ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
2.0 All information must be provided accurately.
3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document
7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

*Note: Consistent with the **Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022**, the APP-CSE for FY 2023 must be submitted on or before **30 September 2022**.*

Department/Bureau/Office: Jose R. Reyes Mem. Medical Center
Region: NCR
Address: San Lazaro Cmp. Rizal Ave. Sta. Cruz Manila

Agency Code/UACS: K121
Organization Type: National Government Agency (NGA)

Contact Person: Marichel S. Lacanilao
Position: Head - BAC Secretariat
E-mail : jrrmmc_bacsec@yahoo.com / j
Telephone/Mobile Nos: 8562-5338

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue *(as of 28 July 2022)*	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.85	0.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	56	56	56	168	55,532.40	56	56	56	168	55,532.40	56	56	56	168	55,532.40	56	56	56	168	55,532.40	672	330.55	222,129.60
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	22	0	0	22	724.02	5	0	0	5	164.55	13	0	0	13	427.83	5	0	3	8	263.28	48	32.91	1,579.68
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	21	1	2	24	872.64	2	1	2	5	181.80	12	1	2	15	545.40	2	1	7	10	363.60	54	36.36	1,963.44
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	34	2	7	43	192.21	2	2	2	6	26.82	3	2	2	7	31.29	2	2	2	6	26.82	62	4.47	277.14
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	137	106	110	353	7,836.60	126	107	106	339	7,525.80	140	106	106	352	7,814.40	128	106	114	348	7,725.60	1392	22.20	30,902.40
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	10	26	14	50	1,110.00	8	25	8	41	910.20	14	24	9	47	1,043.40	11	25	8	44	976.80	182	22.20	4,040.40
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	2	0	1	3	66.60	0	1	0	1	22.20	2	0	1	3	66.60	0	1	0	1	22.20	8	22.20	177.60
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	2	0	0	2	322.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	161.20	322.40
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	324	318	318	960	19,670.40	320	319	317	956	19,588.44	325	317	318	960	19,670.40	320	317	316	953	19,526.97	3829	20.49	78,456.21
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	223	222	221	666	12,214.44	222	221	221	664	12,177.76	222	222	221	665	12,196.10	221	222	221	664	12,177.76	2659	18.34	48,766.06
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	35	35	35	105	10,101.00	35	35	35	105	10,101.00	35	35	35	105	10,101.00	35	35	35	105	10,101.00	420	96.20	40,404.00
CLEANING EQUIPMENT AND SUPPLIES																										
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	29	26	28	83	6,776.12	28	26	25	79	6,449.56	30	25	25	80	6,531.20	26	24	25	75	6,123.00	317	81.64	25,879.88

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue *(as of 28 July 2022)*	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
16	47131604-BR-S01	BROOM, Soft (Walis Tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	136.24	0.00
17	47131604-BR-T01	BROOM, Stick (Walis Ting-ting)	piece	2	2	2	6	136.68	2	2	2	6	136.68	2	2	2	6	136.68	2	2	2	6	136.68	24	22.78	546.72
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	1	1	2	4	166.40	1	1	1	3	124.80	1	1	1	3	124.80	1	1	1	3	124.80	13	41.60	540.80
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.30	0.00
21	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	54.08	0.00
22	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	278	274	274	826	115,549.14	274	276	273	823	115,129.47	273	275	273	821	114,849.69	276	273	274	823	115,129.47	3293	139.89	460,657.77
23	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	5	4	5	14	386.96	4	5	4	13	359.32	5	4	5	14	386.96	4	5	4	13	359.32	54	27.64	1,492.56
24	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.12	0.00
26	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	34	30	35	99	4,252.05	32	32	30	94	4,037.30	36	29	31	96	4,123.20	31	31	29	91	3,908.45	380	42.95	16,321.00
27	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00
28	47131613-MP-H02	MOPHANDLE, heavy duty	piece	3	3	3	9	1,123.20	3	3	3	9	1,123.20	3	3	3	9	1,123.20	3	3	3	9	1,123.20	36	124.80	4,492.80
29	47131619-MP-R01	MOPHEAD, made of rayon	piece	12	12	12	36	4,410.36	12	12	12	36	4,410.36	12	12	12	36	4,410.36	12	12	12	36	4,410.36	144	122.51	17,641.44
30	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	53.14	0.00
31	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	12	12	12	36	2,085.48	12	12	12	36	2,085.48	12	12	12	36	2,085.48	12	12	12	36	2,085.48	144	57.93	8,341.92
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	144.04	0.00
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	3	0	0	3	95.73	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	31.91	95.73
COLOR COMPOUNDS AND DISPERSIONS																										
34	12171703-SI-P01	INK, for stamp pad, 50mL	bottle	34	29	32	95	2,746.45	31	30	28	89	2,572.99	32	30	29	91	2,630.81	30	29	31	90	2,601.90	365	28.91	10,552.15
CONSUMER ELECTRONICS																										
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	1	0	0	1	7,339.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,339.16	7,339.16
FACE MASK																										
36	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.50	0.00
FILMS																										
37	13111203-AC-F01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.88	0.00
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	9	8	7	24	5,304.00	7	6	6	19	4,199.00	6	6	5	17	3,757.00	5	5	5	15	3,315.00	75	221.00	16,575.00
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	1	1	0	2	477.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	238.54	477.08
FIRE FIGHTING EQUIPMENT																										
40	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00
FLAG OR ACCESSORIES																										
42	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00
FURNITURE AND FURNISHINGS																										
43	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00
44	56101504-CM-W01	MONOBLOC CHAIR, white	piece	6	0	0	6	2,069.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	344.92	2,069.52
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue *(as of 28 July 2022)*	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	6	0	2	8	6,854.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	856.86	6,854.88
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	3	0	0	3	2,305.68	0	0	1	1	768.56	1	0	0	1	768.56	0	0	0	0	0.00	5	768.56	3,842.80
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-DSK001	DESKTOP, for Basic Users	unit	3	0	2	5	123,968.00	0	0	2	2	49,587.20	0	0	0	0	0.00	0	0	0	0	0.00	7	24,793.60	173,555.20
52	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	16	2	8	26	#######	0	0	0	0	0.00	2	0	0	2	84,780.80	0	0	0	0	0.00	28	42,390.40	1,186,931.20
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	10	3	3	16	44,678.40	2	2	2	6	16,754.40	3	3	2	8	22,339.20	2	2	2	6	16,754.40	36	2,792.40	100,526.40
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	2	0	5	7	296,660.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	42,380.00	296,660.00
55	43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
56	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	18	4	3	25	3,744.00	0	0	0	0	0.00	3	0	0	3	449.28	0	0	0	0	0.00	28	149.76	4,193.28
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	3	2	0	5	190,504.85	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	38,100.97	190,504.85
58	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	3	0	0	3	30,569.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	10,189.92	30,569.76
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
62	31201610-GL-J01	GLUE, all-purpose, 200 grams	jar	65	62	59	186	13,153.92	57	60	56	173	12,234.56	60	60	56	176	12,446.72	56	60	53	169	11,951.68	704	70.72	49,786.88
63	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	12	9	8	29	653.95	10	8	8	26	586.30	10	8	8	26	586.30	9	7	7	23	518.65	104	22.55	2,345.20
64	31151804-SW-S01	STAPLE WIRE, standard	box	211	208	210	629	14,945.04	208	208	207	623	14,802.48	210	207	208	625	14,850.00	207	206	207	620	14,731.20	2497	23.76	59,328.72
65	31201502-TA-E01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.45	0.00
66	31201503-TA-M01	TAPE, masking, 24mm	roll	93	85	88	266	16,460.08	84	86	85	255	15,779.40	91	84	85	260	16,088.80	86	85	85	256	15,841.28	1037	61.88	64,169.56
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	102	87	87	276	33,440.16	87	97	97	281	34,045.96	91	97	97	285	34,530.60	97	97	97	291	35,257.56	1133	121.16	137,274.28
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	19	8	14	41	916.76	8	18	8	34	760.24	14	8	18	40	894.40	8	7	7	22	491.92	137	22.36	3,063.32
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	107	100	101	308	3,443.44	99	102	100	301	3,365.18	104	99	100	303	3,387.54	100	102	99	301	3,365.18	1213	11.18	13,561.34
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	73	65	68	206	4,649.42	65	68	66	199	4,491.43	72	65	65	202	4,559.14	66	65	65	196	4,423.72	803	22.57	18,123.71
71	31151507-TW-P01	TWINE, plastic	roll	9	3	3	15	999.30	3	4	3	10	666.20	4	3	3	10	666.20	3	3	3	9	599.58	44	66.62	2,931.28
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	15	2	6	23	382.72	2	2	2	6	99.84	2	2	2	6	99.84	2	2	2	6	99.84	41	16.64	682.24
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	7	2	2	11	163.02	3	2	2	7	103.74	3	2	2	7	103.74	3	2	2	7	103.74	32	14.82	474.24
74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00
75	44101807-CA-C01	CALCULATOR, Compact	unit	12	0	0	12	3,194.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	266.24	3,194.88
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
77	44122105-BF-C01	CLIP, backfold, 19mm	box	12	17	12	41	357.52	12	12	12	36	313.92	12	12	12	36	313.92	12	12	12	36	313.92	149	8.72	1,299.28
78	44122105-BF-C02	CLIP, backfold, 25mm	box	18	18	15	51	752.25	13	12	11	36	531.00	20	11	11	42	619.50	10	11	10	31	457.25	160	14.75	2,360.00
79	44122105-BF-C03	CLIP, backfold, 32mm	box	28	18	16	62	1,584.72	13	13	12	38	971.28	20	12	12	44	1,124.64	12	12	11	35	894.60	179	25.56	4,575.24
80	44122105-BF-C04	CLIP, backfold, 50mm	box	31	17	14	62	3,474.48	12	10	9	31	1,737.24	23	9	10	42	2,353.68	9	10	10	29	1,625.16	164	56.04	9,190.56

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue *(as of 28 July 2022)*	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.53	0.00
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	21	0	0	21	702.03	0	1	0	1	33.43	0	0	1	1	33.43	0	0	0	0	0.00	23	33.43	768.89
83	44111515-DF-B01	DATA FILE BOX	piece	32	12	0	44	3,396.80	13	0	0	13	1,003.60	13	0	0	13	1,003.60	3	0	1	4	308.80	74	77.20	5,712.80
84	44122011-DF-F01	DATA FOLDER	piece	275	263	284	822	56,422.08	259	266	262	787	54,019.68	294	259	264	817	56,078.88	259	264	259	782	53,676.48	3208	68.64	220,197.12
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	13	0	1	14	6,355.44	0	1	3	4	1,815.84	4	3	1	8	3,631.68	0	4	3	7	3,177.72	33	453.96	14,980.68
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	6	4	4	14	10,701.60	4	4	4	12	9,172.80	5	4	4	13	9,937.20	4	4	4	12	9,172.80	51	764.40	38,984.40
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	7	2	3	12	11,768.64	2	3	4	9	8,826.48	2	2	3	7	6,865.04	2	4	2	8	7,845.76	36	980.72	35,305.92
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	2	2	2	6	4,430.40	2	2	2	6	4,430.40	2	2	2	6	4,430.40	2	2	2	6	4,430.40	24	738.40	17,721.60
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	46	20	21	87	2,652.63	20	21	20	61	1,859.89	21	20	21	62	1,890.38	20	21	20	61	1,859.89	271	30.49	8,262.79
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	4	3	4	11	4,757.72	3	3	4	10	4,325.20	3	3	4	10	4,325.20	3	3	3	9	3,892.68	40	432.52	17,300.80
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	1	0	1	488.80	1	0	1	2	977.60	0	1	0	1	488.80	1	0	1	2	977.60	6	488.80	2,932.80
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	13	0	0	13	148.33	0	0	0	0	0.00	6	0	0	6	68.46	0	0	0	0	0.00	19	11.41	216.79
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	60	58	62	180	17,035.20	58	56	63	177	16,751.28	60	57	60	177	16,751.28	61	60	61	182	17,224.48	716	94.64	67,762.24
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	2010	0	1	2011	171,337.20	0	0	0	0	0.00	10	0	0	10	852.00	0	0	0	0	0.00	2021	85.20	172,189.20
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	4	2	2	8	89.04	2	2	2	6	66.78	2	2	2	6	66.78	2	2	2	6	66.78	26	11.13	289.38
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	6	1	0	7	99.61	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	14.23	99.61
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	286.52	0.00
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	7	7	7	21	3,938.34	7	7	7	21	3,938.34	7	7	6	20	3,750.80	6	6	6	18	3,375.72	80	187.54	15,003.20
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	7	7	7	21	5,009.97	7	7	7	21	5,009.97	7	7	6	20	4,771.40	6	6	6	18	4,294.26	80	238.57	19,085.60
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	2	0	0	2	1,905.28	0	0	0	0	0.00	1	0	0	1	952.64	0	0	0	0	0.00	3	952.64	2,857.92
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	8	7	7	22	6,360.64	7	7	7	21	6,071.52	7	7	7	21	6,071.52	6	6	6	18	5,204.16	82	289.12	23,707.84
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	10	7	9	26	8,664.76	7	9	8	24	7,998.24	8	7	8	23	7,664.98	7	8	7	22	7,331.72	95	333.26	31,659.70
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	4	1	1	6	378.66	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	63.11	378.66
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	32	0	22	54	2,246.40	0	0	4	4	166.40	9	0	2	11	457.60	0	0	2	2	83.20	71	41.60	2,953.60
107	44121716-MA-F01	MARKER, Flourescent, 3 colors per set	set	20	5	4	29	1,063.14	5	4	3	12	439.92	13	3	2	18	659.88	3	2	2	7	256.62	66	36.66	2,419.56
108	44121708-MP-B01	MARKER, Permanent, Black	piece	242	224	224	690	5,154.30	229	226	224	679	5,072.13	238	223	226	687	5,131.89	227	224	223	674	5,034.78	2730	7.47	20,393.10
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	24	18	17	59	440.73	21	17	18	56	418.32	21	18	17	56	418.32	21	17	18	56	418.32	227	7.47	1,695.69
110	44121708-MP-B03	MARKER, Permanent, Red	piece	15	14	14	43	321.21	14	14	14	42	313.74	14	14	14	42	313.74	14	14	14	42	313.74	169	7.47	1,262.43
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	188	183	181	552	5,326.80	185	180	181	546	5,268.90	186	181	180	547	5,278.55	185	180	180	545	5,259.25	2190	9.65	21,133.50
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	2	0	0	2	19.30	1	0	0	1	9.65	2	0	0	2	19.30	1	0	0	1	9.65	6	9.65	57.90
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	14	14	14	42	405.30	14	14	14	42	405.30	14	14	14	42	405.30	14	14	14	42	405.30	168	9.65	1,621.20
114	44122104-PC-G01	PAPER CLIP, vinly/plastic coated, 33mm	box	153	142	141	436	3,845.52	143	140	139	422	3,722.04	150	139	140	429	3,783.78	152	139	138	429	3,783.78	1716	8.82	15,135.12
115	44122104-PC-J02	PAPER CLIP, vinly/plastic coated, jumbo, 50mm	box	126	105	104	335	4,616.30	105	104	102	311	4,285.58	113	101	103	317	4,368.26	105	102	100	307	4,230.46	1270	13.78	17,500.60
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	3			3	27,892.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	9,297.60	27,892.80
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	41	28	28	97	2,016.63	27	30	27	84	1,746.36	41	28	29	98	2,037.42	27	28	23	78	1,621.62	357	20.79	7,422.03
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	22	3	5	30	6,386.10	3	3	3	9	1,915.83	3	3	3	9	1,915.83	3	3	3	9	1,915.83	57	212.87	12,133.59
119	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	47	15	17	79	11,913.20	16	15	15	46	6,936.80	16	15	15	46	6,936.80	16	15	15	46	6,936.80	217	150.80	32,723.60

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120	44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	66	61	63	190	25,688.00	64	61	61	186	25,147.20	66	61	62	189	25,552.80	62	61	60	183	24,741.60	748	135.20	101,129.60
122	44121905-SP-F01	STAMP PAD, felt	piece	27	9	12	48	1,916.16	10	11	9	30	1,197.60	23	9	11	43	1,716.56	9	10	8	27	1,077.84	148	39.92	5,908.16
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	15	0	3	18	600.66	0	0	0	0	0.00	3	0	0	3	100.11	0	0	2	2	66.74	23	33.37	767.51
124	44121615-ST-S01	STAPLER, standard type	piece	34	31	20	85	12,376.00	15	16	15	46	6,697.60	24	15	16	55	8,008.00	15	18	15	48	6,988.80	234	145.60	34,070.40
125	44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	24	5	1	30	26,644.80	3	1	1	5	4,440.80	8	1	1	10	8,881.60	3	1	1	5	4,440.80	50	888.16	44,408.00
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	50	19	3	72	2,006.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	72	27.87	2,006.64
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	11		2	13	946.40	1	0	0	1	72.80	0	0	0	0	0.00	0	0	0	0	0.00	14	72.80	1,019.20
PAPER MATERIALS AND PRODUCTS																										
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	10	10	8	28	2,344.16	9	8	8	25	2,093.00	10	7	7	24	2,009.28	8	7	7	22	1,841.84	99	83.72	8,288.28
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	2	2	2	6	5,295.30	2	2	2	6	5,295.30	2	2	1	5	4,412.75	1	1	1	3	2,647.65	20	882.55	17,651.00
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	4	0	4	8	12,230.40	0	4	0	4	6,115.20	4	0	4	8	12,230.40	0	4	0	4	6,115.20	24	1,528.80	36,691.20
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	30	30	30	90	92,383.20	30	30	30	90	92,383.20	30	30	30	90	92,383.20	30	30	30	90	92,383.20	360	1,026.48	369,532.80
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	4	4	4	12	9,484.80	4	4	4	12	9,484.80	4	4	4	12	9,484.80	4	4	4	12	9,484.80	48	790.40	37,939.20
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	2	2	2	6	9,048.00	2	2	2	6	9,048.00	2	2	2	6	9,048.00	2	2	2	6	9,048.00	24	1,508.00	36,192.00
135	14111609-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	13	5	7	25	19,874.00	5	8	5	18	14,309.28	9	5	8	22	17,489.12	5	6	5	16	12,719.36	81	794.96	64,391.76
136	14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	33	28	26	87	3,224.22	26	26	26	78	2,890.68	31	26	26	83	3,075.98	26	26	26	78	2,890.68	326	37.06	12,081.56
137	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	21	20	28	69	4,090.32	27	27	27	81	4,801.68	32	27	27	86	5,098.08	27	27	27	81	4,801.68	317	59.28	18,791.76
138	14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	13	19	10	42	2,184.00	15	10	15	40	2,080.00	15	17	10	42	2,184.00	15	10	13	38	1,976.00	162	52.00	8,424.00
139	14111514-NB-S01	NOTEBOOK, stenographer	piece	6	0	0	6	72.24	5	0	0	5	60.20	6	0	0	6	72.24	5	0	0	5	60.20	22	12.04	264.88
140	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	56	56	56	168	27,829.20	56	56	56	168	27,829.20	56	56	56	168	27,829.20	56	56	56	168	27,829.20	672	165.65	111,316.80
141	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	10	13	12	35	6,621.30	13	10	13	36	6,810.48	12	13	10	35	6,621.30	13	10	13	36	6,810.48	142	189.18	26,863.56
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	1418	1415	1415	4248	585,119.52	1418	1415	1415	4248	585,119.52	1418	1415	1415	4248	585,119.52	1418	1415	1415	4248	585,119.52	16992	137.74	2,340,478.08
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	130	122	123	375	59,591.25	122	123	120	365	58,002.15	123	121	122	366	58,161.06	121	123	121	365	58,002.15	1471	158.91	233,756.61
144	14111531-PP-R01	PAD PAPER, ruled	pad	1	1	1	3	64.59	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	21.53	64.59
145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	12	0	0	12	1,176.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	98.05	1,176.60
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	277	248	251	776	48,422.40	271	249	250	770	48,048.00	274	248	247	769	47,985.60	261	248	246	755	47,112.00	3070	62.40	191,568.00
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	235	297	302	834	86,736.00	297	300	324	921	95,784.00	215	298	300	813	84,552.00	300	299	299	898	93,392.00	3466	104.00	360,464.00
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	4	3	3	10	556.40	3	3	3	9	500.76	3	3	3	9	500.76	3	2	2	7	389.48	35	55.64	1,947.40
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	238	237	237	712	24,065.60	237	237	237	711	24,031.80	238	237	237	712	24,065.60	237	237	237	711	24,031.80	2846	33.80	96,194.80
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	215	212	214	641	55,331.12	212	214	212	638	55,072.16	215	212	214	641	55,331.12	212	214	212	638	55,072.16	2558	86.32	220,806.56
PERFUMES OR COLOGNES OR FRAGRANCES																										
151	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	9	24	9	42	3,395.70	9	9	9	27	2,182.95	24	9	9	42	3,395.70	9	9	9	27	2,182.95	138	80.85	11,157.30
PESTICIDES OR PEST REPELLENTS																										
152	10191509-IN-A01	INSECTICIDE, 600mL	can	2	2	1	5	696.80	1	1	1	3	418.08	1	1	1	3	418.08	1	1	1	3	418.08	14	139.36	1,951.04
PRINTED PUBLICATIONS																										
153	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	1	0	0	1	37.21	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	37.21	37.21
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	1	0	1	2	1,784.64	0	1	0	1	892.32	1	0	1	2	1,784.64	0	1	0	1	892.32	6	892.32	5,353.92
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	31	27	27	85	21,216.00	31	27	27	85	21,216.00	31	27	27	85	21,216.00	31	27	27	85	21,216.00	340	249.60	84,864.00
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	13	10	11	34	8,486.40	11	11	11	33	8,236.80	12	10	11	33	8,236.80	11	12	10	33	8,236.80	133	249.60	33,196.80
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	13	10	11	34	8,486.40	11	11	11	33	8,236.80	12	10	11	33	8,236.80	11	12	10	33	8,236.80	133	249.60	33,196.80
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	13	10	11	34	8,486.40	11	11	11	33	8,236.80	12	10	11	33	8,236.80	11	12	10	33	8,236.80	133	249.60	33,196.80
22	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	1	1	1	3	2,642.64	1	1	1	3	2,642.64	1	1	1	3	2,642.64	1	1	1	3	2,642.64	12	880.88	10,570.56
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	15	15	15	45	18,860.40	25	14	14	53	22,213.36	14	14	14	42	17,603.04	14	14	14	42	17,603.04	182	419.12	76,279.84
41	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	11	11	11	33	13,830.96	11	11	11	33	13,830.96	11	11	11	33	13,830.96	11	11	11	33	13,830.96	132	419.12	55,323.84
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	4	4	4	12	4,854.72	4	4	4	12	4,854.72	4	4	4	12	4,854.72	4	4	4	12	4,854.72	48	404.56	19,418.88
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	3	3	3	9	3,641.04	3	3	3	9	3,641.04	3	3	3	9	3,641.04	3	3	3	9	3,641.04	36	404.56	14,564.16
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	31	26	30	87	36,915.84	26	30	26	82	34,794.24	31	26	30	87	36,915.84	26	30	26	82	34,794.24	338	424.32	143,420.16
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	35	34	35	104	44,129.28	34	35	34	103	43,704.96	35	34	35	104	44,129.28	34	35	34	103	43,704.96	414	424.32	175,668.48
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	2	2	2	6	464.58	2	2	2	6	464.58	2	2	2	6	464.58	2	2	2	6	464.58	24	77.43	1,858.32
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	35	35	35	105	8,183.70	35	35	35	105	8,183.70	34	34	34	102	7,949.88	34	34	34	102	7,949.88	414	77.94	32,267.16
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	4	4	4	12	9,821.76	4	4	4	12	9,821.76	3	3	3	9	7,366.32	3	3	3	9	7,366.32	42	818.48	34,376.16
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	6	6	6	18	34,070.40	6	6	6	18	34,070.40	6	6	6	18	34,070.40	6	6	6	18	34,070.40	72	1,892.80	136,281.60
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	1	0	0	1	6,942.00	1	0	0	1	6,942.00	1	0	0	1	6,942.00	1	0	0	1	6,942.00	4	6,942.00	27,768.00
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	2	2	2	6	19,456.32	2	2	2	6	19,456.32	2	2	2	6	19,456.32	2	2	2	6	19,456.32	24	3,242.72	77,825.28
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
		4 Layer Heavy Duty Movable Steel Rack, Dimension: Approx. W 72cm x D 36cm x H 126cm	unit	2	0	0	2	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	5,000.00	10,000.00
		ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	16	16	14	46	20,930.00	14	14	14	42	19,110.00	14	14	14	42	19,110.00	14	14	14	42	19,110.00	172	455.00	78,260.00
		Antivirus Software, Kaspersky	piece	1			1	2,640.00				0	0.00				0	0.00				0	0.00	1	2,640.00	2,640.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue *(as of 28 July 2022)*	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Automatic Air Freshener Sprayer	unit	5			5	5,000.00				0	0.00				0	0.00				0	0.00	5	1,000.00	5,000.00
BALLPOINT PEN, black	piece	714	709	709	2132	21,320.00	710	714	714	2138	21,380.00	719	714	714	2147	21,470.00	719	714	714	2147	21,470.00	8564	10.00	85,640.00
BALLPOINT PEN, retractable fine point 0.5mm tip, black	piece	4	4	4	12	180.00	4	4	4	12	180.00	4	4	4	12	180.00	4	4	4	12	180.00	48	15.00	720.00
Barcode, blue	roll	20	20	20	60	3,000.00	20	20	20	60	3,000.00	20	20	20	60	3,000.00	20	20	20	60	3,000.00	240	50.00	12,000.00
Barcode, neon green	roll	20	20	20	60	3,000.00	20	20	20	60	3,000.00	20	20	20	60	3,000.00	20	20	20	60	3,000.00	240	50.00	12,000.00
Barcode, neon orange	roll	20	20	20	60	3,000.00	20	20	20	60	3,000.00	20	20	20	60	3,000.00	20	20	20	60	3,000.00	240	50.00	12,000.00
Barcode, neon pink	roll	20	20	20	60	3,000.00	20	20	20	60	3,000.00	20	20	20	60	3,000.00	20	20	20	60	3,000.00	240	50.00	12,000.00
Barcode, neon yellow	roll	20	20	20	60	2,916.00	20	20	20	60	2,916.00	20	20	20	60	2,916.00	20	20	20	60	2,916.00	240	48.60	11,664.00
Barcode, peach	roll	20	20	20	60	3,000.00	20	20	20	60	3,000.00	20	20	20	60	3,000.00	20	20	20	60	3,000.00	240	50.00	12,000.00
Barcode, red	roll	20	20	20	60	2,916.00	20	20	20	60	2,916.00	20	20	20	60	2,916.00	20	20	20	60	2,916.00	240	48.60	11,664.00
Batterry Flat size, CR 2032, 3 volts	piece	100	100	100	300	14,400.00	100	100	100	300	14,400.00	100	100	100	300	14,400.00	100	100	100	300	14,400.00	1200	48.00	57,600.00
Battery 4A Heavy duty	piece	2	2	2	6	447.00	2	2	2	6	447.00	2	2	2	6	447.00	2	2	2	6	447.00	24	74.50	1,788.00
Battery 9V	piece	6	2	2	10	1,400.00	2	2	2	6	840.00	6	2	2	10	1,400.00	2	2	2	6	840.00	32	140.00	4,480.00
Battery AA Rechargeable with charger 4 pcs	piece	5			5	3,000.00				0	0.00				0	0.00				0	0.00	5	600.00	3,000.00
Battery AAA Rechargeable with charger 4 pcs	piece	5			5	3,000.00				0	0.00				0	0.00				0	0.00	5	600.00	3,000.00
Battery heavy duty 4A	piece	2	2	2	6	447.00	2	2	2	6	447.00	2	2	2	6	447.00	2	2	2	6	447.00	24	74.50	1,788.00
Battery size C	piece	75	75	75	225	9,675.00	75	75	75	225	9,675.00	75	75	75	225	9,675.00	75	75	75	225	9,675.00	900	43.00	38,700.00
BATTERY, dry cell, AA, LR6(W) XL, 1.5 volts, alkaline, 2 pieces per blister pack	pack	2			2	300.00				0	0.00				0	0.00				0	0.00	2	150.00	300.00
Binder refill 3 ring clear sheet	piece	305	300	300	905	9,050.00	300	300	300	900	9,000.00	305	300	300	905	9,050.00	300	300	300	900	9,000.00	3610	10.00	36,100.00
Board, Clip, legal size	piece	20	20	20	60	6,000.00	20	20	20	60	6,000.00	20	20	20	60	6,000.00	20	20	20	60	6,000.00	240	100.00	24,000.00
Board, Cork with Aluminum frame 12" x 24"	piece	1			1	800.00				0	0.00				0	0.00				0	0.00	1	800.00	800.00
Broom ceiling at least 6 feet, bamboo handle	piece	2	2	2	6	780.00	2	2	2	6	780.00	2	2	2	6	780.00	2	2	2	6	780.00	24	130.00	3,120.00
Broom,soft plastic bristle standard handle	piece	3	3	3	9	1,476.00	3	3	3	9	1,476.00	3	3	3	9	1,476.00	3	3	3	9	1,476.00	36	164.00	5,904.00
Brush, push broom with long wooden handle at least 16"	piece	1	1	1	3	630.00	1	1	1	3	630.00	1	1	1	3	630.00	1	1	1	3	630.00	12	210.00	2,520.00
Brush, toilet with handle, nylon with plastic handle	piece	4			4	520.00		4		4	520.00			4	4	520.00				0	0.00	12	130.00	1,560.00
Cartolina Blue	piece	136	135	135	406	2,436.00	135	135	135	405	2,430.00	136	135	135	406	2,436.00	135	135	135	405	2,430.00	1622	6.00	9,732.00
Cartolina Green	piece	148	147	147	442	2,652.00	147	147	147	441	2,646.00	148	147	147	442	2,652.00	147	147	147	441	2,646.00	1766	6.00	10,596.00
Cartolina Pink	piece	131	131	131	393	2,358.00	131	131	131	393	2,358.00	131	131	131	393	2,358.00	131	131	131	393	2,358.00	1572	6.00	9,432.00
Cartolina Red	piece	132	131	132	395	2,370.00	131	132	131	394	2,364.00	132	131	132	395	2,370.00	131	132	131	394	2,364.00	1578	6.00	9,468.00
Cartolina Violet	piece	132	131	132	395	2,370.00	131	132	131	394	2,364.00	132	131	132	395	2,370.00	131	132	131	394	2,364.00	1578	6.00	9,468.00
Cartolina White	piece	134	133	134	401	2,406.00	133	134	133	400	2,400.00	134	133	134	401	2,406.00	133	134	133	400	2,400.00	1602	6.00	9,612.00
Cartolina Yellow	piece	168	167	167	502	3,012.00	168	167	167	502	3,012.00	168	167	167	502	3,012.00	168	167	167	502	3,012.00	2008	6.00	12,048.00
CARTOLINA, orange, 10 pcs./pack	pack	134	132	133	399	39,900.00	132	133	132	397	39,700.00	133	132	133	398	39,800.00	132	133	132	397	39,700.00	1591	100.00	159,100.00
CLEAR SHEET PROTECTORS, for 3-ring binder, A4 size, 100 pcs./pack	pack	1	1	1	3	690.00	0	1	1	2	460.00	1	0	1	2	460.00	1	1	0	2	460.00	9	230.00	2,070.00
CLEAR SHEET TRANSPARENT, for Clearbook, A4 size	pack	2	2	2	6	360.00	2	2	2	6	360.00	2	2	2	6	360.00	2	2	2	6	360.00	24	60.00	1,440.00
Clear sheets, A4 size	pack	5			5	1,500.00				0	0.00	5			5	1,500.00				0	0.00	10	300.00	3,000.00
Clearbook refill sheets, A4	piece	53	52	52	157	628.00	52	53	52	157	628.00	52	52	53	157	628.00	52	52	52	156	624.00	627	4.00	2,508.00
Clearbook, refill sheets, Long	piece	26	26	26	78	351.00	26	26	25	77	346.50	26	26	26	78	351.00	26	26	25	77	346.50	310	4.50	1,395.00
Columnar pad 18 or 20 Columns book style	pad	1	1	1	3	225.00	1	1	1	3	225.00	1	1	1	3	225.00	1	1	1	3	225.00	12	75.00	900.00

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		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
COPIER, Multifunctional	unit	1	0	0	1	79,998.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	79,998.00	79,998.00
Cord, Electrical Extension with multiple outlets	piece	2			2	1,300.00				0	0.00				0	0.00				0	0.00	2	650.00	1,300.00
Cutter, 18 mm, autolock, heavy duty	piece	34	4	4	42	8,400.00	7	4	4	15	3,000.00	7	4	4	15	3,000.00	7	4	4	15	3,000.00	87	200.00	17,400.00
Cutter, Table (paper) Wooden 10x12	unit	3			3	15,000.00				0	0.00				0	0.00				0	0.00	3	5,000.00	15,000.00
Dispenser for Transparent Tape 1 inch size	piece	26			26	3,900.00				0	0.00				0	0.00				0	0.00	26	150.00	3,900.00
Dispenser, soap at least 250 ml capacity hanging ,durable	piece	1			1	250.00		1		1	250.00			1	1	250.00				0	0.00	3	250.00	750.00
Doormat, cloth for comfort room use	piece	3	3	3	9	450.00	3	3	3	9	450.00	3	3	3	9	450.00	3	3	3	9	450.00	36	50.00	1,800.00
Double sided FOAM TAPE White Adhesive 12MM	piece	4	4	4	12	540.00	4	4	4	12	540.00	4	4	4	12	540.00	4	4	4	12	540.00	48	45.00	2,160.00
Double sided TAPE White Adhesive 12MM	piece	4	4	4	12	297.00	4	4	4	12	297.00	4	4	4	12	297.00	4	4	4	12	297.00	48	24.75	1,188.00
DRUM CART, BROTHER, DR-1000	cart	2	2	2	6	11,880.00	2	2	2	6	11,880.00	2	2	2	6	11,880.00	2	2	2	6	11,880.00	24	1,980.00	47,520.00
DRUM CART, BROTHER, DR-2125	cart	1	0	1	2	8,200.00	1	1	0	2	8,200.00	1	1	1	3	12,300.00	0	1	0	1	4,100.00	8	4,100.00	32,800.00
DRUM CART, BROTHER, DR-2455	cart	1	1	1	3	12,000.00	1	1	0	2	8,000.00	1	1	1	3	12,000.00	1	1	0	2	8,000.00	10	4,000.00	40,000.00
DRUM CART, FUJI XEROX, CT351005	cart	1	0	0	1	7,480.00	1	0	0	1	7,480.00	1	0	0	1	7,480.00	1	0	0	1	7,480.00	4	7,480.00	29,920.00
DRUM CART, FUJI XEROX, CT351075	cart	1	0	1	2	26,572.00	0	1	0	1	13,286.00	1	0	1	2	26,572.00	0	1	0	1	13,286.00	6	13,286.00	79,716.00
DRUM CART, FUJI XEROX, CT351174	cart	0	0	0	0	0.00	0	0	1	1	15,000.00	0	0	0	0	0.00	0	0	1	1	15,000.00	2	15,000.00	30,000.00
Drum, Brother No. 3455	piece	1			1	10,560.00				0	0.00	1			1	10,560.00				0	0.00	2	10,560.00	21,120.00
Drum, Fuji Xerox DocuCentre S2110	piece	1			1	16,445.00				0	0.00	1			1	16,445.00				0	0.00	2	16,445.00	32,890.00
Drum, Fuji Xerox S2011	piece	1	0	0	1	14,000.00	1	0	0	1	14,000.00	1	0	0	1	14,000.00	1	0	0	1	14,000.00	4	14,000.00	56,000.00
DVD+RW	piece	40	40	40	120	7,200.00	40	40	40	120	7,200.00	40	40	40	120	7,200.00	40	40	40	120	7,200.00	480	60.00	28,800.00
DVD-R 50's/spindle 4.7 GB	spindle	6	6	6	18	18,000.00	6	6	6	18	18,000.00	6	6	6	18	18,000.00	6	6	6	18	18,000.00	72	1,000.00	72,000.00
ENVELOPE, expanding, plastic, with handle, legal size	piece	33	30	30	93	13,950.00	30	30	30	90	13,500.00	30	30	30	90	13,500.00	30	30	30	90	13,500.00	363	150.00	54,450.00
Envelope, Plastic Expandable long	piece	8	8	8	24	1,152.00	7	8	7	22	1,056.00	8	8	8	24	1,152.00	7	8	7	22	1,056.00	92	48.00	4,416.00
EPSON L120 Eco Tank Ink Bottles- Cyan	bottle	1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	1	3	1,050.00	12	350.00	4,200.00
EPSON L120 Eco Tank Ink Bottles- Magenta	bottle	1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	1	3	1,050.00	12	350.00	4,200.00
EPSON L120 Eco Tank Ink Bottles- Yellow	bottle	1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	1	3	1,050.00	12	350.00	4,200.00
EPSON L120 Tank Ink Bottles- Black	bottle	2	2	2	6	2,100.00	2	2	2	6	2,100.00	2	2	2	6	2,100.00	2	2	2	6	2,100.00	24	350.00	8,400.00
EPSON L3150 Eco Tank Ink Bottles- Black	bottle	2	2	2	6	3,453.42	2	2	2	6	3,453.42	2	2	2	6	3,453.42	2	2	2	6	3,453.42	24	575.57	13,813.68
EPSON L3150 Eco Tank Ink Bottles- Cyan	bottle	1	1	1	3	1,455.36	1	1	1	3	1,455.36	1	1	1	3	1,455.36	1	1	1	3	1,455.36	12	485.12	5,821.44
EPSON L3150 Eco Tank Ink Bottles- Magenta	bottle	1	1	1	3	1,455.36	1	1	1	3	1,455.36	1	1	1	3	1,455.36	1	1	1	3	1,455.36	12	485.12	5,821.44
EPSON L3150 Eco Tank Ink Bottles- Yellow	bottle	1	1	1	3	1,455.36	1	1	1	3	1,455.36	1	1	1	3	1,455.36	1	1	1	3	1,455.36	12	485.12	5,821.44
Expanding File Long	piece	5			5	390.00				0	0.00				0	0.00				0	0.00	5	78.00	390.00
Extension Cord	piece	4			4	3,360.00				0	0.00				0	0.00				0	0.00	4	840.00	3,360.00
Extension Cord 10 meters	piece	8			8	4,000.00				0	0.00				0	0.00				0	0.00	8	500.00	4,000.00
Extension Cord 25 feet with 6 outlet	piece	7			7	21,000.00				0	0.00				0	0.00				0	0.00	7	3,000.00	21,000.00
Extension Cord with at least 6 parallel outlets /5 meters	piece	1			1	1,000.00				0	0.00				0	0.00				0	0.00	1	1,000.00	1,000.00
Extension Cord with at least 6 parallel outlets/ 1.75 meters	piece	2			2	2,000.00				0	0.00				0	0.00				0	0.00	2	1,000.00	2,000.00
External Hard Drive, 2 Terabyte	unit	4			4	24,000.00				0	0.00				0	0.00				0	0.00	4	6,000.00	24,000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue *(as of 28 July 2022)*	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
External Hard Drive, 4T	piece	2			2	15,120.00				0	0.00				0	0.00				0	0.00	2	7,560.00	15,120.00
Fastener, paper, plastic 50 sets/box	box	151	150	150	451	27,962.00	151	150	150	451	27,962.00	151	150	150	451	27,962.00	150	150	150	450	27,900.00	1803	62.00	111,786.00
File, Magazine box, (green, red, yellow black, blue, orange),	piece	12			12	4,200.00	12			12	4,200.00	12			12	4,200.00	12			12	4,200.00	48	350.00	16,800.00
Film for Laminator	box	2			2	302.00				0	0.00				0	0.00				0	0.00	2	151.00	302.00
FLASH DRIVE, 16 GB	piece	85	47	47	179	25,955.00	43	43	43	129	18,705.00	43	42	43	128	18,560.00	43	43	43	129	18,705.00	565	145.00	81,925.00
FLASH DRIVE, 8 GB capacity	piece	3	1	1	5	2,000.00	1	1	0	2	800.00	1	1	0	2	800.00	1	1	1	3	1,200.00	12	400.00	4,800.00
Folder , 3 Ring Binder hard black A4	piece	5	5	5	15	3,750.00	5	5	5	15	3,750.00	5	5	5	15	3,750.00	5	5	5	15	3,750.00	60	250.00	15,000.00
Folder long Expanding	piece	5	5	5	15	375.00	5	5	5	15	375.00	5	5	5	15	375.00	5	5	5	15	375.00	60	25.00	1,500.00
FOLDER with FOLDER JACKET/SLEEVES, white, legal size, 10 pcs./pack	pack	20	0	0	20	3,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	180.00	3,600.00
Folder, black, Binded hard A4 with 3 ring binder	piece	14	14	14	42	6,300.00	14	14	14	42	6,300.00	14	14	14	42	6,300.00	14	14	14	42	6,300.00	168	150.00	25,200.00
Folder, Blue, long	piece	5	5	5	15	120.00	5	5	5	15	120.00	5	5	5	15	120.00	5	5	5	15	120.00	60	8.00	480.00
Folder, file, magazine	piece	9	9	9	27	8,100.00	9	9	9	27	8,100.00	9	9	9	27	8,100.00	9	9	9	27	8,100.00	108	300.00	32,400.00
Folder, Green, long	piece	5	5	5	15	120.00	5	5	5	15	120.00	5	5	5	15	120.00	5	5	5	15	120.00	60	8.00	480.00
Folder, Red, long	piece	5	5	5	15	120.00	5	5	5	15	120.00	5	5	5	15	120.00	5	5	5	15	120.00	60	8.00	480.00
Folder, Tagboard for A4 size document	piece	390	389	389	1168	7,008.00	389	389	389	1167	7,002.00	389	389	389	1167	7,002.00	389	389	389	1167	7,002.00	4669	6.00	28,014.00
Folder, Tagboard for legal size document	piece	416	400	400	1216	9,728.00	400	400	400	1200	9,600.00	400	400	400	1200	9,600.00	400	400	400	1200	9,600.00	4816	8.00	38,528.00
Folder, with blue plastic cover, long	piece	10	10	10	30	720.00	10	10	10	30	720.00	10	10	10	30	720.00	10			10	240.00	100	24.00	2,400.00
Folder, with green plastic cover, long	piece	30	30	30	90	2,160.00	30	30	30	90	2,160.00	30	30	30	90	2,160.00	30	30	20	80	1,920.00	350	24.00	8,400.00
Folder, with pink plastic cover long	piece	20	20	20	60	1,440.00	20	20	20	60	1,440.00	20	20	20	60	1,440.00	20			20	480.00	200	24.00	4,800.00
Folder, with yellow plactic cover, long	piece	30	30	30	90	2,160.00	30	30	30	90	2,160.00	30	30	30	90	2,160.00	30			30	720.00	300	24.00	7,200.00
Fuji xerox DocuCentre S2110-Drum, Cartridge	piece		1		1	16,445.00				0	0.00	1			1	16,445.00				0	0.00	2	16,445.00	32,890.00
Fuji xerox DocuCentre S2110-Toner, Cartridge	piece	1	1	1	3	4,933.50	1	1	1	3	4,933.50	1	1	1	3	4,933.50	1	1	1	3	4,933.50	12	1,644.50	19,734.00
HDMI 1.5M	piece	2			2	1,320.00				0	0.00				0	0.00				0	0.00	2	660.00	1,320.00
HDMI Cable, 5 meters	piece	2			2	2,000.00				0	0.00				0	0.00				0	0.00	2	1,000.00	2,000.00
Holder for Certificate/Diploma 240mm x 320mm landscape type	piece	12			12	552.00				0	0.00				0	0.00				0	0.00	12	46.00	552.00
Holder, for Certificate/diploma, black, 240mmx320mm(9.50"x12.50"), landscape type	piece	30	30	30	90	5,400.00	30	30	30	90	5,400.00	30	30	30	90	5,400.00	30	30	30	90	5,400.00	360	60.00	21,600.00
Holder, ID, plastic, 9 x 11 cm, with lace	piece	200	200	200	600	8,700.00	200	200	200	600	8,700.00	200	200	200	600	8,700.00	200	200	200	600	8,700.00	2400	14.50	34,800.00
Holder, ID, plastic, H 9 cm x L 11 cm	piece	200	200	200	600	4,800.00	200	200	200	600	4,800.00	200	200	200	600	4,800.00	200	200	200	600	4,800.00	2400	8.00	19,200.00
HP (CF226A) Laser, Black	cart.	1			1	7,590.00	1			1	7,590.00	1			1	7,590.00	1			1	7,590.00	4	7,590.00	30,360.00
HP 204 (CF510A) Laser, Black	cart.	1	1	1	3	9,666.00	1	1	1	3	9,666.00	1	1	1	3	9,666.00	1	1	1	3	9,666.00	12	3,222.00	38,664.00
HP 204 (CF511A) Laser, Cyan	cart.	1			1	3,500.00	1			1	3,500.00	1			1	3,500.00	1			1	3,500.00	4	3,500.00	14,000.00
HP 204 (CF512A)Laser, magenta	cart.	1			1	3,500.00	1			1	3,500.00	1			1	3,500.00	1			1	3,500.00	4	3,500.00	14,000.00
HP 204 (CF512A)Laser, yellow	cart.	1			1	3,500.00	1			1	3,500.00	1			1	3,500.00	1			1	3,500.00	4	3,500.00	14,000.00
HP ink cartridge 682 black	cart.	3		3	6	4,200.00	0	2	0	2	1,400.00	3		2	5	3,500.00	0	2	0	2	1,400.00	15	700.00	10,500.00
HP ink Cartridge 682 Tri-color	cart.	3		3	6	4,200.00		2		2	1,400.00	3		2	5	3,500.00		2		2	1,400.00	15	700.00	10,500.00
INDEX CARD, 3" x 5", 500's/pack	pack	31	30	31	92	9,200.00	29	30	29	88	8,800.00	30	28	30	88	8,800.00	29	30	29	88	8,800.00	356	100.00	35,600.00
INDEX CARD, 5" x 8", 100's/pack	pack	5	4	4	13	1,872.00	4	4	4	12	1,728.00	5	4	4	13	1,872.00	4	4	3	11	1,584.00	49	144.00	7,056.00
INDEX CARD, 5" x 8", 500's/pack	pack	1	1	1	3	600.00	0	1	1	2	400.00	1	0	1	2	400.00	1	1	0	2	400.00	9	200.00	1,800.00
Ink , EPSON L120 Black	bot	2	2	2	6	2,100.00	2	2	2	6	2,100.00	2	2	2	6	2,100.00	2	2	2	6	2,100.00	24	350.00	8,400.00

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		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Ink , EPSON L120 Magenta	bot	1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	1	3	1,050.00	12	350.00	4,200.00
Ink , EPSON L120 Yellow	bot	1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	1	3	1,050.00	12	350.00	4,200.00
Ink , EPSON L120 Cyan	bot	1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	1	3	1,050.00	12	350.00	4,200.00
Ink botlled Canon Pixma, BK GI- 790 (black)	piece	4			4	2,000.00	5			5	2,500.00	5			5	2,500.00	5			5	2,500.00	19	500.00	9,500.00
Ink botlled Canon Pixma, C GI- 790 (Cyan)	piece	4			4	2,000.00	5			5	2,500.00	5			5	2,500.00	5			5	2,500.00	19	500.00	9,500.00
Ink botlled Canon Pixma, M GI- 790 (Magenta)	piece	2		2	4	2,000.00		2		2	1,000.00	2		2	4	2,000.00		2		2	1,000.00	12	500.00	6,000.00
Ink botlled Canon Pixma, Y GI- 790 (yellow)	piece	4			4	2,000.00	5			5	2,500.00	5			5	2,500.00	5			5	2,500.00	19	500.00	9,500.00
Ink bottled for BROTHER DCP-T700W Printer BT5000BK	piece	2		2	4	4,800.00		2		2	2,400.00	2		2	4	4,800.00		2		2	2,400.00	12	1,200.00	14,400.00
Ink bottled for BROTHER DCP-T700W Printer BT5000C	piece	2		2	4	4,800.00		2		2	2,400.00	2		2	4	4,800.00		2		2	2,400.00	12	1,200.00	14,400.00
Ink bottled for BROTHER DCP-T700W Printer BT5000M	piece	2		2	4	4,800.00		2		2	2,400.00	2		2	4	4,800.00		2		2	2,400.00	12	1,200.00	14,400.00
Ink bottled for BROTHER DCP-T700W Printer BT5000Y	piece	2		2	4	4,800.00		2		2	2,400.00	2		2	4	4,800.00		2		2	2,400.00	12	1,200.00	14,400.00
Ink Cartridge, Canon, PG 745, Black	cart.	3		3	6	9,000.00		2		2	3,000.00	3		2	5	7,500.00		2		2	3,000.00	15	1,500.00	22,500.00
Ink Cartridge, Canon, PG 746, Tri Color	cart.	3		3	6	9,000.00		2		2	3,000.00	3		2	5	7,500.00		2		2	3,000.00	15	1,500.00	22,500.00
Ink Computer Black #680	piece	7	7	7	21	9,450.00	7	7	7	21	9,450.00	7	7	7	21	9,450.00	7	7	7	21	9,450.00	84	450.00	37,800.00
Ink Computer Cyan #680	piece	3	3	3	9	4,050.00	3	3	3	9	4,050.00	3	3	3	9	4,050.00	3	3	3	9	4,050.00	36	450.00	16,200.00
Ink Computer Magenta #680	piece	5	5	5	15	6,750.00	5	5	5	15	6,750.00	5	5	5	15	6,750.00	5	5	5	15	6,750.00	60	450.00	27,000.00
Ink Computer Yellow #680	piece	5	5	5	15	6,750.00	5	5	5	15	6,750.00	5	5	5	15	6,750.00	5	5	5	15	6,750.00	60	450.00	27,000.00
Ink EPSON L210 Black	bot	1		1	2	1,152.00		1		1	576.00	1		1	2	1,152.00		1		1	576.00	6	576.00	3,456.00
Ink EPSON L210 Cyan	bot	1		1	2	1,152.00		1		1	576.00	1		1	2	1,152.00		1		1	576.00	6	576.00	3,456.00
Ink EPSON L210 Magenta	bot	1		1	2	1,152.00		1		1	576.00	1		1	2	1,152.00		1		1	576.00	6	576.00	3,456.00
Ink EPSON L210 Yellow	bot	1	0	1	2	1,152.00		1		1	576.00	1		1	2	1,152.00		1		1	576.00	6	576.00	3,456.00
Ink EPSON L3110 Black	bot	4	4	4	12	7,200.00	4	4	4	12	7,200.00	4	4	4	12	7,200.00	4	4	4	12	7,200.00	48	600.00	28,800.00
Ink EPSON L3110 Cyan	bot	2	2	2	6	2,880.00	2	2	2	6	2,880.00	2	2	2	6	2,880.00	2	2	2	6	2,880.00	24	480.00	11,520.00
Ink EPSON L3110 Magenta	bot	2	2	2	6	2,880.00	2	2	2	6	2,880.00	2	2	2	6	2,880.00	2	2	2	6	2,880.00	24	480.00	11,520.00
Ink EPSON L3110 Yellow	bot	2	2	2	6	2,880.00	2	2	2	6	2,880.00	2	2	2	6	2,880.00	2	2	2	6	2,880.00	24	480.00	11,520.00
Ink EPSON L3210 Black	bot	3	3	3	9	5,400.00	3	3	3	9	5,400.00	3	3	3	9	5,400.00	3	3	3	9	5,400.00	36	600.00	21,600.00
Ink EPSON L3210 Cyan	bot	2	1	2	5	2,400.00	1	2	1	4	1,920.00	2	1	2	5	2,400.00	1	2	1	4	1,920.00	18	480.00	8,640.00
Ink EPSON L3210 Magenta	bot	2	1	2	5	2,400.00	1	2	1	4	1,920.00	2	1	2	5	2,400.00	1	2	1	4	1,920.00	18	480.00	8,640.00
Ink EPSON L3210 Yellow	bot	2	1	2	5	2,400.00	1	2	1	4	1,920.00	2	1	2	5	2,400.00	1	2	1	4	1,920.00	18	480.00	8,640.00
Ink EPSON L385 Black	bot	3	2	2	7	3,360.00	2	2	2	6	2,880.00	2	2	2	6	2,880.00	2	2	2	6	2,880.00	25	480.00	12,000.00
Ink EPSON L385 Cyan	bot	1	1	1	3	1,440.00	1	1	1	3	1,440.00	1	1	1	3	1,440.00	1	0	0	1	480.00	10	480.00	4,800.00
Ink EPSON L385 Magenta	bot	1	1	1	3	1,440.00	1	1	1	3	1,440.00	1	1	1	3	1,440.00	1			1	480.00	10	480.00	4,800.00
Ink EPSON L385 Yellow	bot	1	1	1	3	1,440.00	1	1	1	3	1,440.00	1	1	1	3	1,440.00	1			1	480.00	10	480.00	4,800.00
Ink for Trodat (black)	btl	1	1	1	3	750.00	1	1	0	2	500.00				0	0.00				0	0.00	5	250.00	1,250.00
Ink for Brother DCP - T420W (cyan)	piece	1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4	500.00	2,000.00
Ink for Brother DCP - T420W (yellow)	piece	1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4	500.00	2,000.00
Ink for Brother DCP - T420W (magenta)	piece	1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4	500.00	2,000.00
Ink for Canon 811 (Tri Color)	cart.	1		1	2	3,000.00		1		1	1,500.00	1		1	2	3,000.00		1		1	1,500.00	6	1,500.00	9,000.00
Ink for CANON G3010 BLACK	piece	2			2	1,000.00				0	0.00	2			2	1,000.00				0	0.00	4	500.00	2,000.00

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Ink for CANON G3010 CYAN	piece	2			2	1,000.00				0	0.00	2			2	1,000.00				0	0.00	4	500.00	2,000.00
Ink for CANON G3010 MAGENTA	piece	2			2	1,000.00				0	0.00	2			2	1,000.00				0	0.00	4	500.00	2,000.00
Ink for CANON G3010 YELLOW	piece	2			2	1,000.00				0	0.00	2			2	1,000.00				0	0.00	4	500.00	2,000.00
Ink for HP deskjet GT 5810 black	piece	2		2	4	784.00		2		2	392.00	2		2	4	784.00		2		2	392.00	12	196.00	2,352.00
Ink for HP deskjet GT 5810 blue	piece	2		2	4	784.00		2		2	392.00	2		2	4	784.00		2		2	392.00	12	196.00	2,352.00
Ink for HP deskjet GT 5810 red	piece	2		2	4	784.00		2		2	392.00	2		2	4	784.00		2		2	392.00	12	196.00	2,352.00
Ink for HP deskjet GT 5810 yellow	piece	2		2	4	784.00		2		2	392.00	2		2	4	784.00		2		2	392.00	12	196.00	2,352.00
Ink HP GT 52 Cyan for continous printer	piece	3	2	3	8	2,200.00	2	3	2	7	1,925.00	3	2	3	8	2,200.00	2	3	2	7	1,925.00	30	275.00	8,250.00
Ink HP GT 52 Magenta for continous printer	piece	3	2	3	8	2,200.00	2	3	2	7	1,925.00	3	2	3	8	2,200.00	2	3	2	7	1,925.00	30	275.00	8,250.00
Ink HP GT 52 Yellow for continous printer	piece	3	2	3	8	2,200.00	2	3	2	7	1,925.00	3	2	3	8	2,200.00	2	3	2	7	1,925.00	30	275.00	8,250.00
Ink HP GT 53 Black for continous printer	piece	3	3	3	9	2,475.00	3	3	3	9	2,475.00	3	3	3	9	2,475.00	3	3	3	9	2,475.00	36	275.00	9,900.00
Ink laser for printer	piece	2	2	2	6	9,000.00	2	2	2	6	9,000.00	2	2	2	6	9,000.00	2	2	2	6	9,000.00	24	1,500.00	36,000.00
Ink Printer BTD60 Black	bot	2	1	1	4	1,560.00	1	1	1	3	1,170.00	2	1	1	4	1,560.00	1	1	1	3	1,170.00	14	390.00	5,460.00
Ink Refill, EPSON continuos (673) Light Cyan	bot	2	1	1	4	2,400.00	1	1	1	3	1,800.00	2	1	1	4	2,400.00	1	1	1	3	1,800.00	14	600.00	8,400.00
Ink Refill, EPSON continuos (673) black	bot	1	1	1	3	1,800.00	1	1	1	3	1,800.00	1	1	1	3	1,800.00	1	1	1	3	1,800.00	12	600.00	7,200.00
Ink Refill, EPSON continuos (673) Cyan	bot	2	1	1	4	2,400.00	2	1	1	4	2,400.00	2	1	1	4	2,400.00	2	1	1	4	2,400.00	16	600.00	9,600.00
Ink Refill, EPSON continuos (673) Light Magenta	bot	1	1	1	3	1,800.00	1	1	1	3	1,800.00	1	1	1	3	1,800.00	1	1	1	3	1,800.00	12	600.00	7,200.00
Ink Refill, EPSON continuos (673) Magenta	bot	1	1	1	3	1,800.00	1	1	1	3	1,800.00	1	1	1	3	1,800.00	1	1	1	3	1,800.00	12	600.00	7,200.00
Ink Refill, EPSON Printer L360, 664, black	bot	22	22	22	66	36,300.00	21	22	21	64	35,200.00	22	21	22	65	35,750.00	21	22	21	64	35,200.00	259	550.00	142,450.00
Ink Refill, EPSON Printer L360, 664, Cyan	bot	16	16	16	48	19,200.00	16	16	16	48	19,200.00	16	16	16	48	19,200.00	16	16	16	48	19,200.00	192	400.00	76,800.00
Ink Refill, EPSON Printer L360, 664, Magenta	bot	16	16	16	48	19,200.00	16	16	16	48	19,200.00	16	16	16	48	19,200.00	16	16	16	48	19,200.00	192	400.00	76,800.00
Ink Refill, EPSON Printer L360, 664, Yellow	bot	16	16	16	48	19,200.00	16	16	16	48	19,200.00	16	16	16	48	19,200.00	16	16	16	48	19,200.00	192	400.00	76,800.00
Ink, EPSON (LX310) Black	cart.	1	1	1	3	450.00	1	1	1	3	450.00	1	1	1	3	450.00	1	1	1	3	450.00	12	150.00	1,800.00
INK, BROTHER BT5000C, cyan, for DCP-T700W/DCP-T310	bottle	1	1	1	3	1,170.00	1	1	1	3	1,170.00	1	1	1	3	1,170.00	1	1	1	3	1,170.00	12	390.00	4,680.00
INK, BROTHER BT5000M, magenta, for DCP-T700W/DCP-T310	bottle	1	1	1	3	1,170.00	1	1	1	3	1,170.00	1	1	1	3	1,170.00	1	1	1	3	1,170.00	12	390.00	4,680.00
INK, BROTHER BT5000Y, yellow, for DCP-T700W/DCP-T310	bottle	1	1	1	3	1,170.00	1	1	1	3	1,170.00	1	1	1	3	1,170.00	1	1	1	3	1,170.00	12	390.00	4,680.00
INK, BROTHER BT6000BK, black, for DCP-T700W/DCP-T310	bottle	2	2	2	6	2,340.00	2	2	2	6	2,340.00	2	2	2	6	2,340.00	2	2	2	6	2,340.00	24	390.00	9,360.00
Ink, Brother DCPT 700W, Yellow	bottle	1			1	660.00	1			1	660.00	1			1	660.00	1			1	660.00	4	660.00	2,640.00
Ink, Brother DCP-T700W Black	bottle	1	0	0	1	660.00	1	0	0	1	660.00	1	0	0	1	660.00	0	1	0	1	660.00	4	660.00	2,640.00
Ink, Brother DCP-T700W Cyan	bottle	1			1	660.00	1			1	660.00	1			1	660.00	1			1	660.00	4	660.00	2,640.00
Ink, Brother DCP-T700W Magenta	bottle	1			1	660.00	1			1	660.00	1			1	660.00	1			1	660.00	4	660.00	2,640.00
Ink, Brother, refill, Black	bot	3	3	3	9	4,950.00	3	3	3	9	4,950.00	3	3	3	9	4,950.00	3	3	3	9	4,950.00	36	550.00	19,800.00
Ink, Brother, refill, Cyan	bot	3	3	3	9	4,950.00	3	3	3	9	4,950.00	3	3	3	9	4,950.00	3	3	3	9	4,950.00	36	550.00	19,800.00
Ink, Brother, refill, Magenta	bot	3	3	3	9	4,950.00	3	3	3	9	4,950.00	3	3	3	9	4,950.00	3	3	3	9	4,950.00	36	550.00	19,800.00
Ink, Brother, refill, Yellow	bot	3	3	3	9	4,950.00	3	3	3	9	4,950.00	3	3	3	9	4,950.00	3	3	3	9	4,950.00	36	550.00	19,800.00
Ink, Canon Image Class MF543L Canon Cart 0.56L	cart.	1		1	2	28,000.00		1		1	14,000.00	1		1	2	28,000.00		1		1	14,000.00	6	14,000.00	84,000.00
Ink, EPSON 0003, black	btl	21	15	21	57	21,660.00	15	21	15	51	19,380.00	21	15	21	57	21,660.00	15	21	15	51	19,380.00	216	380.00	82,080.00
Ink, EPSON 0003, Cyan	btl	13	9	13	35	13,300.00	9	13	9	31	11,780.00	13	9	13	35	13,300.00	9	13	9	31	11,780.00	132	380.00	50,160.00
Ink, EPSON 0003, Magenta	btl	13	9	13	35	13,300.00	9	13	9	31	11,780.00	13	9	13	35	13,300.00	9	13	9	31	11,780.00	132	380.00	50,160.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue *(as of 28 July 2022)*	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Ink, EPSON 0003, Yellow	btl	13	9	13	35	13,300.00	9	13	9	31	11,780.00	13	9	13	35	13,300.00	9	13	9	31	11,780.00	132	380.00	50,160.00
INK, EPSON Bk-003, Black, for L3110	bottle	1	0	1	2	600.00	0	1	0	1	300.00	1	0	1	2	600.00	0	1	0	1	300.00	6	300.00	1,800.00
INK, EPSON C-003, Cyan, for L3110	bottle	1	0	1	2	600.00	0	1	0	1	300.00	1	0	1	2	600.00	0	1	0	1	300.00	6	300.00	1,800.00
INK, EPSON M-003, Magenta, for L3110	bottle	1	0	1	2	600.00	0	1	0	1	300.00	1	0	1	2	600.00	0	1	0	1	300.00	6	300.00	1,800.00
INK, EPSON Y-003, Yellow, for L3110	bottle	1	0	1	2	600.00	0	1	0	1	300.00	1	0	1	2	600.00	0	1	0	1	300.00	6	300.00	1,800.00
Ink, HP 204 A Yellow laserjet	piece	1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4	500.00	2,000.00
Ink, HP 204A Black laserjet	piece	1	1	1	3	1,500.00	1	1	1	3	1,500.00	1	1	1	3	1,500.00	1	1	1	3	1,500.00	12	500.00	6,000.00
Ink, HP 204A Cyan Laserjet	piece	1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4	500.00	2,000.00
Ink, HP 204A Magenta Laserjet	piece	1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4	500.00	2,000.00
Ink, HP 205 A Yellow laserjet	piece	1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4	500.00	2,000.00
Ink, HP 205A Black laserjet	piece	1	1	1	3	1,500.00	1	1	1	3	1,500.00	1	1	1	3	1,500.00	1	1		2	1,000.00	11	500.00	5,500.00
Ink, HP 205A Cyan Laserjet	piece	1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4	500.00	2,000.00
Ink, HP 205A Magenta Laserjet	piece	1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4	500.00	2,000.00
Ink, Printer BT5000 Cyan	bot	1	1	1	3	1,170.00		1		1	390.00	1	1	1	3	1,170.00		1		1	390.00	8	390.00	3,120.00
Ink, Printer Bt5000 Magenta	bot	1	1	1	3	1,170.00		1		1	390.00	1	1	1	3	1,170.00		1		1	390.00	8	390.00	3,120.00
Ink, Printer BT5000 Yellow	bot	1	1	1	3	1,170.00		1		1	390.00	1	1	1	3	1,170.00		1		1	390.00	8	390.00	3,120.00
Ink, Rubberized Stamp, Black	bot	2	1	2	5	500.00	1	2	1	4	400.00	2	1	2	5	500.00	1	2	1	4	400.00	18	100.00	1,800.00
Ink, Stamp pad refill (black)	bot	6	5	5	16	320.00	5	5	5	15	300.00	6	5	5	16	320.00	5	5	5	15	300.00	62	20.00	1,240.00
Inkjet, Brother MFC-T810W, Black	piece	1		1	2	800.00		1		1	400.00	1		1	2	800.00		1		1	400.00	6	400.00	2,400.00
Inkjet, Brother MFC-T810W, Cyan	piece	1		1	2	800.00		1		1	400.00	1		1	2	800.00		1		1	400.00	6	400.00	2,400.00
Inkjet, Brother MFC-T810W, Magenta	piece	1		1	2	800.00		1		1	400.00	1		1	2	800.00		1		1	400.00	6	400.00	2,400.00
Inkjet, Brother MFC-T810W, Yellow	piece	1		1	2	800.00		1		1	400.00	1		1	2	800.00		1		1	400.00	6	400.00	2,400.00
Inkpack, EPSON Workforce (WF-C5790) Black	bot	6	6	6	18	72,000.00	6	6	6	18	72,000.00	6	6	6	18	72,000.00	6	6	6	18	72,000.00	72	4,000.00	288,000.00
Inkpack, EPSON Workforce (WF-C5790) Cyan	bot	3	3	3	9	45,000.00	3	3	3	9	45,000.00	3	3	3	9	45,000.00	3	3	3	9	45,000.00	36	5,000.00	180,000.00
Inkpack, EPSON Workforce (WF-C5790) Magenta	bot	3	3	3	9	45,000.00	3	3	3	9	45,000.00	3	3	3	9	45,000.00	3	3	3	9	45,000.00	36	5,000.00	180,000.00
Inkpack, EPSON Workforce (WF-C5790) Yello	bot	3	3	3	9	45,000.00	3	3	3	9	45,000.00	3	3	3	9	45,000.00	3	3	3	9	45,000.00	36	5,000.00	180,000.00
Keyboard	piece	1			1	720.00				0	0.00				0	0.00				0	0.00	1	720.00	720.00
LEVER ARCH FILE FOLDER, vertical, for A4 size document	piece	23	22	23	68	5,440.00	22	23	22	67	5,360.00	23	22	23	68	5,440.00	22	23	22	67	5,360.00	270	80.00	21,600.00
Magazine File Folder	piece	5	5	5	15	4,500.00	5	5	5	15	4,500.00	5	5	5	15	4,500.00	5	5	3	13	3,900.00	58	300.00	17,400.00
Magfile, double, closed, horizontal	piece	10	10	10	30	7,500.00	10	10	10	30	7,500.00	10	10	10	30	7,500.00	10	10	10	30	7,500.00	120	250.00	30,000.00
Maintenance Box for printer (WF-C5790)	unit	2	2	2	6	21,000.00	2	2	2	6	21,000.00	2	2	2	6	21,000.00	2	2	2	6	21,000.00	24	3,500.00	84,000.00
Marker permanent super fine Tip	piece	2	2	2	6	360.00	2	2	2	6	360.00	2	2	2	6	360.00	2	2	2	6	360.00	24	60.00	1,440.00
Marker, permanent ,twin, black fine and broad	piece	15	10	15	40	1,200.00	10	15	10	35	1,050.00	15	10	15	40	1,200.00	10	15	10	35	1,050.00	150	30.00	4,500.00
MOUSE, WIRELESS, USB	unit	12			12	1,848.00				0	0.00				0	0.00				0	0.00	12	154.00	1,848.00
Numbering Machine, Automatic	piece	1			1	1,642.00				0	0.00				0	0.00				0	0.00	1	1,642.00	1,642.00
OFFICE CHAIR, Clerical, Leather, High Back, with back rest and arm rest, adjustable heaight, tilt lock, 360 degrees swivel	unit	7	0	0	7	47,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	6,750.00	47,250.00
OFFICE CHAIR, Executive, Leather, High Back, with head rest and arm rest, adjustable heaight, tilt lock, 360 degrees swivel	unit	0	0	0	0	0.00	0	0	1	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10,000.00	10,000.00
OFFICE GUEST CHAIR, black, no armrest, backrest and seat with thick foam covered with leather or PVC fabric, legs in thick metal tube with chrome plating finish	unit	0	5	0	5	13,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	2,650.00	13,250.00
Pad, Columnar, 16 columns	pad	9	4	4	17	2,550.00	9	4	4	17	2,550.00	9	4	4	17	2,550.00	9	4	4	17	2,550.00	68	150.00	10,200.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue *(as of 28 July 2022)*	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Pad, Paper RBS long	pad	1	1	1	3	66.00	1	1	1	3	66.00	1	1	1	3	66.00	1			1	22.00	10	22.00	220.00
Pad, Stamp with ink	piece	20	20	20	60	2,100.00	20	20	20	60	2,100.00	20	20	20	60	2,100.00	20	20	20	60	2,100.00	240	35.00	8,400.00
PAPER SHREDDER	unit	4			4	25,076.48				0	0.00				0	0.00				0	0.00	4	6,269.12	25,076.48
PAPER, Adding Machine Tape	roll	12	12	12	36	540.00	12	12	12	36	540.00	12	12	12	36	540.00	12	12	12	36	540.00	144	15.00	2,160.00
Paper, board, (white/cream color) , size 8.5 x 11inches, GSM 216, 10 sheets /pack	pack	15	15	15	45	2,475.00	15	15	15	45	2,475.00	15	15	15	45	2,475.00	15	15	15	45	2,475.00	180	55.00	9,900.00
Paper, Bond short, blue 56 - 70 gsm 500's/ream	ream	4	4	4	12	3,036.00	4	4	4	12	3,036.00	4	4	4	12	3,036.00	4	4	4	12	3,036.00	48	253.00	12,144.00
Paper, Bond short, green 56 - 70 gsm 500's/ream	ream	3	3	3	9	2,277.00	3	3	3	9	2,277.00	3	3	3	9	2,277.00	3	3	3	9	2,277.00	36	253.00	9,108.00
Paper, Bond short, orange 56 - 70 gsm 500's/ream	ream	1	1	1	3	759.00	1	1	1	3	759.00	1	1	1	3	759.00	1	1	1	3	759.00	12	253.00	3,036.00
Paper, Bond short, pink 56 - 70 gsm 500's/ream	ream	5	5	5	15	3,795.00	5	5	5	15	3,795.00	5	5	5	15	3,795.00	5	5	5	15	3,795.00	60	253.00	15,180.00
Paper, Bond short, white	ream	42	42	42	126	31,878.00	42	42	42	126	31,878.00	42	42	42	126	31,878.00	42	42	42	126	31,878.00	504	253.00	127,512.00
Paper, Bond short, yellow 56 - 70 gsm 500's/ream	ream	2	2	2	6	1,518.00	2	2	2	6	1,518.00	2	2	2	6	1,518.00	2	2	2	6	1,518.00	24	253.00	6,072.00
Paper, Bond, Short, Blue, 56 to 70 gsm, 500 sheets per ream	ream	4	4	4	12	3,036.00	4	4	4	12	3,036.00	4	4	4	12	3,036.00	4	4	4	12	3,036.00	48	253.00	12,144.00
Paper, Bond, Short, Green, 56 to 70 gsm, 500 sheets per ream	ream	3	3	3	9	2,277.00	3	3	3	9	2,277.00	3	3	3	9	2,277.00	3	3	3	9	2,277.00	36	253.00	9,108.00
Paper, Bond, Short, Orange, 56 to 70 gsm, 500 sheets per ream	ream	1	1	1	3	759.00	1	1	1	3	759.00	1	1	1	3	759.00	1	1	1	3	759.00	12	253.00	3,036.00
Paper, Bond, Short, Pink, 56 to 70 gsm, 500 sheets per ream	ream	5	5	5	15	3,795.00	5	5	5	15	3,795.00	5	5	5	15	3,795.00	5	5	5	15	3,795.00	60	253.00	15,180.00
Paper, Bond, Short, Yellow, 56 to 70 gsm, 500 sheets per ream	ream	2	2	2	6	1,518.00	2	2	2	6	1,518.00	2	2	2	6	1,518.00	2	2	2	6	1,518.00	24	253.00	6,072.00
PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	1		1	2	90.00		1		1	45.00	1		1	2	90.00		1		1	45.00	6	45.00	270.00
Paper, Photo A4	packs	2	1	2	5	1,000.00	1	2	1	4	800.00	2	1	1	4	800.00	1	1	1	3	600.00	16	200.00	3,200.00
Paper, Specialty White A4	packs	12	11	11	34	2,720.00	12	11	11	34	2,720.00	12	11	11	34	2,720.00	12	11	11	34	2,720.00	136	80.00	10,880.00
Paper, Sticker, A4 10 sheet/pack	pack	1	1	1	3	186.00	1	1	1	3	186.00	1	1	1	3	186.00	1	1	1	3	186.00	12	62.00	744.00
Paper, Sticker, matte finish, 10's/pack	pack	18	17	17	52	3,640.00	17	18	17	52	3,640.00	17	17	17	51	3,570.00	18	17	17	52	3,640.00	207	70.00	14,490.00
Paper, Towel, Interfolded, size at least 195 mm x at least 200mm , 100% virgin pulp, 175 pulls	pack	757	757	757	2271	124,905.00	757	757	757	2271	124,905.00	757	757	757	2271	124,905.00	757	756	756	2269	124,795.00	9082	55.00	499,510.00
Paper, wrapping, brown (manila paper) 480 SHEETS per bundle	sheet	9600	9600	9600	28800	86,400.00	9600	9600	9600	28800	86,400.00	9600	9600	9600	28800	86,400.00	9600	9600	9600	28800	86,400.00	115200	3.00	345,600.00
Paste, stick,multi purpose, safe, non toxic, quick drying	tin	200	200	200	600	30,000.00	200	200	200	600	30,000.00	200	200	200	600	30,000.00	200	200	200	600	30,000.00	2400	50.00	120,000.00
Pen, Sign Blue Ink rollerball 1.0mm	piece	10	10	10	30	2,653.20	10	10	10	30	2,653.20	10	10	10	30	2,653.20	10	10	10	30	2,653.20	120	88.44	10,612.80
PLASTIC COVER, at least 50 meters (gauge 2.6)	roll	6	5	6	17	19,550.00	5	6	5	16	18,400.00	6	5	6	17	19,550.00	5	6	5	16	18,400.00	66	1,150.00	75,900.00
Plastic Cover, Gauge 4.0, 48"X 50 yards	piece	20	20	20	60	60,000.00	20	20		40	40,000.00			20	20	20,000.00	20	20	20	60	60,000.00	180	1,000.00	180,000.00
PLASTIC LAMINATING FILM	pack	10			10	50.00	10			10	50.00	10			10	50.00	10			10	50.00	40	5.00	200.00
Pointer, Laser	piece	1			1	500.00				0	0.00				0	0.00				0	0.00	1	500.00	500.00
POWER PLUG ADAPTER	piece	5			5	386.00				0	0.00	5			5	386.00				0	0.00	10	77.20	772.00
PRINTER, Continuous Ink *(please see attached specifications)*	unit	1	0	0	1	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	15,000.00	15,000.00
PRINTER, laser, colored	unit	2	3		5	39,500.00				0	0.00				0	0.00				0	0.00	5	7,900.00	39,500.00
PRINTER, Laserjet	unit	3	0	0	3	27,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	9,000.00	27,000.00
PRINTER, Monochrome, Laser, Heavy Duty *(please see attached specifications)*	unit	1	0	0	1	16,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	16,000.00	16,000.00
PRINTER, Refillable Ink Tank, all in one	unit	1	0	0	1	13,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	13,000.00	13,000.00
Push pin	box	1	1	1	3	180.00	1	1	1	3	180.00	1	1	1	3	180.00	1	1		2	120.00	11	60.00	660.00
RAM (512 G)	unit	1			1	2,400.00				0	0.00				0	0.00				0	0.00	1	2,400.00	2,400.00
RIBBON CART, EPSON C13S015516 (S015086) Black	cart	4			4	3,276.00				0	0.00	4			4	3,276.00				0	0.00	8	819.00	6,552.00
Ribbon, Brother AX10 electric Typewriter	piece	1		1	2	800.00		1		1	400.00	1		1	2	800.00		1		1	400.00	6	400.00	2,400.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue *(as of 28 July 2022)*	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
RIBBON, for Electric Typewriter, compatible for NAKAJIMA AX 200/210/220, black	piece	1	1	1	3	675.00	1	1	1	3	675.00	1	1	1	3	675.00	1	1	1	3	675.00	12	225.00	2,700.00
RIBBON, for Electric Typewriter, compatible for Olympia Carrera de Luxe MD AX200/AX210, black	piece	6	6	6	18	8,910.00	6	6	6	18	8,910.00	6	6	6	18	8,910.00	6	6	6	18	8,910.00	72	495.00	35,640.00
RIBBON, for Manual Typewriter, double spool, black	piece	3	3	3	9	270.00	3	3	3	9	270.00	3	3	3	9	270.00	3	3	3	9	270.00	36	30.00	1,080.00
RIBBON, for Printing Calculator, double spool, black	piece	1	1	1	3	84.00	1	1	1	3	84.00	1	1	1	3	84.00	1	1	1	3	84.00	12	28.00	336.00
Ribbon, Typewriter	piece	3	2	2	7	435.75	2	2	2	6	373.50	3	2	2	7	435.75	2	2	2	6	373.50	26	62.25	1,618.50
Ribbon, Typewriter,	piece	2			2	126.50				0	0.00				0	0.00				0	0.00	2	63.25	126.50
Ring Binder for Medical Record, Black , Long with hard cover	piece	3	3	3	9	450.00	3	3	3	9	450.00	3	3	3	9	450.00	3	3	2	8	400.00	35	50.00	1,750.00
Ring Binder for Medical Record, Black A4 with hard cover	piece	8	7	7	22	1,100.00	7	7	7	21	1,050.00	7	7	7	21	1,050.00	7	7	7	21	1,050.00	85	50.00	4,250.00
Ring Binder for Medical Record, Blue A4 with hard cover	piece	15	14	15	44	2,200.00	14	15	14	43	2,150.00	15	14	15	44	2,200.00	14	15	15	44	2,200.00	175	50.00	8,750.00
Ring Binder for Medical Record, Red A4 with hard cover	piece	5			5	250.00				0	0.00	5			5	250.00				0	0.00	10	50.00	500.00
ROLLER EXCHANGE KIT, for Panasonic (KV-S1026C) Scanner, KV-SS058	piece	4	4	4	12	31,200.00	4	4	4	12	31,200.00	4	4	4	12	31,200.00	4	4	4	12	31,200.00	48	2,600.00	124,800.00
ROM (1 G)	unit	1			1	4,200.00				0	0.00				0	0.00				0	0.00	1	4,200.00	4,200.00
Ruler, 12 inches, transparent, hard	piece	20	20	20	60	600.00	20	20	20	60	600.00	20	20	20	60	600.00	20	20	20	60	600.00	240	10.00	2,400.00
Ruler, 12 inches, transparent, hard	piece	5			5	50.00				0	0.00				0	0.00				0	0.00	5	10.00	50.00
Scissors, 8 inches lentgh, stailess steel, excellent cutting quality	piece	53	15	15	83	8,300.00	15	15	15	45	4,500.00	15	15	15	45	4,500.00	15	15	15	45	4,500.00	218	100.00	21,800.00
SELF INKING STAMP (Name of Staff)	piece	17	0	0	17	8,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	17	500.00	8,500.00
SELF INKING STAMP (Received by with date and time; Certified True Copy; Cancelled Certificate of Availability of Fund; This CAF is extended until)	piece	4	0	0	4	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	500.00	2,000.00
SELF INKING STAMP INK, black	bottle	2	2	2	6	870.00	2	2	2	6	870.00	1	1	1	3	435.00	1	1	1	3	435.00	18	145.00	2,610.00
SIGN PEN, black, 0.3	piece	10	10	10	30	1,170.00	10	10	10	30	1,170.00	10	10	10	30	1,170.00	10	10	10	30	1,170.00	120	39.00	4,680.00
SIGN PEN, green, 0.5	piece	5	5	5	15	825.00	5	5	5	15	825.00	5	5	5	15	825.00	5	5	5	15	825.00	60	55.00	3,300.00
SIGN PEN, sky blue, 0.5	piece	5	5	5	15	825.00	5	5	5	15	825.00	5	5	5	15	825.00	5	5	5	15	825.00	60	55.00	3,300.00
Stamp, self-inking (Certified True Copy)	piece	2			2	4,492.00				0	0.00				0	0.00				0	0.00	2	2,246.00	4,492.00
Stamp, Self-Inking (GAD Received)	piece	1			1	1,400.00				0	0.00				0	0.00				0	0.00	1	1,400.00	1,400.00
Stapler, with staple wire remover, heavy duty	piece	23			23	8,050.00				0	0.00	23			23	8,050.00				0	0.00	46	350.00	16,100.00
Sticker paper white, A4 size Matte, 10/pack	pack	3	2	2	7	350.00	2	2	2	6	300.00	2	2	2	6	300.00	2	2	2	6	300.00	25	50.00	1,250.00
Sticker paper white, Printable label A4 size water proof	pack	4	4	4	12	600.00	4	4	4	12	600.00	4	4	4	12	600.00	4	4	4	12	600.00	48	50.00	2,400.00
Sticker, paper, white, A4 size, Matte, 10 sheets/pack	piece	5	5	5	15	1,050.00	5	5	5	15	1,050.00	5	5	5	15	1,050.00	5	5	5	15	1,050.00	60	70.00	4,200.00
Sticky notes pad, 3 x 3 inch 100/pack asstd. Color	pack	7	6	6	19	950.00	6	6	6	18	900.00	7	6	6	19	950.00	6	6	6	18	900.00	74	50.00	3,700.00
STICKY NOTES, approx. 7cm x 3cm	pack	13	13	13	39	780.00	13	13	13	39	780.00	13	13	13	39	780.00	13	13	13	39	780.00	156	20.00	3,120.00
Switch, 8 port	piece	3			3	5,400.00				0	0.00				0	0.00				0	0.00	3	1,800.00	5,400.00
Tape, Double Sided foam white adhesive 12mm	piece	1			1	50.00				0	0.00	1			1	50.00				0	0.00	2	50.00	100.00
Tape, Double Sided white adhesive 12mm	piece	2	1	1	4	200.00	1	1	1	3	150.00	2	1	1	4	200.00	1	1	1	3	150.00	14	50.00	700.00
TAPE, DOUBLE SIDED, width: 24mm (±1mm)	roll	1	1	1	3	75.00	1	1	1	3	75.00	1	1	1	3	75.00	1	1	1	3	75.00	12	25.00	300.00
Tarpaulin 2 ft x 4ft	piece	5	5	5	15	4,500.00	5	5	4	14	4,200.00	5	5	5	15	4,500.00	5	5	4	14	4,200.00	58	300.00	17,400.00
THERMAL PAPER, 80mm x 70mm	roll	10	10	10	30	3,000.00	10	10	10	30	3,000.00	10	10	10	30	3,000.00	10	10	10	30	3,000.00	120	100.00	12,000.00
Ties for Cable, nylon	pack	2			2	100.00				0	0.00				0	0.00				0	0.00	2	50.00	100.00
Toner BHC227 Black	piece	1	1	1	3	31,341.00	1	1	1	3	31,341.00	1	1	1	3	31,341.00	1	1	1	3	31,341.00	12	10,447.00	125,364.00
Toner BHC227 Cyan	piece	1	1	1	3	59,256.00	1	1	1	3	59,256.00	1	1	1	3	59,256.00	1	1	1	3	59,256.00	12	19,752.00	237,024.00
Toner BHC227 Magenta	piece	1	1	1	3	59,256.00	1	1	1	3	59,256.00	1	1	1	3	59,256.00	1	1	1	3	59,256.00	12	19,752.00	237,024.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue *(as of 28 July 2022)*	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Toner BHC227 Yellow	piece	1	1	1	3	59,256.00	1	1	1	3	59,256.00	1	1	1	3	59,256.00	1	1	1	3	59,256.00	12	19,752.00	237,024.00
TONER CART, BROTHER TN-1000, Black	cart	38	37	37	112	280,000.00	37	37	37	111	277,500.00	37	37	37	111	277,500.00	37	37	37	111	277,500.00	445	2,500.00	1,112,500.00
TONER CART, BROTHER TN-2480, Black	cart	4	4	3	11	38,500.00	3	3	3	9	31,500.00	3	3	3	9	31,500.00	3	3	3	9	31,500.00	38	3,500.00	133,000.00
TONER CART, BROTHER TN-3448/3428/3478, Black	cart	1	0	1	2	10,780.00	0	1	0	1	5,390.00	1	0	1	2	10,780.00	0	1	0	1	5,390.00	6	5,390.00	32,340.00
TONER CART, FUJI XEROX, CT202137, black	cart	10	10	10	30	150,000.00	10	10	10	30	150,000.00	10	10	10	30	150,000.00	10	10	10	30	150,000.00	120	5,000.00	600,000.00
TONER CART, FUJI XEROX, CT202384, black	cart	1	0	0	1	7,980.00	1	0	0	1	7,980.00	1	0	0	1	7,980.00	1	0	0	1	7,980.00	4	7,980.00	31,920.00
TONER CART, FUJI XEROX, CT203108/CT203109, black	cart	1	0	0	1	13,000.00	1	0	0	1	13,000.00	1	0	0	1	13,000.00	1	0	0	1	13,000.00	4	13,000.00	52,000.00
TONER CART, HP 131A (CF210A), black	cart	1	0	1	2	16,697.76	0	1	0	1	8,348.88	1	0	1	2	16,697.76	0	1	0	1	8,348.88	6	8,348.88	50,093.28
TONER CART, HP 131A (CF211A), cyan	cart	1	0	0	1	8,348.88	1	0	0	1	8,348.88	1	0	0	1	8,348.88	1	0	0	1	8,348.88	4	8,348.88	33,395.52
TONER CART, HP 131A (CF212A), yellow	cart	1			1	8,348.88	1	0	0	1	8,348.88	1	0	0	1	8,348.88	1	0	0	1	8,348.88	4	8,348.88	33,395.52
TONER CART, HP 131A (CF213A), magenta	cart	1	0	0	1	8,348.88	1	0	0	1	8,348.88	1	0	0	1	8,348.88	1	0	0	1	8,348.88	4	8,348.88	33,395.52
TONER CART, HP 17A (CF217A), black	cart	1	0	1	2	7,580.00	0	1	0	1	3,790.00	1	0	1	2	7,580.00	0	1	0	1	3,790.00	6	3,790.00	22,740.00
TONER CART, SAMSUNG XPress M2020, MLT-D111S, black	cart	5	5	5	15	42,675.00	5	5	5	15	42,675.00	5	5	5	15	42,675.00	5	5	5	15	42,675.00	60	2,845.00	170,700.00
TONER CART, SHARP (MX-B350WB), MX-B35FT, black	cart	1	1	1	3	15,570.00	0	1	0	1	5,190.00	1	0	1	2	10,380.00	0	1	0	1	5,190.00	7	5,190.00	36,330.00
Toner, Brother Cartridge TN -2480 Black	piece	1			1	3,490.00	1			1	3,490.00	1			1	3,490.00		1		1	3,490.00	4	3,490.00	13,960.00
Toner, Brother Cartridge TN-263BK , Black	piece	1			1	3,490.00	1			1	3,490.00	1			1	3,490.00		1		1	3,490.00	4	3,490.00	13,960.00
Toner, Brother Cartridge TN-263C, Cyan	piece	1			1	3,490.00		1		1	3,490.00			1	1	3,490.00				0	0.00	3	3,490.00	10,470.00
Toner, Brother Cartridge TN-263M- Magenta	piece	1			1	3,490.00		1		1	3,490.00			1	1	3,490.00				0	0.00	3	3,490.00	10,470.00
Toner, Brother Cartridge TN-263Y- Yellow	piece	1			1	3,490.00		1		1	3,490.00			1	1	3,490.00				0	0.00	3	3,490.00	10,470.00
Toner, Brother TN 3428/3448/3478 Black	piece	1		1	2	17,160.00		1		1	8,580.00	1		1	2	17,160.00		1		1	8,580.00	6	8,580.00	51,480.00
Toner, Fuji Xerox DocuCentre S2110	piece	1	1	1	3	4,933.50	1	1	1	3	4,933.50	1	1	1	3	4,933.50	1	1	1	3	4,933.50	12	1,644.50	19,734.00
Toner, Fuji Xerox S2011	piece	1		1	2	16,000.00		1		1	8,000.00	1		1	2	16,000.00				0	0.00	5	8,000.00	40,000.00
Unterruptible Power Supply (UPS)	unit	1	0	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,000.00	5,000.00
USB Flash Drive, 32 GB	piece	17			17	17,000.00				0	0.00	17			17	17,000.00				0	0.00	34	1,000.00	34,000.00
VGA 1.5 M	piece	2			2	1,760.00				0	0.00				0	0.00				0	0.00	2	880.00	1,760.00
VIEW BINDER, 3-ring, with cover pocket, 3", A4 size, color black	piece	2	0	0	2	690.00	0	1	0	1	345.00	0	0	1	1	345.00	0	0	0	0	0.00	4	345.00	1,380.00
VIEW BINDER, 3-ring, with cover pocket, 4", A4 size, color blue	piece	1	0	0	1	345.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	345.00	345.00
Watchers Pass (ID Holder plastic w/ strap cord w/ color coded card sample available, Blue	piece	1500	1500	1500	4500	90,000.00	1500	1500	1500	4500	90,000.00	1500	1500	1500	4500	90,000.00	1500	1500	1500	4500	90,000.00	18000	20.00	360,000.00
Watchers Pass (ID Holder plastic w/ strap cord w/ color coded card sample available, Green	piece	600	600	600	1800	36,000.00	600	600	600	1800	36,000.00	600	600	600	1800	36,000.00	600	600	600	1800	36,000.00	7200	20.00	144,000.00
Watchers Pass (ID Holder plastic w/ strap cord w/ color coded card sample available, Orange	piece	1500	1500	1500	4500	90,000.00	1500	1500	1500	4500	90,000.00	1500	1500	1500	4500	90,000.00	1500	1500	1500	4500	90,000.00	18000	20.00	360,000.00
Watchers Pass (ID Holder plastic w/ strap cord w/ color coded card sample available, Pink	piece	500	500	500	1500	30,000.00	500	500	500	1500	30,000.00	500	500	500	1500	30,000.00	500	500	500	1500	30,000.00	6000	20.00	120,000.00
Watchers Pass (ID Holder plastic w/ strap cord w/ color coded card sample available, Red	piece	50	50	50	150	3,000.00	50	50	50	150	3,000.00	50	50	50	150	3,000.00	50	50	50	150	3,000.00	600	20.00	12,000.00
Watchers Pass (ID Holder plastic w/ strap cord w/ color coded card sample available, Violet	piece	150	150	150	450	9,000.00	150	150	150	450	9,000.00	150	150	150	450	9,000.00	150	150	150	450	9,000.00	1800	20.00	36,000.00
Watchers Pass (ID Holder plastic w/ strap cord w/ color coded card sample available, White	piece	50	50	50	150	3,000.00	50	50	50	150	3,000.00	50	50	50	150	3,000.00	50	50	50	150	3,000.00	600	20.00	12,000.00
Watchers Pass (ID Holder plastic w/ strap cord w/ color coded card sample available, Yellow	piece	50	50	50	150	3,000.00	50	50	50	150	3,000.00	50	50	50	150	3,000.00	50	50	50	150	3,000.00	600	20.00	12,000.00
A. TOTAL																						**₱**		**20,679,898.60**
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						**₱**		**2,067,989.86**

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue *(as of 28 July 2022)*	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						₱		-
D. GRAND TOTAL (A + B+ C)																						₱		22,747,888.46
E. APPROVED BUDGET BY THE AGENCY HEAD **In Figures and Words:**																								

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue *(as of 28 July 2022)*	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

(SGD)
JOSE EDDIE R. BARNUEVO
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

(SGD)
JAYSON G. DELA CRUZ, CPA, MPA
Accountant / Budget Officer

Approved by:

(SGD)
EMMANUEL F. MONTAÑA JR. MD, MHA
Head of Office/Agency

Date Prepared:_____