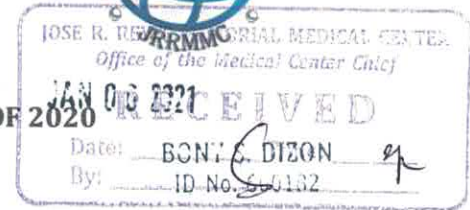
Prepared by:

WENCESLAO S. LLAUDERES, MD, MPM-HG
 Chair, Quality Management Unit

Noted: Please send copy to cora

EMMANUEL F. MONTAÑA JR., MD, FPCS, MHA
 Medical Center Chief II

JAN 06 2021



ACCOMPLISHMENT REPORT FOR 4th QUARTER OF 2020

I. MONTHLY HIGHLIGHTS

OCTOBER

- Continual assistance in controlling newly approve and revise forms and work instructions. A total of 13 forms and 4 work instructions were newly controlled.
- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
- Unmet Quality Objectives percentage rate: 0.06 %
- Met Quality Objectives percentage rate: 99.94%

NOVEMBER

- Continual assistance in controlling newly approve and revise forms and work instructions. A total of 38 forms and 1 Operations Manual were newly controlled.
- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
- Unmet Quality Objectives percentage rate: 0%
- Met Quality Objectives percentage rate: 100%
- Purchase Request for ISO Consultant & for ISO Auditing Body were processed

DECEMBER

- Continual assistance in controlling newly approve and revise forms and work instructions. A total of 16 form and 1 Work Instruction were newly controlled.
- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
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Prepared by:

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ACCOMPLISHMENT REPORT FOR THE YEAR 2020

I. MONTHLY HIGHLIGHTS

JANUARY

- Assisting in the process of purchasing hospital Accreditation Certificate from TUVSUD.
- Continual assistance in controlling newly approve and revise forms and work instructions.
- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
- Unmet Quality Objectives percentage rate: 0.19%
- Met Quality Objectives percentage rate: 99.81%

FEBRUARY

- Conducted meeting last February 5, 2020 with internal auditors to discuss ISO 9001:2015 Audit findings.
- Discussed the corrective actions of audit findings with ISO Consultant, Ms. Helen Evalle, together with the concerned areas/department last February 14, 2020.
- Internal Quality Auditors revisit their designated areas to check and verify the actions for the findings.
- Started processing new contract for ISO Consultancy Service.
- Continual assistance in controlling newly approve and revise forms and work instructions.
- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
- Unmet Quality Objectives percentage rate: 0.12%
- Met Quality Objectives percentage rate: 99.87%

MARCH

- Continual assistance in controlling newly approve and revise forms and work instructions.
- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
- Unmet Quality Objectives percentage rate: 0.06%
- Met Quality Objectives percentage rate: 99.94%

APRIL

- Continual assistance in controlling newly approve and revise forms and work instructions. 8 numbers of Forms revised in different department.
- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
- Unmet Quality Objectives percentage rate: 0.50 %
- Met Quality Objectives percentage rate: 99.50%

MAY

- Continual assistance in controlling newly approve and revise forms and work instructions. 3 numbers of Forms revised in different department.
- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
- Unmet Quality Objectives percentage rate: 0.19%
- Met Quality Objectives percentage rate: 99.81%



ACCOMPLISHMENT REPORT FOR THE YEAR 2020

JUNE

- Continual assistance in controlling newly approve and revise forms and work instructions.
- 23 numbers of Forms revised in different department.
- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
- Unmet Quality Objectives percentage rate: 0.36%
- Met Quality Objectives percentage rate: 99.63%

JULY

- Continual assistance in controlling newly approve and revise forms and work instructions. A total of 13 forms and 1 work instruction were newly controlled.
- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
- Unmet Quality Objectives percentage rate: 0.18%
- Met Quality Objectives percentage rate: 99.81%

AUGUST

- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
- Unmet Quality Objectives percentage rate: 0.12%
- Met Quality Objectives percentage rate: 99.88%

SEPTEMBER

- Endorsed to Central Communication Unit the TUVSUD ISO 9001:2015 Certificates for distribution to Medical Center Chief Office and Service Offices.
- Continual assistance in controlling newly approve and revise forms and work instructions. A total of 11 forms were newly controlled.
- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
- Unmet Quality Objectives percentage rate: 0.06%
- Met Quality Objectives percentage rate: 99.94%

OCTOBER

- Continual assistance in controlling newly approve and revise forms and work instructions. A total of 13 forms and 4 work instructions were newly controlled.
- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
- Unmet Quality Objectives percentage rate: 0.06 %
- Met Quality Objectives percentage rate: 99.94%

NOVEMBER

- Continual assistance in controlling newly approve and revise forms and work instructions. A total of 38 forms and 1 Operations Manual were newly controlled.
- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
- Unmet Quality Objectives percentage rate: 0%
- Met Quality Objectives percentage rate: 100%
- Purchase Request for ISO Consultant & for ISO Auditing Body were processed



ACCOMPLISHMENT REPORT FOR THE YEAR 2020

DECEMBER

- Continual assistance in controlling newly approve and revise forms and work instructions. A total of 16 form and 1 Work Instruction were newly controlled.
- Monitoring of the quality objectives performance monitoring graph per department for the met/unmet goals
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Chair, Quality Management Unit

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JAN 06 2021